



NORTH EAST (INNER) AREA COMMITTEE

**Meeting to be held at the Reginald Centre, 263 Chapletown Road, Leeds 7
on Monday, 18th June, 2012 at 4.00 pm**

MEMBERSHIP

Councillors

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor	- Chapel Allerton;
S Hamilton	- Moortown;
R Charlwood	- Moortown;
A Sobel	- Moortown;
G Hussain (Chair)	- Roundhay;
C Macniven	- Roundhay;
B Urry	- Roundhay;

**Agenda compiled by:
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**East North East Area Leader:
Rory Barke
Tel: 3367627**

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meetings held on 12th March 2012 and 10th May 2012.</p>	1 - 12

Item No	Ward	Item Not Open		Page No
8			<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES (5 MINS)</p> <p>To consider a report of the Chief Officer (Democratic and Central Services) outlining the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and requests the meeting to determine the appointments to those organisations which fall into the Committee to make an appointment in accordance with the submitted schedule.</p>	13 - 28
9			<p>WELL BEING FUND REVENUE BUDGET (10 MINS)</p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the revenue well being funding for the Area Committee and highlighting the applications made for consideration by the Area Committee.</p>	29 - 48
10			<p>INNER NORTH EAST COMMUNITY CHARTER AND PROMISES (10 MINS)</p> <p>To consider a report of the East North East Area Leader seeking Area Committee approval for the 2012/13 Community Charter and setting out the proposed top three priorities for 2012/13 and reporting mechanism for all actions. The Area Committee is also asked to agree the membership of the Environment and Wellbeing sub-groups.</p>	49 - 72
11			<p>ENVIRONMENTAL SUB GROUP MINUTES (5 MINS)</p> <p>To consider a report of the East North East Area Leader on the Environmental Sub Group minutes held on 17th May 2012, together with the approved terms of reference and derelict sites agreed for action for the Inner North East.</p>	73 - 82

Item No	Ward	Item Not Open		Page No
12			<p>NORTH EAST DIVISIONAL COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT (15 MINS)</p> <p>To consider a report of the North East Divisional Community Safety Partnership updating the meeting on the overall performance of the North East Divisional Community Safety Partnership and Neighbourhood Policing Teams for 2011/12.</p> <p>The report also provides an overview of the work undertaken by the partnership within the locality to reduce crime and disorder.</p>	83 - 108
13			<p>ALMO TARGET HARDENING PROGRAMME (10 MINS)</p> <p>To consider a report of the Chief Executive East North East Homes Leeds on progress in relation to the ALMO Target Hardening Programme.</p>	109 - 114
14			<p>WEST YORKSHIRE FIRE AND RESCUE SERVICE - ANNUAL REPORT (10 MINS)</p> <p>To consider a report of the West Yorkshire Fire and Rescue Service on the West Yorkshire Fire and Rescue Service Annual Report.</p>	115 - 126
15			<p>DELEGATION OF ENVIRONMENTAL SERVICES - 2012/13 SERVICE LEVEL AGREEMENT (15 MINS)</p> <p>To consider a report of the ENE Locality Manager, Environment and Neighbourhoods Directorate on the Service Level Agreement for the delivery of delegated environmental services during the 2012/13 municipal year.</p>	127 - 152
16			<p>AREA CHAIRS FORUM MINUTES (5 MINS)</p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) on the Area Chairs Forum minutes held on 13th January 2012.</p>	153 - 162

Item No	Ward	Item Not Open		Page No
17			EAST NORTH EAST WELFARE REFORM PROJECT TEAM (10 MINS) To consider a report of the East North East Area Leader providing the meeting with an update of the work undertaken in the east north east to support the work of the citywide welfare reform strategy. The report also sets out the actions developed focussing on the east north east ensuring that customers, service providers and stakeholders are prepared for and are able to respond to, the issues and requirements arising from the welfare reform strategy.	163 - 170
18			DATE AND TIME OF THE NEXT MEETING Monday 3 rd September 2012 at 4.00pm in the Civic Hall, Leeds.	

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 12TH MARCH, 2012

PRESENT: Councillor G Hussain in the Chair

Councillors S Hamilton, M Harris,
M Rafique and E Taylor

76 Chair's Opening Remarks

The Chair welcomed all in attendance to the March meeting of North East (Inner) Area Committee.

77 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That the public be excluded from the meeting during the consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

Appendix 1 to the supplementary information referred to in Minute No. 89 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It was considered that the public interest in maintaining the content of Appendix 1 as exempt outweighs the public interest in disclosing the information at this point in time.

78 Late Items

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- Proposed LeedsWatch CCTV Installation – Chapeltown and Amendment to Wellbeing – Well Being Fund Revenue Budget (Agenda Item 12) (Minute 89 refers)

The document was not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

79 Declaration of Interests

The following personal declaration of interest was made at the meeting:-

- Councillor E Taylor in her capacity as Lead Member for Environmental Services (Agenda Item 15) (Minute 91 refers)

80 Apologies for Absence

Apologies for absence were received on behalf of Councillors R Charlwood, J Dowson and C Macniven.

81 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

82 Minutes of the Previous Meeting

RESOLVED - That the minutes of the meeting held on 30th January 2012 be confirmed as a correct record.

83 Matters Arising from the Minutes

a) Update on Leeds Citizens Panel (Minute 6 refers)

Further to minute 60 of the meeting held on 12th December 2011, the East North East Area Leader submitted a progress report on the Leeds Citizens Panel for the information/comment of the meeting.

RESOLVED – That the contents of the report be noted.

b) Open Forum – Proposal to alleviate parking issues on Moorland Drive (Minute 65 a) refers)

Councillor M Harris referred to the above issue and enquired on the latest developments.

Nicola Denson, East North East Area Officer responded and informed the meeting that there was no ward based initiative funding available to cover the costs of the proposals. Following a recent site visit, an application for Section 106 funding would be made and should this be unsuccessful, other funding opportunities with outside partners would be explored.

84 Children's Services Performance Report to Area Committees

The Director of Children's Services submitted a report providing Members with an update on Children's Services developments including progress against the priorities of the Leeds Children and Young People's Plan, where possible a local area level. The report also built on previous reports presented to Area Committees in 2010 and 2011.

The following officers were in attendance and responded to Members' queries and comments:-

Nigel Richardson, Director of Children's Services

Paul Brennan, Interim Director for School Improvement, Children's Services

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- the need to recognise the valuable work and achievements made to date following an Integrated Children's Services
- clarification of how many clusters there would be within the Inner North Leeds area
(The Director of Children's Services responded and confirmed that there would be three clusters within the Inner North Leeds area. He agreed to supply Members with a map via East North East Area Management)
- clarification of the family breakdown statistics around poverty, housing and education etc
- clarification of how the authority was performing in relation to level of achievement
- the need to revisit the city priority on litter and dog fouling between Environmental Services and Children's Services in relation encouraging people to take responsibility for their action
(The Director of Children's Services responded and agreed to liaise with the Manager of Street Cleansing and Enforcement (ENE Locality) with a view to bringing an update on this issue to a future meeting)
- clarification of the transient population criteria
- the need to discuss the statistical information in more detail through the leadership teams and at Ward Member meetings with a view to examining closely the issues affecting a local area
- clarification of the support provided to the number of people who were 'Not in Education Employment or Training' (NEET) and on how the authority reached this group of people
- the need for the authority to review the school admissions process and guidelines with a view to raising aspirations, attainments and cohesion around partnership working
- clarification of the formula used behind the disappointing statistics in the Burmantofts, Harehills and Gipton wards and whether or not it was the same core of families who were contributing to these negative outcomes

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That further discussions be undertaken between the East North East Area Leader and Director of Children's Services with a view to following up the issues discussed at today's meeting.

(Councillor S Hamilton joined the meeting at 4.15pm during discussions of the above item)

(Councillor M Rafique joined the meeting at 4.20pm during discussions of the above item)

85 LDF Core Strategy - Publication Document

The Director of City Development submitted a report on the LDF Core Strategy – Publication Document.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Core Strategy – Development Plan Document – Publication Draft – Comments Form
- Core Strategy Key Diagram – Incorporating the Area Committee Boundaries

The following officers were in attendance and responded to Members' queries and comments:-

David Feeney, Head of Forward Planning and Implementation, City Development

Lyla Peter, Team Leader, Forward Planning and Implementation, City Development

The Committee noted that the deadline for comments on the Core Strategy was 12th April 2012.

Specific reference was made to population growth and of the city wide implications around site allocations and the work to be brought forward in this regard.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That Members of the Committee be encouraged to forward their individual comments on the LDF Core Strategy to the Head of Forward Planning and Implementation, City Development by the 12th April 2012 deadline and to be open and honest with their views in order to achieve a collective view.

86 Dates, Times and Venues of Area Committee Meetings 2012/13

The Chief Officer (Democratic and Central Services) submitted a report on a request for Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2012/13 municipal year.

RESOLVED –

- a) That the contents of the report be noted.
- b) That approval be given to the following dates as outlined in Section 3.1 of the report:-
 - 18th June 2012
 - 3rd September 2012
 - 15th October 2012
 - 10th December 2012
 - 28th January 2013

Draft minutes to be approved at the meeting
to be held on Monday, 18th June, 2012

- 11th March 2013
- 13th May 2013

N.B. All meetings to commence at 4.00pm

- c) That the meeting venues continue to alternate between the Civic Hall and the Reginald Centre.

87 Area Committee Forward Plan 2012/13

The East North East Area Leader submitted a report providing Members with an update of the reports expected to be presented during the 2012/13 municipal year, together with details of a plan of how the meetings were suggested to be themed across the year to try and engage with more people.

Appended to the report was a copy of a document entitled 'Inner North East Area Committee Forward Plan 2012/13' for the information/comment of the meeting.

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the forward plan contents for the Inner North East Area Committee 2012/13 in accordance with the report now submitted.

88 Inner North East Area Business Plan Refresh and Community Charter

The East North East Area Leader submitted a report providing the meeting with a draft refreshed Business Plan for the Inner North East Area for 2012/13 which highlighted the priorities and ways of working for the forthcoming year. The report also contained a draft Community Charter for consideration and it was noted that further discussions would take place at ward member meetings on content, with a final copy being brought back to the June Area Committee for approval.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Inner North East Area Committee Business Plan 2012-13
- Inner North East Area Committee – Your Charter Your Priorities Actions for 2012/13

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

Prior to considering the recommendations contained within the report, the Committee conveyed their thanks to officers for their work in relation to the Inner North East Area Business Plan.

RESOLVED –

Draft minutes to be approved at the meeting
to be held on Monday, 18th June, 2012

- a) That the contents of the report and appendices be noted and welcomed.
- b) That approval be given to the Inner North East Area Business Plan for 2012/13 in accordance with the report now submitted.
- c) That approval be given to the draft format of the Community Charter 2012/13 as now outlined and that this Committee notes that the final charter would be submitted for approval at the June Area Committee meeting after consultation at Ward Member meetings.

89 Well Being Fund Revenue Budget

The East North East Area Leader submitted a report on an update on the current position of the revenue budget for the Inner North East and setting out applications made for consideration by the Area Committee.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

- Inner North East Area Committee Well-Being Budget 2011-12 Period 6 (Appendix 1 refers)
- Complete list of applications for the Inner North East area (Appendix 2 refers)
- Project Plan showing the spread of activities across the summer holidays (Appendix 3 refers)

In addition to the above documents, a copy of a supplementary item entitled 'Proposed LeedsWatch CCTV Installation – Chapeltown and Amendment to Wellbeing' was circulated prior to the meeting for Members' consideration.

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

She provided the meeting with an update on the wellbeing for summer projects and the Committee noted that £51,880 so far had been recommended to spend, with a total amount in pot of £55,000.

As a result there had been a suggestion to agree to spend at the Area Committee the following additional projects:-

- £1,152 for Body Image at the City Learning Centre
- £779.12 for a Programme and Electronics at the City Learning Centre
- £1,500 to be used to commission a play scheme for the Roundhay ward

Detailed discussion ensued on the contents of the report and appendices.

Following consideration of Appendix 1 to the submitted supplementary item, designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the wellbeing portion of funding of £51,880 to be spent on 2012 young people's activities as outlined in Section 3.1.7 of the report now submitted.
- c) That in addition to funding the above activities, approval be given to allocating spending on the following projects:-
 - £1,152 for Body Image at the City Learning Centre
 - £779.12 for a Programme and Electronics at the City Learning Centre
 - £1,500 to be used to commission a play scheme for the Roundhay ward
- d) That funding for MAECare and Northcall be refused as they were for ongoing project support for staffing.
- e) That approval be given to a small grant of £500 to the West Indian Centre towards their welcome to Chapeltown project.
- f) That approval be given of £2,000 for the New World Steel Orchestra which matches the amount raised in subscriptions over the year.
- g) That approval be given of £500 from the consultation budget for surveys in the Neighbourhood Improvement areas.
- h) That approval be given for the additional £7,500 to be allocated to the LeedsWatch CCTV Installation project and, in principal, for the next four years.
- i) That approval be given for the reduction in funding to probation to create a joint Inner North East and Inner East community payback team in accordance with the report now submitted.

90 Priority Neighbourhood Update Report

The East North East Area Leader submitted a report with the aim of discussing the two priority neighbourhoods and providing context to the 2011 neighbourhood Index information adding to the contents of the two draft Neighbourhood Improvement Plans.

The report also provided a refreshed Neighbourhood Improvement Plan (NIP's) for the priority neighbourhoods and allowed the Committee to comment and examine these plans.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Chapeltown and Scott Hall Neighbourhood Improvement Plan 2011-12
- Meanwood Neighbourhood Improvement Plan 2011-12
- Moor Allerton Partnership (MAP) Neighbourhood Improvement Plan 2011-12

Steve Lake, Neighbourhood Manager, Inner North East, Environment and Neighbourhoods presented the report and responded to Members' queries and comments.

Specific reference was made to the following issues:-

Draft minutes to be approved at the meeting
to be held on Monday, 18th June, 2012

- clarification of the achievements outlined in the Queenshill Estate *(The Neighbourhood Manager, Inner North East responded and informed the meeting that it was difficult to collate the specific information in this area. He agreed to raise this issue with his colleagues and to report back the discussions via the Ward Member meetings)*
- the need to continue challenging the environmental issues in the Beckhills Estate

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes and welcomes the updated Neighbourhood Improvement Plans as now outlined.
- c) That approval be given to the neighbourhood improvement priorities within the Neighbourhood Improvement Plans for the next twelve months.

91 Environmental Services - Consultation on locally delegated and managed services and revised priorities for the 2012/13 Service Level Agreement

The Director of Environment and Neighbourhoods submitted a report providing Members with an update on services previously managed at a city wide level that were to be delegated to the Area Committee to oversee and managed through the Locality Team.

The report also confirmed the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA) to be agreed between the new service and the Inner NE Area Committee at the June meeting.

Appended to the report was a copy of a document entitled 'Area Committee Function Schedules' for the information/comment of the meeting. John Woolmer, Manager of Street Cleansing and Enforcement (ENE Locality), Environment and Neighbourhoods presented to the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification if any provision had been given to extra resources for cleaning up operations resulting from Jubilee Street parties *(The Manager of Street Cleansing and Enforcement (ENE Locality) responded and informed the meeting that it was the organisers responsibility to clean up after a street party. However a bid for contingency would be made as a back up arrangement)*
- the need to increase in the provision of more litterbins as a priority and to review the position in 12 months time *(The Manager of Street Cleansing and Enforcement (ENE Locality) responded and agreed to this request)*

- clarification of the latest developments in relation to tackling dog fouling issues across the city
(*The Manager of Street Cleansing and Enforcement (ENE Locality) responded and agreed to address this further at the Ward Member meetings*)

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the addition of further services to the delegation as referred to in section 26 and the required amendment to the Street Cleansing & Environmental Enforcement Services section of the Area Committee Function Schedule as approved by Executive Board on 10th February 2012.
- c) That approval be given to the development of the new Service Level Agreement for 2012/13 to be brought to the June meeting for approval based on:
 - i. the inclusion of the additional services
 - ii. the inclusion of the specific service commitments on issues that improved capacity achieved through more efficient working and a flexible local management of resources/budget now allows
 - iii. the inclusion of local service responses to challenges presented by the hosting of Olympic teams, visits to the city by the Olympic torch (and other local Olympic related events) and local events associated with the Queen's Diamond Jubilee celebrations (e.g. street parties)
 - iv. the ENE Locality Team's responses to addressing the Area Committee Member's local priorities
 - v. the ENE Locality Team's responses to expectations for further improvements raised by Elected Members across the city as presented through Executive Board in February
 - vi. the refreshed service principles
- d) That in relation to the ongoing issues around dog fouling, this be addressed further at the Ward Member meetings.

92 East North East Welfare Reforms Project Team

The East North East Area Leader submitted a report providing Members with an update of the work undertaken in the east north east to support the work of the citywide welfare reforms strategy.

The report also highlighted the actions developed focussing on the east north east ensuring that customers, service providers and stakeholders were prepared for, and are able to respond to, the issues and requirements arising from the welfare reforms programme.

Appended to the report was a copy of a document entitled 'Welform Reform Strategy – Report of the Deputy Chief Executive and Director of Resources – Executive Board – 10th February 2012' for the information/comment of the meeting.

Sharon Hughes, Area Improvement Manager, East North East Area Management presented the report and responded to Members' queries and comments.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress made in the local area to develop an action plan to mitigate the impact of the welfare reform changes to come into force in April 2013.
- c) That this Committee supports the development of communication strategy to underpin the work of the city wide strategy and focuses on the needs of residents within the east north east.
- d) That this Committee notes the action taken to support customers since the welfare reform changes which came into effect in January 2012.

93 Date and Time of the Next Meeting

Monday 21st May 2012 at 3.00pm in the Civic Hall, Leeds.

(The meeting concluded at 5.35pm)

NORTH EAST (INNER) AREA COMMITTEE

THURSDAY, 10TH MAY, 2012

PRESENT: Councillor G Hussain in the Chair

Councillors R Charlwood, S Hamilton,
C Macniven, M Rafique, E Taylor and
B Urry

94 Chair's Opening Remarks

The Chair welcomed everyone to the Special Meeting of the North East (Inner) Area Committee.

He congratulated those Members who had been re-elected at the recent local elections and also welcomed Councillor B Urry, Roundhay ward to his first meeting.

95 Declaration of Interests

There were no declarations of interest made at the meeting.

96 Apologies for Absence

Apologies for absence were received on behalf of Councillors J Dowson and A Sobel.

97 Election of Area Committee Chair for the 2012/2013 Municipal Year

The Chief Officer (Democratic and Central Services) submitted a report on the election of Area Committee Chair for the 2012/13.

Appended to the report was a copy of Paragraph 5 of the Area Committee Procedure Rules which dealt with the process by which Chairs for Area Committees were elected (Appendix 1 refers).

It was reported that one nomination had been received for Area Committee Chair on behalf of Councillor G Hussain.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That Councillor G Hussain be elected as Chair for the 2012/2013 Municipal Year.

98 Date and Time of the Next Meeting

Monday 18th June 2012 at 4.00pm at the Reginald Centre, 263 Chapletown Road, Leeds 7.

(The meeting concluded at 6.10pm)

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Report of the Chief Officer (Democratic and Central Services)

Report to North East (Inner) Area Committee

Date: 18th June 2012

Subject: Local Authority Appointments to Outside Bodies

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel-Allerton; Moortown; Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report outlines the procedures for Council appointments to outside bodies, and the Committee is requested to consider and appoint to those bodies listed at Appendix 2 to the report

Recommendations

2. The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified at Appendix 2, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report and as detailed at Appendix 1.

1 Purpose of this report

- 1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to determine the appointments to those organisations which fall to the Committee to make an appointment to.

2 Background information

- 2.1 In April 2004 Full Council agreed that in future, Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law. Attached at Appendix 1 is the agreed Appointments to Outside Bodies Procedure Rules.
- 2.2 The Member Management Committee has responsibilities for Council appointments to Outside Bodies and for exercising decision making in the following areas:
- Considering requests from Outside Organisations seeking Elected Member representation;
 - Determining the category of appointment which will govern which Committee will make the appointments;
 - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
- 2.3 Due to the large number of organisations seeking Council representation, Council agreed that appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant Area Committee.
- 2.4 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Area Committee.

3 Main issues

- 3.1 The Area Committee is requested to determine the appointments to those Outside Body appointments as detailed within Appendix 2.
- 3.2 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.3 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area Committee as a whole.
- 3.4 All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 2. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.5 Elected Members² will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.6 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.7 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4 Appointments 2012-2013

- 4.1 This year there are four appointments to be made in relation to the following organisations:-

Moor Allerton Elderly Care

Moor Allerton Elderly Care (MAECare) is a Registered Charity, reg. no. 1100645. It was established by, and at all times is answerable to, Churches Together in Moor Allerton and Shadwell (CTMAS). Its aims are:-

- to improve the quality of life of local older people, regardless of religion or belief, race, disability, gender or sexual orientation;
- Accepts and values each individual member, volunteer and employee;
- Acts as a link to existing services and seeks to address unmet demand.

The Management Committee shall consist of not more than 20 people, residing in, or members of churches in, the community of Moor Allerton and Shadwell, and is appointed annually by CTMAS at its AGM. Trustees do not have to be City Councillors, but the Council's appointee does tend to be a Local Member.

An annual appointment is made by the Area Committee, and Councillor R Charlwood is the Council's current representative.

² Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Community Action for Roundhay Elderly

Community Action for Roundhay Elderly covers the areas of Roundhay, Oakwood, Moortown (East of Harrogate Road), Brackenwood and north of Easterly Road to its junction with Shadwell Ring Road and Gledhow.

It provides a range of services to promote independent living for older people.

An annual appointment is made by the Area Committee, and Councillor C Macniven is the Council's current representative.

East/North East Homes Inner North East Area Panel

Although the appointments to the ALMO Board of Directors are now made by the Member Management Committee (see Paragraph 2.6), the Area Committee appoints to the ALMO Area Panels.

The new Area Panels are now meeting on a regular basis. Covering the whole of the new organisation, the area panels include

Inner North East: Chapeltown, Chapel Allerton, Meanwood, Moortown and Roundhay

Outer North East: Wetherby and its surrounding villages and Alwoodley

Inner East: Ebor Gardens, Lincoln Green, Gipton, Harehills, Osmondthorpe, Burmantofts and Richmond Hill

Outer East: Seacroft, Crossgates and Halton Moor

The Area Panels have two main roles.

- § Ensuring that the organisation is providing a good service to our customers and
- § Delivering environmental and community safety schemes that benefit our customers.

By examining company performance and meeting with senior managers from East North East Homes Leeds, the Area Panels can tackle poor or underperforming areas of work or commend managers on good performance.

The Inner North East Area panel is made up of eight Resident/Tenant representatives, one leaseholder, one resident board member and elected members.

Each Area Panel will have a dedicated Partnership Development Officer whose role will be to support the panels and to represent the panels at the various meetings that currently exist in each of the four areas as well as developing new partnerships to reflect the needs of the neighbourhoods and the priorities of the panels.

The Partnership Development Officers will also be responsible for identifying and developing customer led environmental and community safety schemes. This includes consulting with affected residents, identifying and applying for match funding, drawing up specifications liaising with contractors and ensuring contract delivery.

The panels have a wide responsibility that is set out in their Terms of Reference including:

- § Business & delivery Plans
- § Tenant Inspections
- § Performance
- § Tenant Participation
- § Tenancy Management
- § Repairs & Improvements
- § Lettings
- § Tenant Satisfaction
- § Staffing and
- § Service Development

Although generally the panels will be monitoring and measuring the organisation's performance across these headings they will, in time, get involved in more detailed work such as.

- § Consulting on contracts for Grounds Maintenance & Repairs
- § Recommending priorities for inclusion in Business Plan
- § Leading a tenant Inspection
- § Developing strategies for Hard to reach Groups
- § Be involved in deciding how to enforce tenancy conditions
- § Participating in contract evaluation
- § Making recommendations for Local Lettings Policies
- § Recommending changes in service delivery
- § Getting involved in induction of new staff

These are annual appointments, and the Council's current representatives appointed last year by the Area Committee are Councillor S Hamilton and Councillor G Hussain.

4.2 Area Based Partnership Groups

Following a decision by Member Management Committee in 2008, in recent years, Area Committees have appointed to area based partnership groups. Specifically, Area Committees have appointed Members acting as local 'champions' in respect of each theme based Leeds Initiative partnership group.

Given the significant reconfiguration which has been made to the structure of Leeds Initiative, the overarching matter of Elected Member representation in respect of Leeds Initiative is scheduled to be considered by Member Management Committee in the new municipal year. Following Member Management

Committee's consideration of this matter, further details will be provided to Area Committees at the earliest opportunity.

5 Corporate Considerations

5.1 Consultation and Engagement

- 5.1.1 This report facilitates the necessary consultation and engagement with Area Committee Members in respect of appointments to the designated Outside Bodies.

5.2 Equality and Diversity / Cohesion and Integration

- 5.2.1 There are neither equality and diversity or cohesion and integration implications arising from this report.

5.3 Council policies and City Priorities

- 5.3.1 Council representation on, and engagement with those Outside Bodies to which the Area Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

5.4 Resources and value for money

- 5.4.1 There are neither resource or value for money implications arising from this report.

5.5 Legal Implications, Access to Information and Call In

- 5.5.1 The matters detailed within this report are in relation to Area Committees' Council Functions, and as such, any decisions arising from it are not eligible for Call In.

5.6 Risk Management

- 5.6.1 In not appointing to those Outside Bodies listed within Appendix 2, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

6 Conclusions

- 6.1 Having regard to the Appointments to Outside Bodies Procedure Rules (attached at Appendix 1), the Area Committee is asked to determine the appointments to those designated Outside Bodies detailed within Appendix 2.

7 Recommendations

- 7.1 The Area Committee is asked to confirm the appointments to those Outside Bodies identified within Appendix 2, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined within this report and as detailed at Appendix 1.

8 Background documents³

- 8.1 Appointments to Outside Bodies Procedure Rules
- 8.2 Area Committee Procedure Rules
- 8.3 Area Committees' Terms of Reference

³ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

Body/Person with authority to
change the document

Full Council

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee¹) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules.

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Head of Governance Services will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests from an Outside body to make an appointment received after such an annual review will be referred to the relevant Director who will:
 - Provide advice on whether the Outside Body meets one or more of the criteria in Rule 2.3; and;
 - Identify the Lead Officer to work with the appointed Member should an appointment be made to the Strategic and Key Partnerships category.
- 2.5 Such requests will then be referred to the Member Management Committee for determination by reference to the same criteria.

¹ Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
- **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
 - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In

² For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any

Appointments to Outside Bodies Procedure Rules

such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled.

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Director of Resources will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Group Whips or their nominee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year

allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

replacements) runs for the municipal year, ending at the next Annual Council Meeting.

- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Director of Resources will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee.

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the City Solicitor as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

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Area Committee Appointments to Outside Bodies (North East Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Review Y/N	Review Period	Group
Moor Allerton Elderly Care	Yes	1	Jun-12	1	Rebecca Charlwood	Y	Annual	Labour
Community Action For Roundhay Elderly	Yes	1	Jun-12	1	Christine Macniven	Y	Annual	Labour
Chapeltown CAB	Yes	1	Jun-14		Ghulam Hussain	Y	3 yearly	Labour
East North East ALMO Area Panel	No	2	Jun-12		Sharon Hamilton Ghulam Hussain	Y	Annual	Labour
						Y	Annual	Labour

		5	4	5
Number of places	5			
Places held pending review	4			
Places currently filled beyond June 12	1			
Number of places to fill	4			
Number of Members in the Committee Area	9			
		Percentage of Members on the Committee		Notional Places Allocated
Labour	9		100	5.00
Liberal Democrat	0		0	0.00
Conservative	0		0	0.00
Other to list	0		0	0.00
Total	9			9

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Report author: Nicola Denson
Tel: 0113 336 7638

Report of East North East Area Leader

Report to Inner North East Area Committee

Date: 18th June 2012

Subject: Well Being Fund Revenue Budget

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report provides members with an update on the current position of the revenue budget for the Inner North East.
2. Applications made for funding are included in the report for members consideration.
3. The budget for 2012/13 has now been approved as £161,810, which is the same allocation as last year.

Recommendations

4. Members are asked to note the contents of this report, and
5. Consider the following project proposals and approve where appropriate the amount of grant to be awarded:
 - Decide whether to approve £2937.50 to the Nuisance Motorcycles and Trembler Alarms
 - Decide whether to fund £4,500 towards the target hardening programme for East North East to be able to upgrade the door security of properties that are not in their ownership.
 - Decide whether to fund an Area Committee apprentice post, and if approved whether to fund it at minimum wage, this would require a contribution of £5,070 per year, or to offer a higher rate of pay such as the £120 per week offered by ENEHL, this would cost £6,240 per year.

1. Purpose of this report

- 1.1 The report provides members with an update on the current position of the Revenue Well Being Funding for the Area Committee and sets out applications made for consideration by the Area Committee.

2. Background information

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2 It has been agreed that the revenue wellbeing budget for the Inner North East Area Committee for 2012/13, based on these calculation is £161,810. This is the same revenue budget that was allocated last year.
- 2.3 The Area Committee have nominated a representative from each ward to form a Well Being Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects that have already been funded.
- 2.4 The Area Committee wellbeing fund is used to commission activity and projects to support the promises in the Community Charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.
- 2.5 The current budget position for the Revenue Well Being Budget is provided at Appendix 1 for Members information.
- 2.6 Community organisations can apply for a small grant to support small scale projects in the community, these are approved by ward members.

3 New Applications for Consideration

3.1 Project - Nuisance Motorcycles £500 and Trembler Alarms

3.1.1 Off Road Motorcycles - £500

The total cost of the project is £6,000 and is split the same as last year as the analysis shows a consistent use of the service:

Inner East	£2,500
Outer East	£2,500
Inner North East	£500
Outer North East	£500
TOTAL	£6,000

- 3.1.2 West Yorkshire Police will contribute to the scheme by continuing to provide the running costs such as fuel, specialist uniform and staff resources.

3.1.3 Last year the project, along with LCC Parks & Countryside officers, successfully reduced calls about nuisance motorbikes 45% compared to the same period in 2010/11.

3.1.4 The local community is kept abreast of the good work as it is reported in the quarterly newsletter, which is hand delivered to every home in the area.

3.1.5 The unit also attends major events, including Operation Champions and attends schools and youth clubs to give preventative advice. The unit has been heavily involved in Miles Hill/Potternewton, where many tickets have been issued for defective tyres and speeding.

3.1.6 **Trembler Alarms - £2,437.50**

Last year the Area Committee approved £1,950 funding for trembler alarms in Chapel Allerton, Moortown and Roundhay wards, these areas are covered by two policing teams, Chapel Allerton and RAM.

3.1.7 The tremblers in the Chapel Allerton division were used as part of the Chapel Allerton burglary plan where they have been issued on a proactive basis. This has formed part of the target hardening initiative that has been running on Thursday evenings every 2 weeks. Funding for the other equipment has been secured from East North East Homes, as the original Safer Leeds stock has also run out. On average 2 tremblers are fitted to each property.

3.1.8 Feedback from residents has been positive and has provided them with reassurance. The alarms have also proven themselves in daily burglary statistics that show on several occasions the alarms have activated and deterred the burglar.

3.1.9 Most of the tremblers funded last year have now been used and therefore the Neighbourhood Policing Team would therefore like to request an additional 750 alarms to allow this vital work to continue. The trembler alarms are £1.95 each, making a total cost of £1462.50

3.1.10 In the RAM division the Trembler alarms have been used slightly differently as they are provided to victims of burglary on revisits by the PCSOs. Again they have been successful in deterring burglars and comments from residents illustrate that they are effective, easy to use and provides them with some reassurance that they won't become a repeat victim of crime.

3.1.11 During 2012 RAM had a total of 550 burglaries; Roundhay (145) Moortown (240) and Alwoodley (161). Based on these figures the Neighbourhood Policing team are requesting an additional 250 Tremblers per ward. At a cost of £1.95 each this works out at £487.50 per ward making a total of £975 for Roundhay and Moortown.

3.1.12 It is requested that the Area Committee make a decision on whether to fund the above amounts of £500 for Off Road Motorcycles and £2437.50 for Trembler Alarms to be administered by West Yorkshire Police.

3.1.13 **ALMO Target Hardening Programme - £4,500**

- 3.1.14 As per the ALMO target hardening report, included in the papers, over the past year East North East Homes have been undertaking a substantial home security upgrade programme. This includes changing Euro profile locks to ones that are more secure, fitting burglar alarms, security lighting and laminated glass.
- 3.1.15 Last year funding was also secured from Safer Leeds to work in partnership with the ALMO to secure those properties in burglary hotspots that were either owner occupied or private rented. Of this additional funding £7,500 was allocated to the Chapel Allerton ward.
- 3.1.16 This year the additional funding is no longer available for non-ALMO properties and therefore £1,500 is being requested from the Area Committee for each ward in the Inner North East to continue this work. This work would be undertaken on private or private rented properties where the resident(s) were identified as elderly and/or vulnerable.
- 3.1.17 The funding would only be used to purchase the secure Euro-profile locks for each property and the labour costs would be picked up by East North East Homes Leeds under their current contract with CASAC.
- 3.1.18 The Area Committee is requested to make a decision on whether to fund this project. If agreed the money would be transferred to East North East Homes Leeds for them to administer.

3.1.19 Area Committee Sponsored Apprenticeships - £5,070 or £6,240

- 3.1.20 In January 2009, a statutory duty was placed on public sector organisations to offer apprenticeships to young people and adults. The East North East (ENE) Area Leadership Team (ALT) at its January 2012 meeting, considered information relating to increased levels of unemployment within East North East Leeds, as well as employment support services. The ALT discussed how they could contribute to this agenda and how services could work better together locally to maximise these opportunities for local residents.
- 3.1.21 Apprenticeships were one of the opportunities discussed. Partners within the ALT made a commitment to considering how they might be able to support the development of an apprenticeship within their own organisation. It is now suggested that this approach could be rolled out across all ten Area Committees to demonstrate commitment to addressing the worklessness agenda and reducing NEETs city wide. This approach also follows on from the Leeds Apprenticeship Challenge, a business campaign launched in February 2011 to achieve 100 pledges to take on an apprentice from 100 new employers in 100 days.
- 3.1.22 The public sector accounts for some 20% of the national workforce, but employs less than 10% of all apprentices. Leeds City Council offered 120 apprenticeships last year. If each Area Committee were to sponsor an additional apprentice, this could on its own offer an 8% increase on apprenticeships offered by the Council. It is suggested that it may be appropriate for each Area Committee to fund the costs of an apprentice in Business and Administration to be based within the Area Support Team. However, the opportunities for skills development could be enhanced by offering experience and learning within partner organisations such as

the Police, NHS and community sector. This would also spread the supervisory input between partners over the lifetime of the apprenticeship.

3.1.23 Further information on the practicalities an apprenticeship and other information is included in the report that went to Area Chairs in March attached at Appendix 2.

3.1.24 Attached at appendix 3 is a potential model for Area Committee sponsored apprenticeships. It illustrates two possible models for an apprentice to gain experience across partner organisations.

3.1.25 The Area Committee is requested to decide whether to fund an Area Committee apprentice post, and if approved whether to fund it at minimum wage, this would require a contribution of £5,070 per year, or to offer a higher rate of pay such as the £120 per week offered by ENEHL, this would cost £6,240 per year.

3.2 2012/13 budget

3.2.1 We now have confirmation of the new allocation of revenue wellbeing funding for 2012/13, which is £161,810. This is the same amount of revenue funding as the Inner North East Area Committee received last year.

3.2.2 The Area Support Team have also done some work on projects which have come in under budget or are no longer going ahead. Below are the new figures for this financial year showing the amount of funding left in each of the area pots.

Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Area Wide
Balance b/f from 2011-12	8,308.97	13,839.41	23,597.70	55,124.93
Schemes Approved from 2011-12 budget to be spent in 2012-13	6,341.53	3,859.98	16,800.00	29,087.25
Amount of b/f budget available for new schemes 2012-13	1,967.44	9,979.43	6,797.70	26,037.68
New Allocation for 2012-13	10,000	10,000	10,000	131,810
Total available for new schemes in 2012-13	11,967.44	19,979.43	16,797.70	157,847.68
Remaining Balance Unallocated	8,667.44	19,979.43	16,797.70	35,501.68

3.2.3 Attached at Appendix 1 is a full breakdown of wellbeing funding for 2012/13 and amounts already allocated, including ward pot funding.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.
- 4.1.2 The Well Being Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.3 Council Policies and City Priorities

- 4.3.1 The Well Being Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the Inner North East.

4.4 Resources and Value for Money

- 4.4.1 All applications to the wellbeing fund are requested to get three quotes for the work to make sure it is good value for money.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.6 Risk Management

- 4.6.1 Not applicable under this section.

5 Recommendations

- 5.1 Members are asked to note the contents of this report and;
- Decide whether to approve £2937.50 to West Yorkshire Police.
 - Decide whether to fund the £4,500 target hardening programme for East North East to be able to upgrade the door security of properties that are not in their ownership.
 - Decide whether to fund an Area Committee apprentice post, and if approved whether to fund it at minimum wage, this would require a contribution of £5,070 per year, or to offer a higher rate of pay such as the £120 per week offered by ENEHL, this would cost £6,240 per year.

6 Background documents

Area Committee Roles and Functions 2011/12

Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Pot	Ward Roundhay Ward Pot	Area Wide	Total
Balance b/f from 2011-12	8,308.97	13,839.41	23,597.70	55,124.93	100,871.01
Schemes Approved from 2011-12 budget to be spent in 2012-13	6,341.53	3,859.98	16,800.00	29,087.25	56,088.76
Amount of b/f budget available for new schemes 2012-13	1,967.44	9,979.43	6,797.70	26,037.68	44,782.25
New Allocation for 2012-13	10,000.00	10,000.00	10,000.00	131,810.00	161,810.00
Total available for new schemes in 2012-13	11,967.44	19,979.43	16,797.70	157,847.68	206,592.25

Schemes in Progress brought Forward

8 Litter Bins	3,200.00				
Bonfire Period 2010 - Income from Activities Fund	- 1,000.00				
Youth Capital Grant Funding Refund	- 1,040.47				
CA Lights switch on	2,500.00				
Coaching and Mentoring Course CYDC	1,800.00				
CDT Laptops	382.00				
Operation Steve Lake	500.00				
Grit Bin Refills (remaining balance)		437.48			
Stonegates Alleygating		3,422.50			
Gledhow Rise Traffic Management Scheme (on hold)			5,000.00		
Grit Bin (Junction Oakwood Lane & Wetherby Rd)			400.00		
Grit Bin (Athington Rd / Montague Place)			400.00		
Village Caretaker			5,000.00		
Motorcycle Barriers Chandos Gardens			2,000.00		
Easterly Road Shops			1,500.00		
Fairy Woods			2,500.00		
INE Community Projects - Dance at Stainbeck				125.00	
Moortown Community Group (quarter 2)				3,365.00	
Skips				460.00	
Consultation & Community Engagement				34.75	
Small Grants				2,325.00	
Roundhay Park Run				1,500.00	
Chapelton Football Youth Development Centre				3,250.00	
CHESS Carnival Project				3,150.00	
Sugarwell Hill Project				3,000.00	
Talbot Fold				1,220.00	
Oz Box				1,235.00	
Parivar Luncheon Club				3,000.00	
Isis Project Black Health Initiative - Not Spent				3,000.00	
Stonegates Alleygating				3,422.50	
Earmarked Schemes Brought Forward Sum	6,341.53	3,859.98	16,800.00	29,087.25	56,088.76

2012-13 New Schemes

Community Payback				7,500
Community Payback Materials				500
Neighbourhood Manager				35,000
Festive Lights				14,525
Community Engagement & Charter				3,000
Skips				2,000
Small Grants				10,000
MUVF Environmental Summer Playscheme				4,000
BTCV Wild in the Woods				1,200
Youth Services Roundhay Ward Summer Activities				3,000
Summer Holiday Sports Programme 2012				5,000
Roundhay Park 2012 Family Summer Sports Event				1,730
CLC Film School				4,000
Meanwood School Holiday Activity Programmes				4,000
Chapelton Childrens Summer Holiday Activity Programme				3,000
Dance, Art and back to front minis				3,975
Dance, Art and back to front minis				1,998
Chapel Allerton & Moortown Summer Holiday Programme				3,000
ZEST Holiday Project				1,490
Environmental Improvements to increase access to greenspaces				1,500
Body Image at CLC				1,152
NACRO-Chapelton Youth Inclusion Project				3,968
Leeds Reach Summer Holiday Programme				3,000
Programming and Electronics NECLC				779
CHAMP Boxing Project				4,529
Each One, Teach One	1,800			
Club Panda				4,000
New World Steel Orchestra				2,000
CCTV for Chapelton				7,500
MUVF Fencing	1,500			
Cluster Funding for Summer Projects				-15,000

Total Projected Spend 2012-13

Total Projected Spend 2012-13	3,300.00	0	0	122,346.00	125,646.00
Total Budget	11,967.44	19,979.43	16,797.70	157,847.68	206,592.25
Remaining Balance Unallocated	8,667.44	19,979.43	16,797.70	35,501.68	80,946.25

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Report of Area Leader (East North East)
Report to Area Chairs Forum
Date: 12th March 2012
Subject: Framework for Area Committee Sponsored Apprenticeships

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	all	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. The report highlights the opportunities offered through the apprenticeships, including benefits to the employer, apprentice and wider community.
2. The report sets out a process for Area Committees to sponsor apprenticeships, including cost information.
3. It also suggests that partner agencies (through the Area Leadership Teams), may wish to consider engaging in an apprenticeship programme, working alongside the Area Committee, to provide apprentices with broader partnership experience.

Recommendations

4. The Area Chairs are asked to comment on the report and consider taking these proposals forward to their Area Committees for adoption.

1 Purpose of this report

- 1.1 The purpose of this report is to present Area Chairs with a summary of the opportunities available to allow Area Committees to sponsor an apprentice / apprentices within their area.
- 1.2 The report outlines the benefits of and costs associated with establishing a local apprenticeship scheme.

2 Background information

- 2.1 An apprenticeship is an integrated programme of learning leading to the acquisition of the skills and knowledge required by employers. Apprenticeships are the Government's preferred route to recruiting and training young people and adults aged 16-24.
- 2.2 The completion of an apprenticeship programme of learning (known as a framework) shows employers that the holder has achieved competence in skills and demonstrated the knowledge required by the apprenticeship.
- 2.3 In January 2009, a statutory duty was placed on public sector organisations to offer apprenticeships to young people and adults. In response, Work4Leeds. Leeds City Council's corporate apprenticeship programme was developed as part of the Council's recruitment strategy, with the aim of enabling young people and adults to access Council job vacancies and encouraging residents from key target groups to apply for entry level posts.
- 2.4 Work4Leeds also aims to ensure that the Council's workforce has the most up to date skills and qualifications for their job role. It therefore supports existing employees of all ages, working 16 hours or over, who do not currently hold a degree, HND or HNC, to work towards an apprenticeship framework relevant to their job.
- 2.5 The East North East (ENE) Area Leadership Team (ALT) at its January 2012 meeting, considered information relating to increased levels of unemployment within East North East Leeds, as well as employment support services. The ALT discussed how they could contribute to this agenda and how services could work better together locally to maximise these opportunities for local residents. This is particularly within the context of localities in Inner East Leeds having a higher than average out-of-work claimant rate in comparison to the city average.
- 2.6 Apprenticeships were one of the opportunities discussed. Partners within the ALT made a commitment to considering how they might be able to support the development of an apprenticeship within their own organisation. It is now suggested that this approach could be rolled out across all 10 Area Committees to demonstrate commitment to addressing the worklessness agenda and reducing NEETs city wide. This approach also follows on from the Leeds Apprenticeship Challenge, a business campaign launched in February 2011 to achieve 100 pledges to take on an apprentice from 100 new employers in 100 days. The

Challenge resulted in 162 businesses signing up to offer 375 apprenticeship vacancies.

2.7 Several other key activities have taken place and are planned within Leeds to raise the profile of apprenticeships in the city and support businesses and learners including:

- Employment Leeds has brokered the recruitment of apprentices by developers on landmark developments such as the Arena and contractors delivering services to the Council
- A competition, Build My Future, Build My Leeds, was run to increase awareness of apprenticeships in the construction industry for 16-18 year olds. The three winners will receive contracts to become apprentices with Laing O'Rourke and Rotary Berrmar Building on the flagship construction developments in Leeds; the Arena and the Trinity Leeds shopping centre
- Over 1000 young people and their parents and carers attended an event held in May 2011 to promote apprenticeships to Year 11 pupils
- A mentoring scheme to support new apprenticeships has been developed, particularly at the point of transition from school
- The Leeds Apprenticeship Awards were launched on 17th October 2011. Nominations were sought from businesses and learning providers across Leeds. The Awards Ceremony was held on 8th February 2012 during National Apprenticeship Week at Leeds Civic Hall. These recognised the achievements of apprentices, apprenticeship ambassadors and businesses. The winners will be put forward to the National Apprenticeship Awards.
- The Council plans to establish an Apprenticeship Training Agency to support small and medium sized businesses in the city to take on apprentices, working in partnership with Leeds City College and supported by the Chamber of Commerce

3 Main issues

3.1 Growing the number of high quality apprenticeship opportunities is a priority issue for the city to contribute to improving skill levels, increase employment and improve business productivity and creating opportunities for young people.

3.2 The Chartered Institute of Personnel Development outlines a number of key requirements for setting up and running high quality successful apprenticeship programmes, including:

- Apprenticeships need to be embedded in a workforce planning approach
- Clarity about the role that apprentices play in the organisation
- Winning the support of the existing workforce
- Training apprentices receive on and off the job needs to be high quality and tailored to employers' needs
- Recruiting apprentices may differ from the usual recruitment procedure
- Apprentices have the status of an employee and thus have similar rights
- The apprentice needs to be placed at the heart of the apprenticeship programme; employers must provide ongoing support, pastoral care and mentoring

- Employers need to make sure they provide fair access to their apprenticeship scheme
- 3.3 In addition, it should be noted that apprenticeships for 16-18 year olds must be for a minimum of 12 months.
- 3.4 Significant learning must take place whether that be on site or at college and the employer must allow sufficient time for this.
- 3.5 There are more than 240 apprenticeship frameworks across the UK, covering most occupations and sectors. These include for example:
- Business and administration
 - Customer service
 - Management
 - Volunteer management
 - Contact Centre operations
 - Adult Health & Social Care
 - Sport & Active recreation
- 3.6 Within the public sector an opportunity is being missed. The sector accounts for some 20% of the national workforce, but employs less than 10% of all apprentices. Many organisations could be taking advantage of the benefits that apprenticeships bring, as a way of unlocking talent within their local communities and ensuring that they have a workforce equipped with the skills it currently needs and those it may require in the future.
- 3.7 Leeds City Council offered 120 apprenticeships last year. If each Area Committee were to sponsor an additional apprentice, this could on its own offer an 8% increase on apprenticeships offered by the Council. It is suggested that it may be appropriate for each Area Committee to fund the costs of an apprentice in Business and Administration to be based within the Area Support Team. However, the opportunities for skills development could be enhanced by offering experience and learning within partner organisations such as Police, NHS and community sector. This would also spread the supervisory input between partners over the lifetime of the apprenticeship.
- 3.8 Through demonstrating a commitment to apprenticeships, other partner agencies including the voluntary sector may start to consider their potential to also offer opportunities, particularly in response to additional funding.
- 3.9 Partners within the ENE ALT have made a commitment to reducing NEETs and considering the potential for offering new or additional apprenticeships. However further discussions would be required to establish a model for apprentices to rotate their placement around the partner organisations. The diagram attached at Appendix 1 illustrates two possible models for an apprentice to gain experience across partner organisations. It is suggested that Option1 would provide the most effective means of supporting an apprentice across the partner organisations. This option allows the apprentice to commence with a full induction within the Area Support Team before moving on to gain experience with partner agencies.

Practicalities & Costs

- 3.10 As Apprenticeships are work-based training programmes, most of the training is 'on the job'. The rest can be provided by a local college or by a specialist learning provider. The employer must give their apprentice an induction into their role and provide on-the-job training. They are also responsible for paying the apprentices' wages.
- 3.11 Employment must be for at least 30 hours per week, except in the minority of cases where the learner cannot complete the full 30 hours. In these cases employment must be for more than 16 hours per week.
- 3.12 A learning provider such as Leeds City College (the Council's partner in its Apprenticeship Training Agency) would be available to support and guide the apprentice. A learning provider is usually a local college or specialist training organisation responsible for an apprentice's off-the-job training. Once an apprentice is taken on, the learning provider will appoint a mentor who will work with the employer to make sure that the training is well planned. Once the apprentice begins the mentor will follow their progress and deal with any issues that may arise. The apprentice can complete their off-the-job training on day release or over a number of days in a block. The amount of time they spend varies according to the Apprenticeship. It could be anything from one day every other fortnight to two days every week. It is suggested that the Area Committees may wish to negotiate an arrangement whereby the apprentice works 30 hours per week, with one day per week based with a learning provider. Leeds City College would offer
- Work-related qualifications at Level 2 relevant to the skills needed for the role. Work-related qualifications are achieved by assessing competence in the workplace
 - Functional skills, which are important for all kinds of work
 - Technical certificates such as BTEC or City & Guilds qualifications which will embed the knowledge needed to do the job
 - Practical experience in chosen field of work
- 3.13 Apprenticeship funding is available from the National Apprenticeship Service (NAS). The size of the contribution varies depending on sector and the age of the candidate.
- For an apprentice 16-18 years old, the Council would receive 100% of the cost of training
- For 19-24 year olds, the Council would receive up to 50%
- For over 25 year olds there may be a contribution, depending on a number of factors
- 3.14 The funding is paid directly to the organisation that provides and supports the apprenticeship; in most cases this is the learning provider. Large employers with a direct contract with the NAS may receive the funding themselves. Leeds is committed to trying to adopt a Leeds Apprenticeship Agency model to maximise

the resources available at a national level. The aim is to develop a robust model that the range of delivery partners across the Leeds City Region can feed into or replicate i.e. larger authorities may wish to replicate whilst smaller authorities and partners may wish to feed in to the model.

- 3.15 A National Minimum Wage for apprentices was introduced on 1st October 2010. The wage applies to all apprentices aged under 19; and apprentices aged 19 or over in the first year of their apprenticeship. The apprentice minimum wage is currently £2.60 per hour and applies to time working plus time spent training that is part of the apprenticeship. Employers are free to pay above the new wage and many do so, for example East North East Homes Leeds pay £120 per week and, for apprenticeships longer than 12 months, this increases to £156 in the second year to reflect the increased skill levels.
- 3.16 If each Area Committee were to sponsor a basic Level 2 (intermediate) apprentice paid at the minimum wage, this would require a contribution of £5,070 per year. However, if they wanted to offer a higher rate of pay such as the £120 per week offered by ENEHL, this would cost £6,240 per year. Area Committees could decide to pay a higher rate, but it is suggested that a uniform rate across the city would offer consistency.
- 3.17 Most apprentices stay with their employer after the completion of their apprenticeship, so the employer's investment results in a committed and valuable workforce. Through adopting the proposed partnership approach to apprenticeships, there may be more opportunities upon completion. As part of LCC's strategic workforce planning, there should be specific progression routes for trained apprenticeships. One possible route could also be another apprenticeship, at a different level or in another sector, for example with one of LCC's partner organisations.
- 3.18 It is important that once the apprenticeship is completed the learning does not stop. Every employee should have a personal development plan including individuals that have just completed an apprenticeship.

Benefits of Apprenticeships

- 3.19 Apprenticeships are a unique way to grow your own workforce; they combine on-the-job training within the organisation with off-the-job learning. The learning takes place in context and provides a real understanding of the working world, combining practical skills with theoretical knowledge. They offer a career route into the organisation and an invaluable opportunity to grow the skills it requires now and in the future. Apprenticeships can also help to improve staff retention. The NAS states that apprenticeships can offer many benefits:

A more engaged workforce: 92% of employers who employ apprentices believe that apprenticeships lead to a more motivated and satisfied workforce

Lower staff turnover, fewer skills-related vacancies and reduced recruitment costs: 83% of employers who employ apprentices rely on their apprenticeships programme to provide the skilled workers that they need for

the future. One in five employers is hiring more apprentices to help them through the tough economic climate.

Increased competitiveness: 80% of those employers who employ apprentices agree they make their workplace more productive

A better image and greater customer satisfaction: 81% of consumers favour using a company which takes on apprenticeships and engagement as they can be used to further develop the existing workforce.

- 3.20 At a recent Apprenticeship Workshop arranged by ENEHL, a range of benefits were highlighted by those attending who had managed or experienced working with apprentices. In addition, three apprentices themselves outlined some key benefits to themselves, the employer and the wider community. On the employer side, positive impacts included addressing skills gaps, staff retention, bringing new blood into the organisation, increased workforce productivity and improving the image and reputation of the company. In terms of benefits to the individual, they were able to learn new skills or a trade, increase their sense of pride and confidence, increase their employability, earn whilst learning and also gain a qualification. Both the employers and apprentices highlighted an increased sense of community pride as being an important result of having a motivated local workforce. All the apprentices commented that they were keen to do a good job because their friends and families lived within the area they were working in.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The Council is already committed to providing apprenticeship opportunities. Initial discussions have taken place at ENE ALT in relation to Area Committees and their partners considering their potential to offer additional apprenticeship placements. However, further consultation and engagement with partner organisations is required to establish an effective partnership apprenticeship model.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Currently, there is still great gender disparity within apprenticeships, both in terms of pay as well as the way women are represented in certain sectors and occupations. There is also a high level of under representation of BME communities in apprenticeship schemes.
- 4.2.2 It is suggested that if Area Committees agree to sponsor apprentices across the city, efforts should be made to target priority groups and communities. Promoting diversity in apprenticeships will contribute to creating a range of skills necessary for a successful organisation. It will also help to better reflect the Council's customers which will lead to better customer relationships.

4.3 Council policies and City Priorities

4.4 The proposal to create 10 apprentice opportunities across the city clearly meets the Council's priority within its City Priorities Plan, to reduce the number of 16-18 year olds that are not in education, employment or training (NEET), improving skills and increasing the number of employers offering apprenticeships.

4.4.1 Reducing NEETs is also one of the three 'obsessions' established within the Leeds Children's and Young Peoples Plan 2011-15.

4.5 Resources and value for money

4.5.1 It is proposed that the resources for ten additional apprenticeships would be picked up through Area Committee's Well-being fund. Supervision and management would be provided through the Area Support Team and partner organisations.

4.5.2 Apprenticeships have been showed to provide good value for money as they learn while working on the job and in many cases the Government at least contributes, if not fully funds, the cost of learning. The NAS states that In terms of the return on investment linked to apprenticeships, 41% of employers say that their apprentices make a valuable contribution to the organisation during their training period, while a further third report that apprentices add value within their first few weeks. A level 3 apprentice will generate an additional lifetime benefit to themselves and their employer of £105,000, according to the NAS.

4.6 Legal Implications, Access to Information and Call In

4.6.1 There are no specific legal implications arising from this report. However, apprentices are covered by a contract of employment and have similar rights to other employees (Employment Rights Act 1996). In addition the employer must comply with the National Minimum Wage Act. As a minimum requirement, any written agreement should detail what skills the apprentice can expect to learn or the programme of training that will be set up.

4.7 Risk Management

4.7.1 Significant guidance and support on providing apprenticeships is available to the Area Committee to reduce the risk of an unsuccessful apprenticeship scheme. The Council itself and partners such as ENEHL have taken on a number of apprentices and the Area Committees could benefit from their advice and experience. By adopting one of the models outlined in Appendix 2, the risk can be spread across the Area Support Team and partner organisations.

5 Conclusions

5.1 This report has set out a number of reasons for considering creating additional apprenticeship opportunities. Apprenticeships are a means of developing the skills of local people, bringing young people into the workforce and reducing NEETs. They have been shown to increase staff morale, productivity and retention and address skills gaps within the workforce.

- 5.2 The report has highlighted two potential models for Area Committees and partners to provide apprenticeship opportunities. It has explained the costs associated with sponsoring an apprentice. Practical experience and evidence from a range of employers has shown that apprenticeships can offer a range of benefits to the apprentice, the employer and the wider community.

6 Recommendations

- 6.1 The Area Chairs are asked to:
- a) Consider the opportunities and benefits offered through apprenticeships
 - b) Request that the Area Leaders work with partner organisations to develop a model for offering one or more apprenticeships across each of the 10 Area Committees, as part of their commitment to reducing NEETs
 - c) Encourage their Area Committees to provide funding of £6,240 per year to fund a Level 2 apprentice

7 Background documents

Apprenticeships that Work: A Guide for employers – CIPD (February 2012)

Briefing Note: ENE Area Leadership Team – Employment and Skills (January 2012)

National Apprenticeship Service website

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Appendix 3: Potential model for Area Committee sponsored apprenticeships

Option 1

Apprentice 1 Based with Area Support Team				Apprentice 1 Based with partner organisation (a)				Apprentice 1 Based with partner organisation (b)											
				Apprentice 2 Based with Area Support Team				Apprentice 2 Based with partner organisation (a)				Apprentice 2 Based with partner organisation (b)							
								Apprentice 3 Based with Area Support Team				Apprentice 3 Based with partner organisation (a)				Apprentice 3 Based with partner organisation (b)			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

← months →

Option 2

Apprentice 1 Based with Area Support Team				Apprentice 1 Based with partner organisation (a)				Apprentice 1 Based with partner organisation (b)			
Apprentice 2 Based with partner organisation (b)				Apprentice 2 Based with Area Support Team				Apprentice 2 Based with partner organisation (a)			
Apprentice 3 Based with partner organisation (a)				Apprentice 3 Based with partner organisation (b)				Apprentice 3 Based with Area Support Team			
1	2	3	4	5	6	7	8	9	10	11	12

← months →

N.B. Both models could be adapted to reflect the four Area Committees in West North West, although this would require engaging with a partner (c) and reducing the period of time the apprentice spent with each partner organisation to three months.

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Report author: Nicola Denson
Tel: 0113 3367638

Report of East North East Area Leader

Report to North East (Inner) Area Committee

Date: 18th June 2012

Subject: Inner North East Area Committee Charter and Promises

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report contains a final draft Community Charter for sign off by the Area Committee. The Charter will then be distributed to community groups and local organisations as in previous years.
2. The Area Committee is also asked to agree the top three priorities for the forthcoming year 2012/3 and proposed actions and reporting mechanism.
3. The champions for the Inner North East Area Committee need to be refreshed for 2012/13, especially given the change in elected members.

Recommendations

4. The Inner North East Area Committee is requested to approve the attached Inner North East Area Community Charter for 2012/13 and to review and approve the attached mailing list.
5. The Inner North East Area Committee is asked to agree the top three priorities and actions for 2012/13 and reporting mechanisms.
6. The Inner North East Area Committee is asked to nominate and agree the membership of the Area Committee sub groups focussing on the environment and wellbeing.

Purpose of this report

- 1.1 This report seeks Area Committee approval for the 2012/13 Community Charter, which sets out promises for action and the attached mailing list.
- 1.2 The report also sets out the proposed top three priorities for 2012/13 and reporting mechanism for all actions.
- 1.3 The Area Committee is also asked to agree the membership of the Environment and Wellbeing sub-groups.

2 Background information

- 2.1 At the June 2011 Area Committee meeting the Delegated Roles and Functions of the Area Committee were presented along with a forward work programme detailing how the roles and responsibilities would be discharged and action taken during 2011/12.
- 2.2 Since then an Area Committee Business Plan, which takes the forward work programme a stage further and sets out in more detail the work of the Area Committee, was created. This replaces the old Area Delivery Plan (ADP).
- 2.3 The Business Plan was developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement. The plan provides a business planning framework with the main headings that the Area Committee are expected to adopt with information beneath to reflect the local circumstances.
- 2.4 The Area Committee Business plan provides a complete set of papers relating to the area, which will be refreshed annually. The actions and priorities will be monitored at the Area Committee meetings and performance managed.
- 2.5 The Inner North East Area Business Plan 2012/13 was approved at the Area Committee meeting on 12th March 2012.
- 2.6 In 2009/10 the Area Committee also agreed that they would pilot the production of a Community Charter to present the ADP (now Area Business Plan) in a more user friendly and understandable format and to help provide clearer progress reports to Area Committee during the year. The Area Committee agreed this was a success and decided to continue the production of a Charter in 2010/11 and 2011/12.

3 Main issues

3.1 Community Charter

- 3.1.1 It was agreed at the Area Committee in January that the Inner North East Area Committee would fund the Community Charter again for 2012/13 and a draft

version of the charter was brought to the March Area Committee and the style and format approved by the Area Committee.

- 3.1.2 Since then work has been ongoing to finalise the draft charter including all text and photographs as necessary. The final draft Community Charter for 2012/13 is attached at Appendix 1.
- 3.1.3 The charter was taken to ward member meetings as agreed and a final draft copy presented to members for comment in advance of this meeting.
- 3.1.4 Through the work of the Area Support Team and the various partners in the area projects will be developed to address the agreed priorities included in the charter. Work continues to develop further actions to address the identified priorities and progress will be reported on a regular basis to the Area Committee as set out in the forward plan.
- 3.1.5 When printed the charter will be distributed to community groups and local organisations to help raise awareness of the Area Committee and its role. They will be requested to pass on and make available copies to their members and the public as appropriate. A copy of the mailing list is attached at appendix 2 and members are requested to review the list to make sure any groups they are aware of have not been missed off.

3.2 Area Committee Priorities and Reporting Mechanisms

- 3.2.1 Corporately the Area Support Team needs to have a performance management framework in place for the Area Committees. This is the Area Committee Performance Plan. The Area Committee Performance Plan is the primary method of capturing performance information for Area Committees. The intention of the plan is to identify three key actions that the Area Committee feel are important to progress in the forthcoming year, along with actions to achieve this. These actions should be constrained to only those outcomes that the Area Committee achieve, rather than those done by partners. They should clearly show “what difference do Area Committees make and what value do they add”.

- 3.2.1 It is suggested that the Area Committee adopt the below three actions as a priority as they fit the criteria well and the actions set out to achieve them.

1. The Inner North East Area Committee will deliver a diverse and exciting holiday programme that provides activities for at least 1,000 young people in the Inner North East. This aligns to the City Plan Priority “Best City for Children and Young People”

We will do this by:

- Allocating £40,000 of wellbeing funding towards holiday activities to be added to the cluster funding of £15,000 to make a total pot for the area of £55,000.
- Holding two workshops for organisations to make them aware of the process and making sure that the funding is available to a wide range of organisations. Funding bids will be closely scrutinised to make sure approved bids cover the whole area, age range and a number of activities.

- Questionnaires and registers will be sent to organisations who were successful at gaining funding and this will be used to commission future funding. We aim for a 90% response rate with at least 75% young people rating the activities average or above.

2. The Inner North East Area Committee will support local community groups in the area to make sure that as many residents as possible are engaged in their local community and so volunteers in the area feel valued. This aligns to the City Plan Priority “Best City for Communities”.

We will do this by:

- Setting aside £10,000 from the wellbeing funding for a small grant pot to support local community groups with events and projects. At least 20 organisations should benefit.
- Improving and maintaining our mailing lists which will be used to keep groups and individuals more informed and involved on the work of the Area Committee, funding streams etc. To increase list to 750 residents/groups, with 90% contact details complete.
- Holding an annual Thank You event for volunteers working or living in the Inner North East area to make them feel valued in the time they give. Target is to have 100 volunteers attend the event.
- Setting up a new Community Leadership Team for the Meanwood priority neighbourhood and Neighbourhood Improvement Board for the Chapeltown/Scott Hall Priority neighbourhood.
- Establishing a Chapeltown and Harehills cross ward forum in order to focus on what can be done to maintain and enhance community cohesion and compliment positive partnership working across Chapeltown and Harehills.

3. The Inner North East Area Committee will help improve the local environment to make it a cleaner and greener place to live. This aligns to the City Plan Priority “Best City to Live”.

We will do this by:

- Part-funding (£7,500), using and promoting the Community Payback team to effectively tackle hotspots. To process at least 50 referrals across the area with at least 5,000 offender and supervisor hours being recorded for the year.
- Effectively managing the delegated Environmental responsibilities of the Area Committee, particularly focussing on the three Area Committee priorities of leaf fall (Autumn) and adequate litter bin provision, clean and tidy shop fronts and a school litter campaign. To help this a pilot lengthsmen scheme will be started in Oakwood and a pilot school litter campaign initiated.

- To set aside £3,000 of wellbeing funding to provide skips for at least 20 different community groups to help with community clean ups and environmental projects.
- Supporting the development of an Environmental Improvement Zone in Chapeltown and measuring the impact.

3.2.2 The Inner North East Area Committee is asked to agree the above priorities and actions for inclusion in the Area Committee Performance Plan.

3.2.3 A copy of the proposed Area Committee Performance Plan will be brought to each Area Committee to update members on progress. The performance plan is attached at appendix 3 for approval. It includes the above actions and also all the other priorities agreed by the Area Committee at the meeting in March 2012.

3.2.4 The Area Committee Performance Plan will be brought back to the September Area Committee for reporting back to date. At that point the plan will be fully populated.

3.2.5 An updated copy of the Inner North East Area Committee Forward Plan is attached at appendix 4.

3.3 Inner North East Area Committee Sub Group Membership

3.3.1 In order to facilitate the running of the Area Committee and to help oversee the Environmental delegation the Area Committee has two working groups around wellbeing and the environment.

3.3.2 On each group one member per ward is nominated to sit on the group. The Environment sub-group is currently chaired by the Area Committee chair, who is also to be the nominated member from their ward.

3.3.3 Current membership is as follows:

Environment sub-group

Current: Cllr Ghulam Hussain (Chair), Cllr Mohammed Rafique and Cllr Rebecca Charlwood

Wellbeing sub-group

Current: Cllr Jane Dowson, Cllr Sharon Hamilton and Cllr Christine MacNiven

3.3.4 The Area Committee is asked to either approve the membership of the above groups for another year or to make any amendments as agreed on a ward basis.

3.3.5 If the nominated ward member on either group is unable to make a meeting they are able to nominate another ward member to attend in their place.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 As recommended in a report to the Area Committee in September 2011 the Area Committee's Engagement Plan is now included as part of the Area Business Plan and covers the Community Charter.
- 4.1.2 The priorities identified are based on consultation that has occurred in the current cycle.
- 4.1.3 The sub-groups are not subject to any consultation or engagement needs.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Consideration is given to the equality impact of projects to deliver the promises within the charter and in funding projects to local groups through light touch equality impact assessments and the completion of project planning documentation.
- 4.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

4.3 Council policies and City Priorities

- 4.3.1 The themes in the Community Charter mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.
- 4.3.2 The sub groups also reflect the delegated functions of the Area Committee.

4.4 Resources and value for money

- 4.4.1 The Well-Being Fund is used to finance projects which support the promises in the Area Business Plan and Community Charter. Area Management work with Council services, partner agencies and local communities to take a strategic approach to Well-Being Fund expenditure to ensures best use of this funding.
- 4.4.3 The Inner North East Area Committee also provides the funds for the community Charter. This year £3,000 has been allocated for Community Engagement and the community Charter.
- 4.4.4 The sub-groups do not incur any additional expenditure.

4.5 Legal Implications, Access to Information and Call In

- 4.5.5 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.
- 4.5.6 There are no key or major decisions included in this report.
- 4.5.7 There are no legal implications relating to this report.

4.6 Risk Management

- 4.6.1 Not applicable under this section.

5 Conclusions

- 5.1 The Area Business Plan sets out the key priorities for the year that links to city wide policies and provides a framework for the spend of the Wellbeing Budget.
- 5.2 The Community Charter translates this into a user friendly document that can be sent out to local groups to let them know what the Area Committee is focussing on in the current year. A final draft Community Charter is attached at Appendix 1 for approval.
- 5.3 Attached a appendix 2 is a copy of the current mailing list for approval.
- 5.4 The three priorities for action and recommended reporting mechanism that includes all priorities (attached at appendix 3) are for approval.
- 5.5 A review of the Wellbeing and Environment sub groups is also included.

6 Recommendations

- 6.1 The Inner North East Area Committee is requested to approve the attached Inner North East Area Community Charter for 2012/13 and to review and approve the attached mailing list.
- 6.2 The Inner North East Area Committee is asked to agree the top three priorities and actions for 2012/13 and reporting mechanisms.
- 6.3 The Inner North East Area Committee is asked to nominate and agree the membership of the Area Committee sub groups focussing on the environment and wellbeing.

7 Background documents¹

- 7.1 Area Committee Roles and Functions 2009/10

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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2011/12 How we made a difference

WE DID ...
Community Payback - a team was funded to work solely in the Inner North East to enhance borders and improve the environment.
Reginald Park - this new play space at the rear of the community is very well used.
Stonegate Green - planting was purchased to enhance borders and improve security.
St Mary's Community Garden - community garden created on the roof area of the community of St Mary's Rats.

WE DID ...
Parkrun, Roundhay Park - funding was given towards kick starting this sporting initiative in Roundhay Park and it is still going strong.
Young People's Activities - a programme of activities across the area was funded engaging lots of young people in positive activities.
Chapel Allerton festival - thousands of happy festival goers were entertained by this event part funded by the Area Committee.
Volunteer Thank You event - as a thank you to those who tirelessly bring their neighbourhood better an event is held every year, bringing people together and making them feel valued.
Festive Lights - Chapel Allerton, Chapeltown, Oakwood, Street Lane, Moortown and Meanwood all benefitted from funding for festive lights to brighten up the area.
Roundhay Live 2012 - attended and supported by the team this was a great day showcasing local groups and organisations.

WE DID ...
Trembler Alarms - houses that have suffered repeat burglaries have been fitted with trembler alarms on the windows and doors to help prevent future crime.
Old Park Road fencing and Talbot Road - fencing was purchased to improve the environment and improved safety.
Stonegate View Alleys - these close off a key grime used for anti-social behaviour and make the area safer.
Partners and Communities Together - meetings bring together local residents to discuss community safety in the neighbourhood.

You Said ... You wanted more Things to Do

You Said ... You wanted Less Crime and a Safer Community

Every year the Inner North East Area Committee receives an allocation of funding known as wellbeing to use to deliver local activities and projects to help them meet their priorities for the year. Below is a list of what the funding was spent on in 2011/12.

Community Payback Team for Inner North East	£15,000	Oz Box sessions (physical activity)	£1,235
Festive Lights around Inner North East	£14,170	Talbot Fold—environmental improvements	£1,200
Youth Service Summer Programme	£14,000	TINE Summer—What's On Booklet	£1,000
Chapel Allerton Ward Pat—for local schemes	£10,000	Roundhay Live 2012	£1,000
Moortown Ward Pat—for local schemes	£10,000	St Andrew's Holiday Club October 2011	£500
Roundhay Ward Pat—for local schemes	£10,000	Girls Community Netball Programme	£500
Trembler Alarms Burglary Reduction Project	£6,950	Active Citizens in Chapeltown	£500
Isis Project—Black Health Initiative	£5,000	Namaskar Project—Indian dance and music	£500
Old Park Road Fencing	£4,200	The Leeds Gathering—Irish Arts	£500
Meanwood Valley Urban Farm Playscheme	£3,500	Stonegate Green Improvements	£500
Meanwood Summer Playscheme	£3,500	Reginald Park Opening	£500
Stonegate View Alleys	£3,422	Free2BME project	£500
Chapeltown Youth Dev. Holiday Programme	£3,250	Leeds Children's Circus	£500
CHES Carnival Project	£3,150	Training for PHAB Volunteers 2011/12	£500
Leeds Reach Holiday Programme 2011	£3,000	Irish History Month 2012	£500
Sugarwell Hill Improvement project	£3,000	St Mary's Community Garden	£500
Let's Play—Feel Good Factor playscheme	£2,705	Chapeltown Conversations	£500
Chapel Allerton Festival 2011	£2,500	Meanwood Quilter - Stop smoking project	£495
Chapeltown Community Netball project	£2,325	Brickwood Youth Club equipment	£490
Chapeltown Junior Play Scheme	£2,250	Community Support for disabled people	£350
New World Steel Pan Orchestra	£2,000	Leeds Carnegie Basketball	£325
Volunteer Thank You Event 2011	£2,000	Moortown Festive Light Switch on	£250
Roundhay Park Olympic Sports Event	£1,695	Meanwood Christmas Lights	£150
Chapeltown Young People's Club Holiday Programme Summer 2011	£1,250	Leeds White Ribbon Day	£144
		TOTAL	£145,006

We hope you have enjoyed reading this charter and feel inspired. If there is anything else we can help with, you would like to see or you have any comments on the charter please email east.north-east@leeds.gov.uk or phone 0113 336 7644.



Green Bank Farm



Inner North East Area Committee Your Charter Your Priorities Actions for 2012/13

Inner North East Area Committee Chair's Introduction

Hello and welcome to your Area Committee charter for 2012/13 that sets out our priorities for the forthcoming year. These have been agreed in consultation with local people and our partner organisations.

Also inside is an update on our achievements in 2011/12 and a list of how the wellbeing budget was spent last year.

We would love to hear from you. If you have any comments or would like to get more involved in the work of the Area Committee or groups in your area please contact us.

Best Wishes,

Councillor, Councillor Hussain

Chair of the Inner North East Area Committee

Business

Living

Health and wellbeing

Communities

Children and young people

COVERING COMMUNITIES IN THE WARDS OF CHAPEL ALLERTON, MOORTOWN AND BOUNDARY
Gipton Wood Chapeltown Oakwood
Alerton Grange Gledhow Valley
Manor Meanwood
Pottennewton Hall

Your Area Committee

The nine councillors that cover the Chapel Allerton, Moortown and Roundhay wards form the Inner North East Area Committee.

Chapel Allerton Councillors



Councillor Dowson



Councillor Rafique



Councillor Taylor

The Area Committee is a formal local committee who have powers and responsibilities to address issues at a local level. They have delegated functions including for Environmental Services, CCTV and Wellbeing funding. The committee meets regularly and all residents are encouraged to attend. For example around community safety.

Our priorities are the local issues that have been agreed as important in consultation with local people and partners. This includes the minimum standards you expect from Leeds City Council.

You can help by:

- Putting all your litter, including cigarette butts in the bin so resources don't have to be wasted cleaning up after you.
- Recycling as much of your household and garden waste as possible, including taking bottles to the bottle bank so the council can reduce the amount it has to spend on sending waste to landfill and help save the environment.
- Put your wheelle bins out on the correct day, before 7am, and more importantly don't forget to bring them back in again.
- Keep your eyes peeled for criminals working in your neighbourhood. If you see anything suspicious or have any information on criminal activity please contact your local Neighbourhood Policing team on 0113 241 3270. Don't forget to make it harder for criminals by locking your car and making sure you are in the house and don't leave items on display.

How to get involved

We would love you to come along to a committee meeting and be involved in discussions about local services, and this year we will be sending out invites to people and groups on our mailing list to do just that. If you would like to be added to our mailing list please email: east.north.east@leeds.gov.uk.

Volunteers play an important part in all our communities and the Inner North East Area Committee works closely with volunteers to support local projects. If you are interested in volunteering please visit our website at http://www.leeds.gov.uk/Do_It_online/Consultation_and_communication.aspx or www.val.org.uk/page/volunteer to see what is going on in your area.

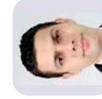
Whilst we are out and about in the local community a lot, no one knows it better than those who live there and so please be our eyes and ears and let us know when things are not up to scratch. For example if a street light in your neighbourhood is out, rubbish has been dumped on a local green space or bins not emptied contact us at www.leeds.gov.uk/Do_It_online/Report_online.aspx or phone 0113 222 4444.



Councillor Chairwood



Councillor Hamilton



Councillor Soled

Roundhay Councillors



Councillor Hussain (Chair)



Councillor Urry



Councillor Machven

2012/13 Priorities - supporting

Best city... for health and wellbeing

- Help protect people from the harmful effects of tobacco by reducing the number of adults that smoke through smoking prevention initiatives such as 'Meanwood Quitter' and increased preventative testing work in communities.
- Promotion of health services, initiatives and healthy eating schemes in the area through local networks.
- Develop an alcohol strategy to address community needs in the priority area of the Meanwood six estates.
- Address key health issues in priority areas, cancer mortality rate in Meanwood and infant mortality in Chapeltown.
- Help older people and healthy living groups such as luncheon clubs through advice and funding.
- Support more people to live safely in their own homes through the promotion and support of relevant schemes, including no cold calling zones to combat rogue traders, promotion of free home security and fire safety checks.
- Support safety on our highways by implementing schemes such as crossings at schools, speed checks and controls, grit bins and other highway improvements.



Best city... business

- Support the sustainable growth of the economy by working with businesses to improve shopping areas and provide sponsorship opportunities for them to promote their services.
- Get more people involved in the city's cultural opportunities and work with local groups to increase the number of opportunities e.g. Chapel Allerton festival.
- Support and promote local schemes that improve the environment and reduced carbon emissions, for example by tree planting.
- Establish and support local schemes to improve the public realm, for example with floral initiatives and festive lights in the area.



Best city... for children and young people

- Help children to live in safe and supportive families through the continued provision of family support workers and by frontline services working together.
- Ensure we have the best mix of universal and targeted provision for our young people to address their needs.
- Develop new initiatives, including supporting more apprenticeships to support young people in to employment, education or training.
- Deliver an activities programme for young people during school holidays that supports educational achievement and good behaviour.



Leeds be the best city . . .

Best city... for communities

- Reduce crime levels and their impact across Leeds through a partnership approach between the police and residents with support, advice and equipment to help prevent crime.
- Continue supporting days of action and problem solving exercises to address anti-social behaviour and drug dealing.
- Take enforcement action on litter and fly tipping and continue licensing and test purchasing to tackle problem areas.
- Support community safety schemes for example test purchasing and alleygating.
- Give residents a sense of belonging that builds cohesive and harmonious communities by increasing the use of local buildings and supporting initiatives, meetings and events that bring the community together, including the local Partners and Communities Together meetings.
- Support local groups through the small grant scheme to run events that promote community, provide skips for community clean ups and hold a revitalised Volunteer Thank You event.
- Increase the number of local people who feel involved in area committee decisions and ensure the number of people involved in the regional community noticeboard and through articles in the local press and newsletters.



Best city... to live

- Ensure that local neighbourhoods are clean through the area committee's delegated environmental powers and by addressing the 3 key priority areas of leaf fall (in Autumn), improved litter bin location/additional bins as necessary and cleaner shop fronts.
- Use and promote the community payback team effectively to target hotspots and deliver environmental improvements across the Inner North East.
- Maximise regeneration investment to increase housing choice and affordability within sustainable neighbourhoods and increase the number of long term empty properties brought back into use.
- Enable growth of the city whilst protecting the distinctive green character of the city through dose scrutiny of planning applications and enforcement.
- Improve housing conditions and energy efficiency through support for city wide schemes such as Warm Front.
- Improve and promote community centres and other community buildings in the area to have increased usage and link with service providers.



ORGANISATION	ADDRESS 1	AREA	Category	No.charters
Chapel Allerton				
About My Area LS7	5 Hawkhill	Chapel Allerton	Community	1
Advocacy Network	Unity Business Centre, Unit 48,	Chapelton	Support organisation	5
Asian Family Counselling Service	42 Roxholme Place	Chapelton	Support organisation	5
Asian Football League	100 Harehills Lane	Chapelton	Young People	1
African Curriculum Development Association	Chapelton Enterprise Centre	Chapelton	Cultural	5
Allerton Medical Centre	6 Montreal Avenue	Chapelton	Medical	25
Al Hassan Education Centre	24 Shepherds Lane	Chapelton	Education	5
Anjuman Suffa-Tul-Islam	25 Sholebrooke View	Chapelton	Religious	5
Archway	95 Roundhay Road	Chapelton	Community	5
Asian United Association	10 Hillcrest Avenue	Chapelton	Community	5
Bangladeshi Islamic Society	Shah Jalal Mosque, 41 Markham Avenue	Chapelton	Religious	10
Barbados Association	15 Reginald Row, Leeds	Chapelton	Community	5
Barbados Womens Association	231-235 Chapelton Road	Chapelton	Community	5
Barnardos	Four Gables, Clarence Road	Chapelton	Young People	5
Beckhill TRA	3 Beckhill Row	Beckhills	TRA	5
Bracken Edge Primary School	Newton Road	Beckhills	Education	15
Brownies	Chapel Allerton Baptist Church	Chapel Allerton	Young People	1
Browning House Family Assessment Centre	126 Chapelton Road	Chapelton	Medical	10
Leeds Chinese Woman's Group	Room 4 – 7 Merion Street		Community	1
Carlton Surgery	27 Carlton Gardens, Leeds	Chapelton	Medical	25
Carnival Highlights	109a Roundhay Road	Chapelton	Community	5
Cape UK	Host Media Centre	Chapelton	Cultural	5
Care Repair Leeds	323 Roundhay Road		Support organisation	5
Caribbean Cricket Club	Scott Hall Oval,	Scott Hall	Sport	5
CASAC	Roundhay Road Resource Centre		Support organisation	5
Caribbean Cricket Club	C/o The Jamaica Society	Scott Hall	Sport	1
Chapel Allerton Arts Festival	PO Box 466	Chapel Allerton	Cultural	5
Chapel Allerton Baptist Church	65 Potternewton Lane	Chapel Allerton	Religious	10
Chapel Allerton Childrens Centre	9 Harrogate Road	Chapel Allerton	Education	10
Chapel Allerton Clinic	Chapel Allerton Hospital,	Chapel Allerton	Medical	10
Chapel Allerton Good Neighbours	1A Gledhow Mansions	Chapel Allerton	Community	5
Chapel Allerton Independent After School Club	Chapelton Enterprise Centre	Chapel Allerton	Education	10
Chapel Allerton Ladies Group	9 Ivy Court	Chapel Allerton	Community	5
Chapel Allerton Library	106 Harrogate Road,	Chapel Allerton	Community	25
Chapel Allerton Methodist Church	Town Street	Chapel Allerton	Religious	10
Chapel Allerton Neighbourhood Plan (CANPLAN)	11 Regina Drive	Chapel Allerton	Community	10
Chapel Allerton Primary School	Harrogate Road	Chapel Allerton	Education	15
Chapel Allerton Residents Association	36 Methley Grove	Chapel Allerton	TRA	5
Chapelton and Harehills Housing Office ENE	265 Roundhay Road, Leeds	Chapelton	Housing	10
Chapelton CAB	Willow House, New Roscoe	Chapelton	Support organisation	10
Chapelton Development Trust	c/o Feel Good Factor	Chapelton	Community	10
Chapelton Enterprise Centre	231-235 Chapelton Road	Chapelton	Support organisation	10
Chapelton Health Centre	Spencer Place	Chapelton	Medical	25
Chapelton Football Youth Development Centre	Prince Philip Centre	Scott Hall	Young People	2
Chapelton Children's Centre	62 Leopold Street,	Chapelton	Education	15
Chapelton Community Nursery	Reginald Street	Chapelton	Education	10
Chapelton Library	3 Reginald Terrace	Chapelton	Community	25
Chapelton North Tenants Residents Association	26 Grange Terrace	Chapelton	TRA	5
Chapelton Tenants Residents Ass	48 Flat B Harehills Avenue	Chapelton	TRA	5
Chapelton 10-2 Young People's Club	Unit 15, Chapelton Community Centre	Chapelton	Young People	5
Chel Business Centre	26 Roundhay Road	Chapelton	Enterprise	5
Chevin Housing Association	Harrison Street	Chapelton	Housing	5
Church of God the Prophecy	Austin Burke Memorial Centre	Chapelton	Religious	10
Churches Together	47 Roxholme Terrace	Chapelton	Religious	5
Community alternatives	79 Roundhay Road	Chapelton	Community	5
Community Highlights	83 Roseville Road	Chapelton	Community	5
Community Links	Regents Court	Chapel Allerton	Community	5
Connect Housing	205 Roundhay Road	Chapelton	Housing	5
Cornerstone Resource Centre	16 Back Sholebrooke Avenue	Chapelton	Support organisation	5
Deen Enterprises	Mandela Centre	Chapelton	Young People	2
Dentistry at 168	168 Chapelton Road	Chapelton	Medical	25
DOJO	Unit 1-2 Chapelton Enterprise Centre	Chapelton	Sport	5
East Street Arts	Union 105	Chapelton	Cultural	5
Feel Good Factor	53 Louis Street	Chapelton	Education	10
Frederick Hurdle Day Centre	Reginald Terrace	Chapelton	Medical	10
Friends of Chapel Allerton Hospital	Chapel Allerton Hospital	Chapelton	Community	10
Friends of PHAB	Coopers Croft		Support organisation	5
Friends of Potternewton Park	7 Sycamore Avenue	Chapelton	Community	10
Getaway Girls	67 Bayswater Grove	Chapelton	Young People	5
Harehills and Chapelton Law Centre	263 Roundhay Road	Chapelton	Support organisation	10
Harehills Baptist Church	13 Hilton Place	Chapelton	Religious	10
Henconner Tenants and Residents Association	3 Henconner Avenue	Chapelton	TRA	5
Hibiscuss Association	Jamaica House	Chapelton	Community	5
Hillcrest Primary School	Cowper Street	Chapelton	Education	15
Invisible Circle	Palace Community Centre	Chapelton	Young People	5
Irish Arts Foundation	West Park Centre		Cultural	5
Jamaica Society	277 Chapelton Road	Chapelton	Community	5
Junior YIP	Palace Community Centre	Chapelton	Young People	5
Latvian Welfare Fund	2 Mexborough Avenue	Chapelton	Support organisation	5
Leeds Action to create homes (LATCH)	176 Chapelton Road	Chapelton	Housing	10

Leeds Advocacy	Unit A4	Chapelton	Support organisation	5
Leeds Ahead	1 Park Row		Enterprise	10
Leeds Childrens Circus	Harehills Baptist church	Chapelton	Young People	2
Leeds Central African Women's Health and Education	9 Frankland Place	Chapelton	Support organisation	5
Leeds Housing Concern (Naos Project)	Oakdale House		Housing	5
Leeds Iranian Organisation / Persian Parents Group	St Martin's Institute	Chapelton	Community	5
Leeds Islamic Centre	46-48 Spencer Place	Chapelton	Religious	10
Leeds Black Elders Association	180 Chapelton Road	Chapelton	Support organisation	10
Leeds Chamber	28a York Place		Enterprise	5
Leeds Black Health Initiative	Chapelton Enterprise Centre	Chapelton	Medical	
Leeds Involvement	Ground Floor, Unit 8		Support organisation	5
Leeds Mental Health Teaching NHS Trust	60 Sholebroke Avenue	Chapelton	Medical	10
Leeds Mental Health Teaching NHS Trust	St Mary's House,		Medical	10
Leeds Reach	191-193 Chapelton Road	Chapelton	Young People	10
Leeds People First, Leeds Advocacy	Unity Business Centre		Support organisation	5
Leeds Vietnamese Community Association	53 Louis Street	Chapelton	Community	5
Leeds Young Authors	22 Sholebroke View	Chapelton	Cultural	2
Leeds West Indian Centre	10 Laycock Place	Chapelton	Community	10
Lifeforce Productions	Leeds Media Centre	Chapelton	Cultural	5
Mad Scientists of Yorkshire and Humberside	Unit 23, Unity Business Centre,	Chapelton	Education	5
Marie Stopes Pregnancy Advisory Centre	45 Barrack Road	Chapelton	Medical	10
Meanwood Valley Urban Farm	Sugarwell Road	Meanwood	Community	5
Mary Seacole Halfway House	99 Harehills Avenue	Chapelton	Support organisation	5
Mary Seacole Nurses Association	Hutchinson House	Chapelton	Community	5
Mill Field Primary School	Potternewton Mount	Potternewton	Education	15
Milun Womens Centre	31 Hilton Road	Chapelton	Community	10
The Mosque	45 St Martins Gardens	Chapelton	Religious	5
Namdhari Sangat Gurdwara	61 Louis Street	Chapelton	Religious	10
Neighbourhood Learning Project	83 Roseville Road		Community	10
Networks and CHESS Clusters	c/o Dave Poinon	Moortown	Education	25
Newton Surgery	305 Chapelton Road		Medical	10
New World Steel Orchestra	Leeds West Indian Centre	Chapelton	Cultural	5
North East Leeds Junior Football Team	7 Methley Drive	Chapel Allerton	Sport	5
Northern School Contemporary Dance	98 Chapelton Road	Chapelton	Cultural	5
Nu-Vision	196 Chapelton Road	Chapelton	Community	5
PATH Yorkshire	29 Harrogate Road		Enterprise	10
People in Action	Oxford Chambers		Support organisation	5
Peoples Place Leeds	Unit 2, Technorth	Chapel Allerton	Housing	5
Polish Catholic centre	Newton Hill Road	Chapelton	Religious	10
Potternewton Day Centre	Potternewton View	Potternewton	Support organisation	10
Potternewton Primary School	Potternewton Mount	Potternewton	Education	15
Potternewton TRA	19 Potternewton Avenue	Potternewton	TRA	10
Potternewton Court Tenants and Residents Association	10 Potternewton Court	Potternewton	TRA	10
Potternewton Heights Tenants & Residents Association	67 Potternewton Heights	Potternewton	TRA	10
Primary Care Mental Health Team	4 Allerton Hill, Leeds	Chapel Allerton	Medical	10
Prince Philip Centre	Scott Hall Avenue	Scott Hall	Community	10
Radio Asian Fever	229 Roundhay Road	Chapelton	Community	5
Ramgarhia Board / Ramgarhia Sikh Sports Centre	8-10 Chapelton Road	Chapelton	Sport	10
RJC Dance	Mandela Centre	Chapelton	Cultural	5
Roscoe Methodist Church	Francis Street	Chapelton	Religious	10
Rutland Lodge Medical Centre	Scott Hall Road	Scott Hall	Medical	25
Sanatan Temple Community Centre	281 Chapelton Road	Chapelton	Community	10
Scott Hall Children's Centre	Potternewton View	Scott Hall	Education	25
Scott Hall Leisure Centre	Scott Hall Road	Scott Hall	Sport	25
Scott Hall Tenants and Residents Association	3 Scott Hall Terrace	Scott Hall	TRA	10
Serbian National Welfare Centre	128 Chapelton Road	Chapelton	Community	5
Seven Jazz	Seven Arts Centre	Chapel Allerton	Cultural	2
The Sikh Temple / The Sikh Centre	10 Brandon Way	Chapelton	Religious	10
Sikh Welfare Board	17 St. Martins Avenue	Chapelton	Community	5
Shantona Womens Centre	C/o Bangladeshi Community Centre	Chapelton	Community	5
Shepherds Lane Children's Centre	Shepherds Lane	Chapelton	Education	15
Social & Cultural Association	7 Sunnybank Grove	Roundhay	Community	5
Sojourner Project	163 Spencer Place	Chapelton	Community	5
Space2	Leeds Media Centre	Chapelton	Cultural	5
Spencer Place Medical Centre	Spencer Place	Chapelton	Medical	25
Stainbeck Arts Club	12 Norfolk Mount	Chapel Allerton	Cultural	5
Stainbeck Surgery	7a Stainbeck Lane	Chapel Allerton	Medical	25
St Kitts and Nevis Association	Space@ Hillcrest	Chapelton	Community	5
St Martins Practice	319 Chapelton Road	Chapelton	Medical	10
St Martin's Institute	St Martin's View	Chapelton	Community	5
St Matthews Church	Wood Lane	Chapel Allerton	Religious	10
St Matthew's Primary School	Wood Lane	Chapel Allerton	Education	10
The Temple Practice	2 Harrogate Road	Chapel Allerton	Medical	25
Through the Maze	Unit 8	Chapel Allerton	Support organisation	5
Thomas Danby College	Roundhay Road, Leeds		Education	10
Town Street Walk Tenants Association	31 Town Street Walk	Chapel Allerton	TRA	5
Urban Biz	131 Chapelton Road	Chapelton	Enterprise	10
Ukranian Association	5 Newton Grove	Chapelton	Community	10
United Caribbean Associations	12 Hall Lane		Community	5
Unity	113-117 Chapelton Road		Housing	10
Space@Bracken Edge School	Bracken Edge Primary School		Community	5
Kushinkai Karate	c/o Open Door		Young People	5
Yorkshire Evening Post	PO Box 168		Community	5

Victim Support	26 Roundhay Road		Support organisation	10
Watoto Project	Waterloo Road,	Chapelton	Community	5
West Indian Family Counselling Service	Roscoe Methodist Church	Chapelton	Support organisation	10
Westfield Medical Centre	2 St Martins Terrace	Chapelton	Medical	25
Together Working for Wellbeing	Unit 26, Unity Business centre	Chapelton	Community	10
Youth Service	180 Chapelton Road	Chapelton	Young People	5
Zest - Health for Life	Mill 2, Mabgate Mills		Community	10
Zimbabwe Educational Trust	Chapelton Enterprise Centre	Chapelton	Community	5
Moortown				
1st Meanwood Guide Company	1 Parkside Crescent	Meanwood	Young People	2
Alwoodley Childrens Centre	Lingfield Approach	Alwoodley	Education	15
Allerton Grange High School	Talbot Avenue	Moortown	Education	15
Baab-ul-ilm Muslim Community of Metro	166 Shadwell Lane		Religious	10
Beth Hamidrash Hagadol Synagogue	399 Street Lane		Religious	10
Bnos Chabad	594 Stonegate Road		Religious	10
Cardinal Heenan School	Tongue Lane	Meanwood	Education	10
Carr Manor High School	Carr Manor Road	Moortown	Education	15
Carr Manor Primary School	Carr Manor Road	Moortown	Education	15
Citizens Advice Bureau	Leafield Clinic	Moortown	Support Organisation	10
Chassidishe Synagogue	Donisthorpe Hall		Religious	10
Dental Surgery	562 Scott Hall Road	Moortown	Medical	25
Edward Nicolson Dentists	375 - 377 Harrogate Road	Moortown	Medical	25
Etz Chaim Synagogue	584 Harrogate Road		Religious	10
Immaculate Heart Primary RC School	292 Harrogate Road	Moortown	Education	10
Immaculate Heart of Mary Catholic Church	292 Harrogate Road	Moortown	Religious	10
Iqra Centre / UK Islamic Mission Leeds Branch	4-6 Carr Manor Crescent	Moortown	Religious	10
Fieldhouse TRA	114 Fieldhouse Drive		TRA	10
Friends of Highwood	5 Highwood Crescent	Moortown	Community	10
Friends of Meanwood Hill Top	65 Holmwood Drive	Meanwood	Community	10
Friends of Meanwood Valley	c/o Parks and Countryside	Meanwood	Community	10
Hammond and Coombs Dental Surgeons	58 Stainbeck Road		Medical	25
H Q Dentists	457 Street Lane	Moortown	Medical	25
Herd Farm Activity Centre	Eccup Reservoir	Moor Allerton	Sport	5
King Lane Dental Care	87 King Lane	Moortown	Medical	25
Leafield Clinic	107-109 King Lane	Moortown	Medical	25
Leeds Jewish Housing Association	Stone Court	Alwoodley	Housing	10
Leeds Jewish Representative Council (LJRC)	151 Shadwell Lane	Moortown	Religious	5
Leeds Jewish Welfare Board	c/o Marjorie and Arnold Ziff Centre	Moortown	Religious	10
Leeds Judean Table Tennis Club	Alan Myerson	Moortown	Sport	5
Leafield Towers Housing/Tenants Association	38 Leafield Towers	Moortown	TRA	5
Leafields Tenants and Residents Association	1 Leafield Grange	Moortown	TRA	5
MAEcure	57 Cramner Bank	Moor Allerton	Community	10
Marjorie and Arnold Ziff Community Centre	311 Stonegate Road	Moortown	Community	15
Maple Croft Residents Association	C/o 22 Maple Court	Moortown	Community	10
Moortown Housing Office ENE	4 Queenshill Approach, Leeds	Moortown	Housing	10
Meanwood Community Centre	Stainbeck Avenue	Meanwood	Community	10
Meanwood Health Centre	548 Meanwood Road	Meanwood	Medical	10
The Meanwood Institute	40 Holmwood Drive	Meanwood	Community	5
Meanwood Valley Baptist Church	Stainbeck Avenue	Meanwood	Religious	10
Meanwood Valley Partnership	65 Holmwood Drive	Meanwood	Community	10
Meanwood Cricket Club	Parkside Road	Meanwood	Sport	5
Meanwood Church of England Primary School	Green Lane	Meanwood	Education	10
Meanwood Elderly Neighbourhood Action (MENA)	Meanwood Community Centre	Meanwood	Community	10
Moortown Community Group	16 Bentcliffe Gardens	Moortown	Community	10
Meanwood Junior Playscheme	Meanwood Community Centre	Meanwood	Young People	2
Meanwood Parkside Road Allotment Association	69 Sunset Road	Meanwood	Community	5
Moortown Primary School	Shadwell Lane	Moortown	Education	15
Moortown RUFC	Moss Valley	Alwoodley	Sport	5
Moor Allerton Hall Primary School	Lidgett Lane	Moortown	Education	15
Moor Allerton Library	Moor Allerton Centre	Moor Allerton	Community	25
Moor Allerton Sports & Social Centre	2 West Lea Gardens	Moortown	Sport	10
Moor Allerton Sports and Social Centre	Stonegate Road	Moortown	Sport	10
Northcall Community Place	53-55 Cranmer Bank	Moor Allerton	Community	10
Open House	79-81 Lingfield Drive	Moor Allerton	Community	10
Queenshill Tenants and Residents Association		Moortown	TRA	10
Queenshill Synagogue	26 Queenshill Drive	Moortown	Religious	10
Radio Jcom	Marjorie and Arnold Ziff Centre	Moortown	Community	10
Rainbow Project - Jewish Childrens Respite	311 Stonegate Road	Moortown	Support Organisation	5
Shadwell Medical Centre	137 Shadwell Lane	Moortown	Medical	25
Shomrei Hadass Synagogue	368 Harrogate Road	Moortown	Religious	10
St Gemma's Hospice	329 Harrogate Road	Moortown	Support Organisation	10
Stephen Ferguson Dentists	6 The Corner House	Moortown	Medical	25
Stonegate School	Stonegate Road	Moortown	Education	15
Vidya Sagar Punjabi School	19 The Spinney	Moortown	Education	5
United Hebrew Congregation	Shadwell Lane Synagogue	Moortown	Religious	10
Woodhouse Cricket Club	Meanwood Road	Meanwood	Sport	5
Roundhay				
208 Squadron Air Training Corps	27 Newton Court			5
Brackenwood Tenants & Residents Association	Flat 28, Lidgett Towers		TRA	10
Brackenwood Community Association	Brackenwood Community Centre	Roundhay	Community	10
CARE Connect	21 Brackenwood Close	Roundhay	Support organisation	10

Chandos Medical Centre	123 Lidgett Lane, Leeds	Roundhay	Medical	25
Chapeloak Practice	347 Oakwood Lane		Medical	25
Community Action for Roundhay Elderly	St Edmunds Parish Church		Community	5
Creating Chaos	Rossfield Approach		Sport	2
Friends of Gipton Wood	1 Hetton Road		Community	10
Friends of Gledhow Valley Woods	83 Gledhow Park Avenue	Roundhay	Community	10
Friends of Roundhay Park	PO BOX 129		Community	10
Friends of Wykebeck Woods	9 Ladywood Mead		Community	10
Gledhow Sports and Social Club	Gledhow Lane	Roundhay	Sport	10
Gledhow Primary School	Lidgett Lane	Gledhow	Education	15
Gledhow Towers TRA	c/o Teresa Pierzchalski		TRA	10
Gledhow Valley Allotments	26 Montagu Place		Community	10
Gledhow Valley Conservation Area Group	c/o 22 Lambert Avenue		Community	10
Hindu Garba Group	8 Wells House Gardens		Religious	5
Hindu Charitable Trust & Community Centre	36 Alexandra Road	Headingley	Religious	5
Hindu Ladies Sangeet Group	35 Lidgett Lane		Community	5
Kerr Mackie Primary School	Gledhow Lane		Education	15
Lidgett Park Methodist Church	Lidgett Place		Religious	10
Lidgett Towers Residents Association	48 Lidgett Towers		TRA	10
Moor Allerton Hall Primary School	Lidgett Lane		Education	15
Montague Burton Resource Centre	Banstead Street West		Education	10
North Leeds Bowling Club	30 Oakwood Grange Lane	Roundhay	Sport	5
North Leeds Cricket Club	The Homestead		Sport	5
Latvian Folk Group	2 Norton Road		Cultural	5
Leeds Health Focus	228 Roundhay Road		Medical	10
Leeds South African Residents Association	61 North Park Avenue	Roundhay	Community	5
Lidgett Lane Allotment Association	134 Gledhow Lane		Community	5
The Lodge Medical Centre	1a Grange Park Avenue		Medical	25
Oakwood Library	1 Oakwood Lane	Oakwood	Community	25
Oakwood Primary School	North Farm Road	Oakwood	Education	15
Oakwood Pupil support centre	West Oaks School	Oakwood	Medical	5
Oakwood Surgery	Gledhow Rise	Oakwood	Medical	25
Oakwood Traders Association	452 Roundhay Road	Oakwood	Enterprise	5
Precious Dental Practice	20 Gledhow Avenue	Gledhow	Medical	25
Reading Matters for Life	Elmete Centre		Education	5
REEMAP	2 Grant Avenue		Education	5
Roundhay Allotments' and Gardens' Associations	Lidgett Park Road		Community	5
Roundhay Day Centre	79 Roundhay Road		Support organisation	10
Roundhay Dental Practice	313a Roundhay Road	Oakwood	Medical	25
Roundhay Environmental Action Project (REAP)	26 lidgett Park Road		Community	10
Roundhay Conservation Society	3 North Park Avenue		Community	10
Roundhay Parochial Hall	Fitzroy Drive		Community	10
Roundhay Planning Forum	11 West Park Place		Community	10
Roundhay St John's Primary School	North Lane		Education	10
Roundhay Methodist Church	Springwood Road	Roundhay	Religious	10
Roundhegians Sports Association	The Memorial Ground		Sport	10
S C Donkin Dentists	653a Roundhay Road	Oakwood	Medical	25
Sinai Synagogue	331 Roman Avenue	Roundhay	Religious	10
St Edmund's Parish Church	Lidgett Park Road	Roundhay	Religious	10
St Edmunds Scout and Guides Parents Association	c/o 2 Parkwood View		Young People	5
St Aidan's Church	84 Copgrove Road		Religious	10
St Johns Church	2a Ryder Gardens	Oakwood	Religious	10
St. Andrew's United Reformed Church	Shaftesbury Avenue	Roundhay	Religious	10
Street Lane Practice	12 Devonshire Avenue		Medical	25
Talbot Primary School	East Moor Road		Education	15
Total				2881

Area Committee (Inner North East)

PERFORMANCE PLAN – May 2012

Meeting Date	Minute ref no.	Outcome, Targets & Outputs (please align to City Priority Plans where appropriate)	Performance measures/Outputs	Others involved	Status RAG	Comments	Timescales
12 th March 2012		The Inner North East Area Committee will deliver a diverse and exciting holiday programme that provides activities for at least 1,000 young people in the Inner North East. This aligns to the City Plan Priority “Best City for Children and Young People”	1. Allocating £40,000 of wellbeing funding towards holiday activities to be added to the cluster funding of £15,000 to make a total pot for the area of £55,000. 2. Holding 2 workshops for organisations to make them aware of the process and making sure that the funding is available to a wide range of organisations. Funding bids will be closely scrutinised to make sure approved bids cover the whole area, age range and a number of activities. 3. Questionnaires and registers will be sent to organisations who were successful at gaining funding and this will be used to commission future funding. We aim for a 90% response rate with at least 75% young people rating the activities average or above.	Cluster leadership Groups, Youth Services, Sports Development	G G G		Ongoing cycle of events: March 2013
12 th March 2012		The Inner North East Area Committee will support local community groups in the area to make sure that as many residents	1. Setting aside £10,000 from the wellbeing funding for a small grant pot to support local community groups with events and projects. At least 20	Community Groups, Elected Members,	G		Ongoing cycle of events. March 2013

	as possible are engaged in their local community and so volunteers in the area feel valued. This aligns to the City Plan Priority "Best City for Communities".	<p>organisations should benefit.</p> <p>2. Improving and maintaining our mailing lists which will be used to keep groups and individuals more informed and involved on the work of the Area Committee, funding streams etc. To increase list to 750 residents/groups, with 90% contact details complete.</p> <p>3. Holding an annual Thank You event for volunteers working or living in the Inner North East area to make them feel valued in the time they give. Target is to have 100 volunteers attend the event.</p> <p>4. Setting up a new Community Leadership Team for the Meanwood priority neighbourhood and Neighbourhood Improvement Board for the Chapeltown/Scothall Priority neighbourhood.</p> <p>5. Establish a Chapeltown and Harehills cross ward forum in order to focus on what can be done to maintain and enhance community cohesion and compliment positive partnership working across Chapeltown and Harehills.</p>	Statutory Partners, WYP	<p>A</p> <p>G</p> <p>G</p>		<p>Sept 2012</p> <p>July 2012</p> <p>Sept 2012</p>
12 th March 2012	The Inner North East Area Committee will help improve the local environment to make it a cleaner and greener place to live. This aligns to the City Plan Priority "Best City to Live".	1. Part-funding (£7,500), using and promoting the Community Payback team to effectively tackle hotspots. To process at least 50 referrals across the area with at least 5,000 offender and supervisor hours being recorded for the year.	ENE Environment Locality Team, WYP, Parks & Countryside, Probation,	G		Ongoing

		<p>2. Effectively managing the delegated Environmental responsibilities of the Area Committee, particularly focussing on the three Area Committee priorities of leaf fall (Autumn) and adequate litter bin provision, clean and tidy shop fronts and a school litter campaign. To help this a pilot lengthsmen scheme will be started in Oakwood and a pilot school litter campaign initiated.</p> <p>3. To set aside £3,000 of wellbeing funding to provide skips for at least 20 different community groups to help with community clean ups and environmental projects.</p> <p>4. Supporting the development of and Environmental Improvement Zone in Chapelton and measuring the impact.</p>	Groundwork	<p>A</p> <p>A</p> <p>A</p>		
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		Summary of all other actions within Area Committee Business plan to be tracked					
		Best city... for health and wellbeing					
12 th March 2012		1. Help protect people from the harmful effects of tobacco by reducing the number of adults that smoke through smoking prevention initiatives such as 'Meanwood Quitter' and increased preventative testing work in communities.					
		2. Promotion of health services, initiatives and healthy eating schemes in the area through local networks.					
		3. Develop an alcohol strategy to address community needs in the priority area of the Meanwood six estates.					
		4. Address key health issues in priority areas, cancer mortality rate in Meanwood and infant mortality in Chapeltown.					
		5. Help older people and healthy living groups such as luncheon clubs through advice and funding.					
		6. Support more people to live safely in their own homes through the promotion and support of relevant schemes, including no cold calling zones to combat bogus traders, promotion of free home security and fire safety checks.					
		7. Support safety on our highways by implementing schemes such as crossings at schools, speed checks and controls, grit bins and other highway improvements.					
		Best city... for children and young people					

12 th March 2012		1. Help children to live in safe and supportive families through the continued provision of family support workers and by frontline services working together.					
		2. Ensure we have the best mix of universal and targeted provision for our young people to address their needs.					
		3. Develop new initiatives, including supporting more apprenticeships to support young people in to employment, education or training.					
		4. Deliver an activities programme for young people during school holidays that supports educational achievement and good behaviour.					
		Best city... for business					
12 th March 2012		1. Support the sustainable growth of the economy by working with businesses to improve local shopping areas and provide sponsorship opportunities for them to promote their services.					
		2. Get more people involved in the city's cultural opportunities and work with local groups to increase the number of opportunities e.g. Chapel Allerton festival.					
		3. Support and promote local schemes that improve the environment and reduced carbon emissions, for example by tree planting.					
		4. Establish and support local schemes to improve the public realm, for example with floral initiatives and festive lights in the area.					
12 th							

March 2012		Best city... for communities					
		1. Reduce crime levels and their impact across Leeds through a partnership approach to problem solving and provide residents with support, advice and equipment to help prevent crime.					
		2. Continue supporting days of action and problem solving exercises to address anti-social behaviour and drug dealing.					
		3. Take enforcement action on litter and fly tipping and continue licensing and test purchasing to tackle problem areas.					
		4. Support community safety schemes for example test purchasing and alleygating.					
		5. Give residents a sense of belonging that builds cohesive and harmonious communities by increasing the use of local buildings and supporting initiatives, meetings and events that bring the community together, including the local Partners and Communities Together meetings.					
		6. Support local groups through the small grant scheme to run events that promote community, provide skips for community clean ups and hold a revitalised Volunteer Thank You event.					
		7. Increase the number of local people who feel involved in area committee decisions and extend its publicity, through the provision of additional community noticeboards and through articles in the local press and newsletters.					

12 th March 2012		Best city... to live					
		1. Ensure that local neighbourhoods are clean through the area committee's delegated environmental powers and by addressing the 3 key priority areas of leaf fall (in Autumn), improved litter bin location/additional bins as necessary and cleaner shop fronts.					
		2. Use and promote the community payback team effectively to target hotspots and deliver environmental improvements across the Inner North East.					
		3. Maximise regeneration investment to increase housing choice and affordability within sustainable neighbourhoods and increase the number of long term empty properties brought back into use.					
		4. Enable growth of the city whilst protecting the distinctive green character of the city through close scrutiny of planning applications and enforcement.					
		5. Improve housing conditions and energy efficiency through support for city wide schemes such as Warm Front.					
		6. Improve and promote community centres and other community buildings in the area to have increased usage and link with service providers.					

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Inner North East Area Committee Forward Plan 2012/13

Meeting Dates (all 4pm start)		18/06/12	03/09/12	15/10/12	10/12/12	28/01/13	11/03/13
Venue		Reginald Centre	Civic Hall	Reginald Centre	Civic Hall	Reginald Centre	Civic Hall
Chairs Brief Dates		30/05/12	16/08/12	27/09/12	22/11/12	10/01/13	14/02/13
Area Committee Core Business	Appointments to Outside Bodies and Area Committee Sub Groups	Annual Appointments					
	Area Function Schedules	Report from Exec Board on Functions for 2011/12					
	Community Centre Portfolio Update	Annual Report and Pricing Policy review					
	Meeting Dates and Forward Plan for Year Ahead	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Meeting Dates for 2013/14
	Wellbeing Funding	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications, budget update and approval of 2013/14 budget
	Business Plan/Area Leaders Report/Community Charter	12 month update and approve 2012/13 Business Plan and Charter	Business Plan 3 month update on priorities		Business Plan 6 month update on priorities	Approve draft priorities 2013/14	New draft 2013/14 business plan and charter and 9 month update
	Community Engagement Strategy			Feedback from summer engagement		Update on Community Engagement	Approval of 2013/14 Engagement Plan
	Priority Neighbourhoods (Neighbourhood Improvement Plans)		NIP Update Reports		NIP Update Reports		Approve 2013/14 NIPs
	Environmental Delegation	Approval of SLA 2012/13			Update on SLA/ Annual report		New priorities 2013/14 SLA
	Area Chairs	Minutes	Minutes	Minutes	Minutes	Minutes	Minutes
Community Safety	NE Divisional Community Safety Partnership (DCSP) inc CCTV	Annual Report					
	West Yorkshire Fire	Annual Report					
	Cross ALMO Burglary reduction programme	X					
Young People	Children's Services (inc Youth Services)		Annual Report				
	NE Children Leeds Leadership Team/Partnership		Annual Report				
	Capacity Planning and Sufficiency update - Lesley Savage		X				
Health	ENE Health & Well Being Partnership			Annual Report			
Greenspace	Community Greenspace (Parks and Countryside)				Annual Report		
	Environmental Action				Annual Report		
Housing	ENE Homes					Annual Report	
	Houses in Multiple Occupation					Annual Report	
Jobs and Skills/Business	Jobs and Skills						Annual Report
Other Reports:							

Lead Officer for Inner North East Area Committee to contact about Forward Plan: Nicola Denson (email nicola.denson@leeds.gov.uk)

Chair of Area Committee:

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Report of East North East Area Leader

Report to Inner North East Area Committee

Date: 18th June 2012

Subject: Environmental sub group minutes

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report has the minutes from the Inner North East Area Committee Environmental sub group on 17th May 2012 attached for information.
2. It also includes appendixes with the group's approved Terms of Reference and derelict sites agreed for action for the Inner North East.

Recommendations

3. The Inner North East Area Committee is asked to note the contents of the report, minutes and appendixes.

1 Purpose of this report

- 1.1 The purpose of this report is to inform members of the issues discussed at the Environment sub-group. The minutes will be brought to Area Committee meetings as a regular agenda item, including any relevant appendixes.

2 Background information

- 2.1 The Inner North East Environmental sub group takes place six times a year and follows the Area Committee cycle. They are chaired by the current Chair of the Area Committee.
- 2.2 Meetings are attended by one nominated member from each of the three wards, Chapel Allerton, Moortown and Roundhay, the ENE Locality Manager (Street Cleansing and Enforcement), the Area Officer and invited guests according to the schedule.
- 2.3 Agenda items focus on issues relating to the delegated Environmental Service and any other services or issues that can be influenced by, or have an impact on, Area Committees and the local area.

3 Main issues

- 3.1 Following recommendations that Area Committees should have Environmental sub-groups to drive forward the Environmental delegation and other related work in the area it was agreed by the Chair that their minutes should be a regular agenda item for Area Committee meetings.
- 3.2 Environmental sub-group minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the Chair of the sub-group.
- 3.3 The minutes of the meeting from 17th May 2012 are attached at Appendix 1. Key items that were discussed include the new Environmental Action Zones and grass cutting contract.
- 3.4 The meeting agreed some slight amendments to the Terms of Reference, which are attached at appendix 2 for information.
- 3.5 The process for dealing with derelict and eyesore sites was outlined at the meeting and the current sites in Inner North East being tackled are attached at appendix 3. Additional sites of The Mansion, Meanwood in the Woodleas estate and the building on the left of Meanwood Park car park, at the far side from the entrance, were also raised and are being investigated.
- 3.6 It was also agreed that Community Payback referrals will be included on ward trackers and ginnels maps taken to the next ward members meetings by EAT.
- 3.7 The meeting also agreed a forward plan of invitees and the proposed dates and schedule for 2012/13 are:

ENVIRONMENTAL SUB GROUP (EAT to attend every meeting)
2012
17 th May @ 2pm Theme: EIZs and Empty Properties
2 nd Aug @ 2pm Theme: Children's Services
14 th Sept @ 2pm Theme: Police (usually May)
8 th Nov @ 10am Theme: Grounds Maintenance & Parks and Countryside
2013
20 th Dec @ 2pm Theme: Probation (review SLA) & East North East Homes Leeds
7 th Feb @ 2pm Theme: Community

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 There is no formal consultation relating to the sub group, but it is in the plan for February to focus on local community groups. Local groups are also able to influence the environmental priorities of the area through the regular consultation carried out under the Area Committee's Engagement Plan.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council Policies and City Priorities

- 4.3.1 The Council's Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26th May 2011, to include the environmental services delegation within the Area Committee Function Schedule. This sub group acts as the monitoring forum for that delegation in the first instance.

4.4 Resources and Value for Money

- 4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications or access to information issues. In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 The Area Committee will receive copies of the Environmental sub-group minutes .

6 Recommendations

6.1 The Inner North East Area Committee is asked to note the contents of the report and to consider the minutes from the Environmental sub group on 17th May 2012.

7 Background documents

7.1 Minutes of the Full Council Meeting held on 26th May 2011

7.2 Council Constitution

Inner North East Environment Sub Group
Thursday 17th May
The Reginald Centre

Present: John Woolmer, Hayley Thackwray, Nicola Denson, Councillor Alex Sobel, Councillor Ghulam Hussain, Councillor Mohammed Rafique, Steve Lake and Natalie Mulik.

Apologies: Councillor Rebecca Charlwood (CRC)

		ACTION
1.0	Minutes of Last Meeting – 27th February 2012	
1.1	The minutes were agreed as a correct record.	
1.2	Arising from 6.4 – St James' Hospital – It was agreed that the area would not be the focus of an EIZ at this point but that the issues will be dealt with.	JW
2.0	Terms of Reference	
2.1	The Terms of Reference were approved subject to the amendment on point 3 as "To agree and oversee environmental projects in the area" and the addition of "To develop and oversee the new ways of working including Environmental Improvement Zones".	ND
3.0	Forward Plan	
3.1	It was agreed that ND would pull together a forward plan for the year, including dates, to fit in with the Area Committee cycle. Invitees to include Grounds Maintenance, East North East Homes Leeds, Probation (Jan to review SLA), Environmental Action Team, West Yorkshire Police, Parks and Countryside, Children's Services (Education), Derelict Buildings (6 monthly update) and Community groups.	ND
3.2	Probation referrals will be included on ward trackers and ginnels maps taken to the next ward members meetings by EAT.	ND/JW
4.0	Derelict and Nuisance sites	
4.1	SL went through the report from CMT, which sets out the process for dealing with derelict and eyesore sites. The sites identified in the Inner North East are: <ul style="list-style-type: none"> • Jyoti Video Shop, 195 Chapeltown Road, Leeds LS7 3DX • Chapeltown Road Old Gurdwara and Hindu Temple, 281a Chapeltown Road, Chapeltown, Leeds • Former Service Station (Former Mobil Garage), 133 - 135 Chapeltown Road, Leeds LS7 3DU • Miles Hill Primary School, Beckhill Approach, Meanwood, Leeds LS7 2RF • Mansion Gate, Chapel Allerton, Leeds LS7 4SX • 1 Norfolk Gardens, Chapel Allerton, Leeds LS7 • Meanwood Mansion, Meanwood, Leeds • Old Toilet Block - Oakwood Clock, Roundhay Park, Princes Avenue, Leeds 	

	<p>Cllr Sobel also raised the Moortown sites of The Mansion, Meanwood in the Woodleas estate and the building on the left of Meanwood Park car park, at the far side from the entrance. SL to look at adding to the list.</p> <p>A six monthly update on progress will be reported to this group and any other issues will be picked up through ward member meetings.</p>	<p>SL</p> <p>ND</p>
5.0	Probation	
5.1	SL reported that the SLA has been renegotiated for this year and now covers both Inner North East and Inner East Leeds. This reflects the reduced funding, but in practice a reduction in service should not occur due to East North East Homes contract.	Noted
6.0	Environmental Delegation	
6.1	<p>JW explained the process of the new Environmental Action Zones (EIZs), which focus on the worst areas in the East North East that have persistently been an issue historically.</p> <p>The first area in Inner North East is focussing on the Savilles and Mexboroughs. A survey is being undertaken door to door to give a baseline and this will be redone every 6 months. The area will also receive information about what to do with your waste, enhanced cleaning initially and also going forward issuing prosecutions.</p> <p>Results on how well the EIZ has gone will be reported back to the Area Committee and a press release is due to go out.</p>	<p>Noted</p> <p>Noted</p> <p>JW</p>
6.2	JW reported that the grass cutting contract seems to be going well, but if there are any issues please contact him. There is also a planning group looking at the Olympic torch route to make sure it is cleaned ready for the event.	Noted
7.0	Date and Time of Next Meetings	
7.1	ND to set programme of meetings and agree dates.	ND

Suggested dates and themes:

ENVIRONMENTAL SUB GROUP (EAT to attend every meeting)
2012
17 th May @ 2pm Theme: EIZs and Empty Properties
2 nd Aug @ 2pm Theme: Children's Services
14 th Sept @ 2pm Theme: Police (usually June)
8 th Nov @ 10am Theme: Grounds Maintenance & Parks and Countryside
2013
20 th Dec @ 2pm Theme: Probation (review SLA) & ENEHL
7 th Feb @ 2pm Theme: Community groups

Inner North East Area Committee Environment Sub Group

Terms of Reference

Vision:

An Inner North East Leeds with a clean and tidy streetscape and high quality public green spaces that the whole community can enjoy and take pride in.

Aim:

To provide strategic direction for the improvement of service delivery and the quality of the environment for the Inner North East wards of Chapel Allerton, Moortown and Roundhay through targeted response to local priorities, better co-ordination of service delivery and investment in public green spaces.

Objectives:

The over arching objectives of the Environmental Sub Group is to:

1. Oversee the implementation of those parts of the environmental services delegated to the Area Committee.
2. To ensure that the Inner North East Area actively makes a contribution to Leeds becoming the Best City.
3. To seek new initiatives and ways of working to improve the environment across the Inner North East of Leeds.

Within this the sub group will seek to:

- To establish and maintain a productive relationship with Officers to achieve the best outcomes from the available resources.
- Drive forward improvements to public green spaces including parks, play areas and other open spaces.
- To agree and oversee environmental projects in the area.
- To develop and oversee the new ways of working including Environmental Improvement Zones.
- Review delivery of the Grounds Maintenance Contract.
- To co-ordinate a joined up approach to environmental enforcement in its widest sense e.g. to include anti-social behaviour and derelict sites.
- Oversee and give support to the implementation of the SLA, including securing community involvement in the design, deployment and monitoring of the delegated services.
- To receive quarterly reports on the delegated services and closely monitor the performance and outcomes of the SLA.
- With relevant officers, to undertake an annual review of the SLA.
- To assist in the annual development of a new SLA, setting priorities for service delivery.

- To monitor the Probation Community Payback scheme delivery and SLA, agreeing priorities and amendments to SLA.
- Agree Probation Service projects and work schedules to compliment/meet the priorities of the Environmental Sub Group.
- To discuss and agree support for 'In Bloom' groups.
- To discuss methods to raise awareness and provide education in relation to environmental issues.
- To consider in-year variations to the SLA, making agreed recommendations to the Area Committee and Locality Manager to implement.
- To assist the Area Committee in preparing an annual report to Executive Board detailing the performance against service outcomes and the execution of Executive Board policy locally.
- To consider equality, diversity, community cohesion and community safety matters in relation to the delegation of environmental services.

Membership:

The Sub Group includes a ward Member from each ward, including the Area Committee Chair as representative for their ward.

The sub group will be serviced by an Area Support Team Officer, Environmental Locality Team, Probation Service representative and representatives from other services as appropriate. In addition, East North East Homes, Parks & Countryside, Grounds Maintenance (Continental Landscapes), and other major landowners/managers such as Education Leeds will be invited to attend at regular intervals as will officers from planning enforcement.

Frequency of Meetings:

The Sub Group will meet six times a year and make recommendations to the Area Committee for approval. The frequency of meetings will be reviewed annually by the Area Committee.

	First Phase Sites for Action	RANK 1 - 16
	Second Phase Sites for Action	RANK 17 - 32
	Third Phase Sites for Action	RANK 33 - 67

SITE RANKING	Site Ref.	Site Name & Address	Ward	Ownership Details	Service Area	Lead Officer	Progress Summary	Actions for next Period	Key Milestone Dates	Site Status RAG
2	5	Jyoti Video Shop, 195 Chapeltown Road, Leeds LS7 3DX	Chapel Allerton	HARDEEP BHOGAL 1 Mexborough Grove, Leeds, LS7 3DZ	Planning Services	Chris Sanderson	1. Shop frontage is surrounded by hoarding following works undertaken as part of a pp to extend the premises. The works have never been completed. 2. Completion Notice served in 2010 gave one year to complete work from Oct 2010 - works finally started back on site in August 2011. 3. The Planning Completion Notice has now lapsed, nothing has been done. 4. Planning permission now expired. Work which has continued on site is now unauthorised, with no attempt by the owner to resubmit a planning application. 5. The building is now considered as a dangerous structure, however, removals of sections of the roof would make it safe. (19/3/12) Work has stopped on site, and the planning permission has now lapsed. Following a meeting on site (6/03/12) with the owner (Steve Lake, Area Manager & Angela Wood from Planning Compliance) the following was agreed - new planning app to be submitted by 16/3/12, work to start again on site on 7/3/12, building to be structurally complete and watertight by 6/7/12. (16/4/12) Planning Compliance Officer was contacted by the owner who committed to submitting a planning application within two days of his return to the country on 30th April 2012. (30/4/12) Planning application submitted by the owner - awaiting validation for planning reference.	(30/4/12) Progress update on planning application.	1. Planning application submitted - May 2012 (ACHIEVED) 2. Planning approval - July 2012 2. Works completed - Dec 2012	G
5	8	Chapeltown Road Old Gurdwara and Hindu Temple, 281a Chapeltown Road, Chapeltown, Leeds	Chapel Allerton	TRUSTEES OF THE SIKH TEMPLE: SARWAN SINGH RAI 74 Mexborough Grove, Leeds; BALBIR SINGH SINDHAR 7 Calgary Place, Leeds; MANMOHAN SINGHBAL 10 Grassmere Court, Leeds; NARANJAN SINGH 32 Lakeland View, Alwoodley, Leeds	Planning Services	Chris Sanderson	1. Lack of funding from the owners has resulted in the building not being brought into use as an events venue and community centre. 2. Derelict Hindu Temple recently acquired by Sikh temple. 3. Hindu Temple at the rear has now been de-listed. 4. Feasibility Study recently commissioned to look at viability of building a primary school with a specialism in science on the Hindu Temple site. 5. Clearance of litter and waste from the Hindu Temple site to be undertaken by the STC in November, followed by the erection of hoardings around the site to prevent further flytipping and unauthorised access. 6. Recommended that serving enforcement action is postponed for three months whilst the feasibility study is undertaken and the works outlined in 5 above are undertaken. The possibility of serving future enforcement action to be reviewed in February 2012. 7. Planned meeting between the owners, ward members and council officers on 15/12/11. (16/4/12) S80 notice submitted for the Hindu Temple at the rear. Further information is required before it can be determined.	(16/4/12) Progress update for next meeting.	1. Demolition Commencement - Aug 2012 2. Solution identified - Jan 2013	
10	9	Former Service Station (Former Mobil Garage), 133 - 135 Chapeltown Road, Leeds LS7 3DU	Chapel Allerton	MAHMOOD HUSSAIN 32 Copgrove Road, Leeds LS8 2SP Alternative address for Mr. Hussain on planning application 08/04840/FU of 89 Alwoodley Lane, Leeds LS17 7PN.	Property Services	Richard Fenton	1. Market valuation undertaken by Lambert Smith Hampton on 12 May 2009 at £100,000 - £125,000 (0.282 acres). 2. S215 notice served requiring erection of replacement fencing, repairs to boundary walls, cutting back vegetation has now been complied with. No outstanding issues. 3. Slight damage to fence but there is no further update at the moment. Development have been in talks with a supermarket retailer about the site.		1. Solution identified - April 2013	
24	7	Miles Hill Primary School, Beckhill Approach, Meanwood, Leeds LS7 2RF	Chapel Allerton	LEEDS CITY COUNCIL (vested with City Development) Civic Hall, Leeds LS1 1UR	Property Services	Richard Fenton	1. Large part of site is protected playing fields. 2. LCC are working towards establishing relocation sites to re-provide the land elsewhere to free the site up.		1. Solution identified - Mar 2013	
59	59	Mansion Gate, Chapel Allerton, Leeds LS7 4SX	Chapel Allerton		Special & Heritage Buildings Project	Franklin Riley	1. Grade II Listed Building. (16/4/12) Meeting to be arranged with FR and the Conservation Team to discuss the issues with this property.	(16/4/12) Meeting arranged with FR & Conservation Team.	TBC	

65	65	1 Norfolk Gardens, Chapel Allerton, Leeds LS7	Chapel Allerton		Special & Heritage Buildings Project	Franklin Riley	1. Grade II Listed Building. (16/4/12) Meeting to be arranged with FR and the Conservation Team to discuss the issues with this property.	(16/4/12) Meeting arranged with FR & Conservation Team.	TBC	
60	60	Meanwood Mansion, Meanwood, Leeds	Moortown		Special & Heritage Buildings Project	Franklin Riley	1. Grade II Listed Building. (16/4/12) Meeting to be arranged with FR and the Conservation Team to discuss the issues with this property.	(16/4/12) Meeting arranged with FR & Conservation Team.	TBC	
39	10	Old Toilet Block - Oakwood Clock, Roundhay Park, Princes Avenue, Leeds	Roundhay	1. LEEDS CITY COUNCIL (Freehold) Civic Hall, Leeds LS1 1UR 2. MR KARL SINGH; (Leaseholder) MR DALJIT SINGH (Leaseholder) 5 Hope Road, Leeds LS9 7DU	Property Services	Richard Fenton	1. Council property held on a 99 year lease. 2. Work commenced on development of café/restaurant without complying with conditions - work halted. Details required by conditions submitted and approved but no further work carried out. 3. LCC wrote to leaseholders as they were in breach of their lease - they had two years in which to convert to a cafe, this had not happened. 4. Planning application (11/04296/FU) subsequently submitted on 12/10/11 to demolish the toilet block and build a new two storey cafe/restaurant was refused on the grounds of inappropriate development within the green belt.		1. Solution identified - Jan 2013	



Report author: Beverley Yearwood
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Report of North East Divisional Community Safety Partnership

Report to Inner North East Area Committee

Date: 18th June 2012

Subject: North East Divisional Community Safety Partnership Annual Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton Roundhay Moortown		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. To update ward members of the overall performance of the North East Divisional Community Safety Partnership and Neighbourhood Policing Teams for 2011/12
2. To provide an overview of the work undertaken by the partnership within the locality to reduce crime and disorder

Recommendations

3. The Area Committee is asked to note the contents of this report of the North East Divisional Community Safety Partnership.
4. Members are asked to continue supporting the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2012/13 through partnership work at neighbourhood level.

1 Purpose of this report

1.1 The report will focus on the following key issues:

- Update Members on progress and outputs of the Neighbourhood Management Tasking Arrangements
- Report on Thematic Sub Groups and activities
- Report on the Performance of the NE Police Division and partnership
- Summary of ward crime statistics, public confidence and user satisfaction
- Report on multi agency 'Operation Champions'
- Report on agreed community initiatives funded via Proceeds of Crime confiscations (POCA).

2 Background information

2.1 This report provides Members of the Area Committee with an overview of the performance of the North East Divisional Community Safety Partnership and ward based Neighbourhood Policing Teams. It will also include details of the key initiatives that have been delivered in local communities to reduce crime and disorder. The report focuses upon the period 1st April 2011 to 31st March 2012.

3 Main issues

3.1 Performance Framework

3.2 The Divisional Community Safety Partnership (DCSP) will continue to develop activity and management performance against strategic outcomes of the city, defined by The Safer and Stronger Communities Board Partnership plan 2011-2015 which will focus on delivering the following strategic priorities:

- Reducing crime levels and its impact across Leeds
- Effectively Tackle and Reduce Anti-social behaviour in our Communities

3.2 We are currently awaiting ratification of the Safer Leeds performance targets and performance framework for 2012/13 (North East Police Divisional Targets are outlined in Appendix A)

3.3 Attached is an updated structure chart for the North East Divisional Community Safety Partnership (see Appendix B) with details of the relevant lead officers. The structure is continuously reviewed to ensure delivery against new priorities

3.4 Operation Champion

3.5 Several 'Multi agency operation days of action' have been carried out across the ward during 2011/12 and have been based around themes and deployed into areas of concern. Due to the successful embedding of partnership work and daily problem solving into core business and improved communication between partner agencies, the need for intensive six weekly planned operations has eased . We

will continue to deliver operations during 2012/13 with a minimum requirement of four operations per year per Neighbourhood policing team

3.6 POCA

- 3.7 Following the success of the project over the last four years, the North East Division allocated a total of £38,145 funding confiscated from criminals under the Proceeds of Crime Act to the Divisional Community Safety Partnership during 2011/12 to continue to support local groups with community projects/activities. In total, across the whole division, we approved and funded 99 applications and spent £28,519. The remaining balance was carried forward to the new financial year and has been spent during April/May. We have received numerous emails showing appreciation and thanks for support. Information regarding the awards continue to be advertised in the neighbourhood management / Neighbourhood Policing Team newsletters and on the police Neighbourhood Policing Team websites. We will be continuing the scheme into 2012/13 (Appendix C provides a summary of projects funded in the Inner North East area)

3.8 Public Confidence and Satisfaction

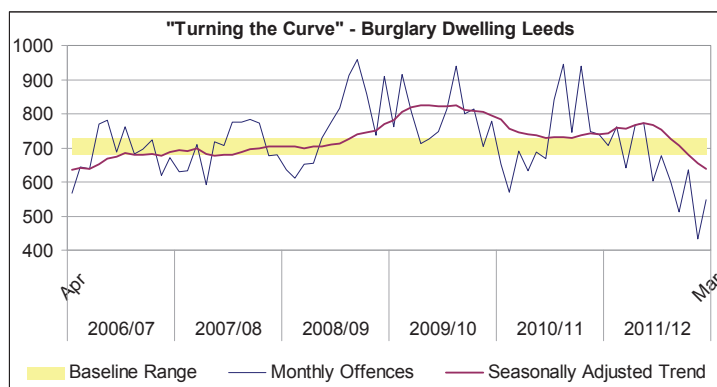
- 3.9 North East Leeds continues to have the highest Public Confidence in Local Policing during 2011/12 at 62.0 % (March 2011) compared with the West Yorkshire force average of 54.6 %. The RAM neighbourhood policing team has the second highest confidence rate across Neighbourhood Policing Teams in the division followed by Chapel Allerton.
- 3.10 Operation Confidence commenced in February 2009 and is a contributing factor to the high rates of public confidence. The North East Division produces 11 neighbourhood management newsletters detailing partnership activity around crime and grime within the Neighbourhood Policing Team and delivers to 128,000 households three times a year. Feedback from residents continues to be positive and illustrates they are pleased to be kept informed around crime and grime issues. Funding has been secured for 2012/13 and contributions have been agreed by North East Police Division, East North East Homes, Safer Leeds Partnership and Aire Valley Homes.
- 3.11 **Joint Police Community Safety Officer Protocol between Leeds City Council and West Yorkshire Police**
- 3.12 In April 2011, the Council agreed to extend the existing arrangement with West Yorkshire Police Authority to retain the level of Police community safety officers (PCSO'S) in Leeds. The investment by the Council was awarded on the basis of strengthening arrangements between PCSOs, Neighbourhood Policing Teams and Leeds City Council Services. One particular aim is to support the improved delivery of locally identified environmental priorities and this was supported at the Council's Executive Board in September 2011.
- 3.13 There are strong links between crime and disorder and environmental issues and this protocol is aimed at ensuring the quality of the local environment is incorporated into the work of crime reduction partnerships. It is important that the fear of crime, heightened by issues such as graffiti, litter and abandoned vehicles,

is addressed. This protocol provides a coordination and tasking mechanism for Neighbourhood Policing Teams , Police community safety officers and Council Officers to jointly deliver better outcomes in respect of environmental issues and enforcement in localities. The North East Divisional community safety partnership are fully supporting the implementation of the newly agreed 'Environmental Improvement Zones. In North East the PCSOs and neighbourhood policing teams are playing a pro-active and re-active role in addressing environmental issues . In Feb /March 2012 the East North East environmental action team have delivered a six week training input on Divisional training days to all PCSO's to ensure that they have a greater knowledge and understanding of environmental issues to enable them to contribute effectively . In addition the neighbourhood policing teams have teamed up with East North East Locality team staff to work together on monthly operations targeting waste carriers moving across our areas. This has been done by setting up road checks and routine stopping of waste carrier vehicles in order to complete checks on such vehicles.

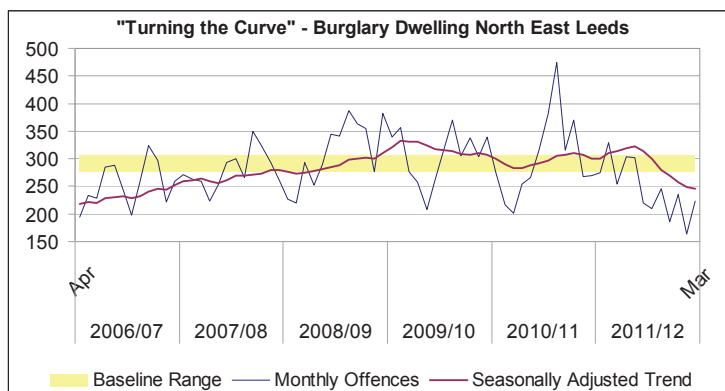
3.14 **Burglary Dwelling**

3.15 Burglary Dwelling remains a key pressure in relation to allocation of resources both staffing and financial . Tackling burglary dwelling remains the key priority within the Division and across the whole of Leeds, we are working closely with Safer Leeds Strategic burglary group and partner agencies to maximise opportunities for closer working and sharing good practise and continue to deliver initiatives at a local neighbourhood level.

3.16 Overall a very successful Year, burglary dwellings are down 13.6% across the whole city on the same period last year (1207 less offences)



3.17 Overall Year to date offences for North East Leeds are down 18.4% on the same period last year. (669 less offences)



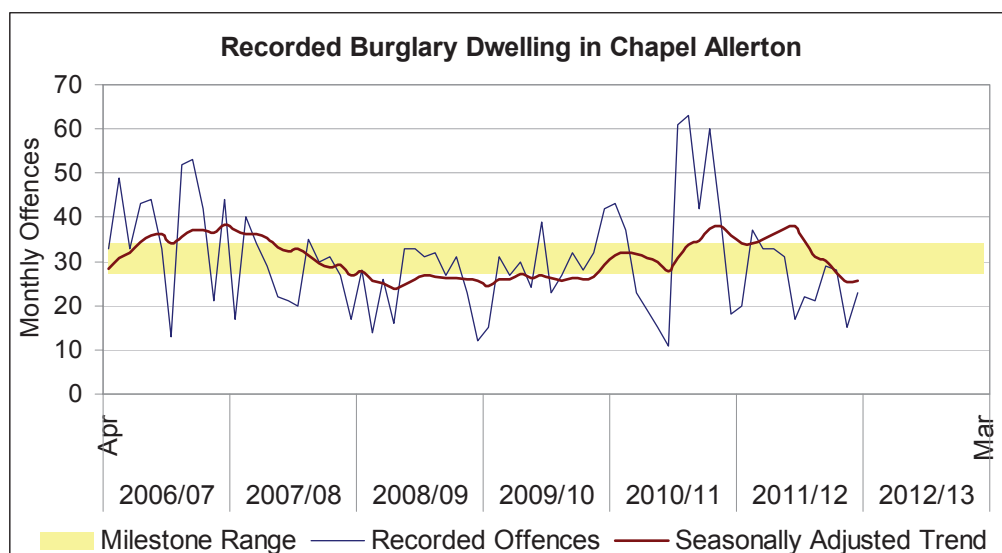
3.18 Ward Risk Matrix

3.19 The below table illustrates In Leeds there are currently nine strategic localities of concern. Within the Inner North East Committee area the Chapel Allerton ward is currently highlighted as an area of concern.

Ward	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	12 Month Total	12 Month % Change	Colour Key
Hyde Park & Woodhouse	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	597	36.0%	Very High Concern
Bramley & Stanningley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	420	8.5%	Very High Concern
Burmantofts & Richmond Hill	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	407	-29.5%	Very High Concern
Headingley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	407	3.3%	Very High Concern
Armley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	390	-34.6%	Very High Concern
Gipton & Harehills	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	383	0.3%	Very High Concern
Killingbeck & Seacroft	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	361	-16.2%	Very High Concern
Kirkstall	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	358	-32.7%	Very High Concern
Chapel Allerton	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	309	-29.1%	Very High Concern
Cross Gates & Whinmoor	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	298	5.7%	Very High Concern
Farnley & Wortley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	290	-16.9%	Very High Concern
Temple Newsam	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	248	-28.5%	Very High Concern
Calverley & Farsley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	246	0.8%	Very High Concern
Pudsey	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	245	7.9%	Very High Concern
Weetwood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	245	-17.2%	Very High Concern
Moortown	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	238	-10.2%	Very High Concern
Roundhay	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	225	-19.6%	Very High Concern
Beeston & Holbeck	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	212	-4.9%	Very High Concern
City & Hunslet	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	206	8.4%	Very High Concern
Middleton Park	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	193	4.3%	Very High Concern
Alwoodley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	163	-12.8%	Very High Concern
Adel & Wharfedale	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	161	0.0%	Very High Concern
Horsforth	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	156	-37.6%	Very High Concern
Morley North	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	141	-10.2%	Very High Concern
Morley South	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	109	-12.1%	Very High Concern
Rothwell	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	99	-26.1%	Very High Concern
Garforth & Swillington	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	90	-31.3%	Very High Concern
Guiseley & Rawdon	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	87	-30.4%	Very High Concern
Harewood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	87	-26.9%	Very High Concern
Otley & Yeadon	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	87	-42.0%	Very High Concern
Kippax & Methley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	77	-24.5%	Very High Concern
Ardsley & Robin Hood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	74	-18.7%	Very High Concern
Wetherby	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	73	-6.4%	Very High Concern

3.20 Chapel Allerton Ward

- 3.21 An outcome based accountability session was delivered in December 2011 with key stakeholders and an action plan was developed around key strands including offender management, stolen goods market, reducing victimisation and crime reduction . Further analysis of burglaries in the ward identified the ‘Meanwood ‘ area as the greatest hotspot to focus multi agency work . Since the implementation of the action plan we have delivered a target hardening initiative on a fortnightly basis in the top 40 streets identified across the ward , we were successful in securing funding from East North East Homes for ALMO properties and secured 7.5k locality funding from Safer Leeds for owner occupiers and the private rented sector . The initiative has been led by the neighbourhood policing team and supported by East North East Homes and Leeds Anti Social Behaviour Team officers and has included free crime prevention materials such as timer switches, trembler alarms and crime prevention advise specific to the modus operandi . In addition East North East homes have offered burglar alarm systems to all victims of burglary and also additional target hardening to any vulnerable or repeat victims, this has provided great reassurance to residents .



3.22 Progress April 2011 to March 2012.

- 3.23 Offences were 28% lower between April 2011 and March 2012 (123 fewer offences) compared with the same period last year. The year to date average is 26 offences per month and Chapel Allerton ward attained Milestone 1 in 2011/12.

Month	Cumulative 2011-12	Cumulative 2010-11	Change
Apr	20	43	-23
May	57	80	-23
Jun	90	103	-13
Jul	123	122	1
Aug	154	137	17
Sep	171	148	23
Oct	193	209	-16

Nov	214	272	-58
Dec	243	314	-71
Jan	271	374	-103
Feb	286	414	-128
Mar	409	432	-123
% Change Year to Date -28%			

3.24 **Most Active/Amber Nominals/Burglary Group**

3.25 Following a short pilot during the summer of 2011 we have now implemented a new sub group of the North East Divisional Community Safety partnership that manages most active and amber burglary offenders focussing initially in the strategic areas of concern that fall outside of the existing Integrated offender management system. A process has been drawn up using the principles of the Integrated offender management structure and support has been agreed with key partners including Youth Offending service, Signpost, Drugs offender Management Unit, Probation, Leeds Anti Social Behaviour unit, East North East Homes, Aire Valley Homes and North East Police Division. The work is now linking into the 100 Methodology at cluster level. The group meets on a monthly basis and looks at how best to manage individuals offending behaviour through offering support or taking enforcement action.

3.26 **Neighbourhood Management Tasking Key Achievements 2011/12**

3.27 The eleven neighbourhood management tasking teams continue to meet six weekly and are still firmly embedded into agencies day to day business and members continue to attend and support meetings.

3.28 This is not an exhaustive list of activities but includes key achievements from each of the neighbourhood management tasking teams within the inner north east area

3.29 **Chapel Allerton**

- Chapel Road – Probation have completed a detailed litter clearance and trim of this unadopted highway which has been very positively received by residents. In addition, Oak Road which has previously not been adequately swept due to parked cars has been cleared and residents made aware of when the sweep will take place so they can move their vehicles and ensure a higher service is received.
- Targeted improvements to the clearance site in Beckhills including cutting back of the vegetation and removal of canopies to reduce break-ins and improve the look of this area.
- Mobile Site – Chapeltown Road. Improvements managed through the tasking team and planning compliance. The land owner has now secured the site with new, improved and smarter looking fencing and cleared the site of rubbish and vegetation..
- Operation Champion July - Hamiltons /Granges –This particular operation focussed on Anti social behaviour enforcement and gaining residents views. Agencies attended and consulted with the community, delivered anonymous

surveys and sought feedback on recent activity. A good response was received in particular to help justify more rigorous policing plans for bonfire night.

- August 2011 – 7 days of partnership clean up and environmental activity in support of the Police and community members following the disturbances in Chapeltown that took place. Agencies involved included East North East Homes, Leeds City Council and West Yorkshire Probation service .
- August 2001 – 3 days of pre carnival environmental clean up work and 3 days following to remove waste material and potential missiles from the local area and any identified flashpoints.
- There has been several proactive policing initiatives such as Operation Hunter, Cleansweep and . Bullseye that have tackled outstanding arrests, stolen vehicles, bicycle marking, metal theft and receivers of stolen goods
- Two licensing operations have taken place to tackle drug use in on-licence premises the other to tackle sales to minors from off-licence premises
- Operation around Bonfire Night in Chapeltown – operations including test purchases in shops selling fireworks and visits by West Yorkshire Fire Service , visits to Youth clubs by WYFS to inform people about the dangers of fireworks , probation completing a full clean of the vulnerable areas alongside LCC Streetscene staff. Leedswatch CCTV Van was deployed for the full week and police community safety officers worked closely with the environment team to identify gardens with potential missiles in and serving waste in garden letters.
- Operation Champion in December 2011 involved Police supporting school attendance officers in completing a truancy sweep (22 young people taken back into school), Environmental action team staff attended and patrolled along with ENEHL estate caretakers and cleared hot spots areas of rubbish.

3.30 Roundhay/Moortown

- Operation Burst – A partnership operation to tackle Anti social behaviour and street crime in Moortown. Reductions have been seen in street robbery we are working closely with LASBT, Youth Service, East North East homes, Housing Associations (Leeds Jewish Housing) and Schools. Safer Leeds – Leedswatch CCTV van has also been deployed alongside police enforcement work on offenders.
- Operation Aphid - A partnership operation with Leeds City Council Parks and Countryside to prevent and reduce ASB and street crime in Roundhay Park area. High visibility patrols resulted in an arrest for street robbery where property was recovered and suspect subsequently admitted two offences.
- Operation Bulrush – An operation to tackle the increase in theft of integrated satellite navigation systems from Audis and VW's - particularly in Roundhay area. Work ongoing with various police departments, crime reduction at Safer Leeds and Audi dealers.
- The closure of the "Streets of Leeds" public house following a protracted investigation by Leeds City Council Licensing Department and Local Officers into the licensee and manager was a success for partnership work. The license was revoked.
- Operation Bellwether - burglary reduction work including officers working night shifts, burglary revisits ongoing by Police community safety officers with crime reduction advice and distribution of trembler alarms. The trembler alarms have activated on several occasions and have been successful in deterring burglars and preventing burglaries occurring .

- Operation Aphid - A joint partnership approach with Parks and Countryside, and Youth Services to prevent street crime and Anti social behaviour in Roundhay park area during summer holidays which included a Pedal cycle marking project.
- Work on environmental issues such as overgrown ginnels (Wensley Green) actioned by the Community Payback team.
- Operation Binary - An ongoing proactive activity to tackle ASB/drug dealing/street crime in the Moortown Ward Stonegate estate. Environmental enforcement has been taken with regard to overgrown trees and gardens which are impacting on community safety in ginnel areas. Initial consultation work has been undertaken to pursue closure of Stonegate Grove through alleygating. Improvements to street lighting completed Stonegate Green. Tenancy enforcement work with Housing Associations (Unity and Leeds Fed) working towards eviction (which has now occurred Jan 2012).
- Arrest phase completed with regard to covert cctv work in area. This has resulted in arrests for street robbery, criminal damage, and drugs supply and working closely alongside LASBT towards ASBO's for some.
- Operation Bobby - An operation focussing on Cranmer Bank estate, Moor Allerton library area (Alwoodley Ward), and Queenshills (Moortown Ward). Several young people have been identified as involved in Anti social behaviour and street crime. A partnership problem solving group has been set involving East North East Homes, West Yorkshire Police, Leeds Jewish Housing, LASBT, Youth Services and local schools

3.31 Thematic Sub Groups and Activities

3.32 Gang Prevention Strategy

3.33 The Chapeltown Gang Prevention Strategy Group has now been operational since 2009 and continues to meet on a quarterly basis. The meeting is chaired by Timothy Kingsman (Superintendent Operations) at North East Police Division . The strategy continues to focus on the following three strands and reports directly to the North East Divisional community Safety Partnership :

- Community Engagement and Cohesion
- Diversionary and Youth Working/ Education
- Enforcement and Offender Management

3.34 Operation Quartz

3.35 Operation Quartz has continued to successfully prevent the emergence of gun and gang related problems experienced elsewhere in the United Kingdom. Police operations to keep drugs and associated issues out of the Leeds area have been conducted as part of planned integrated offender management tactics to prevent and deter criminality and to rehabilitate and resettle ex-offenders. The Chapeltown area remains a key priority within the city and represents approximately 25% of warrants executed and arrests made

3.36 Chapletown Independent Advisory Group (IAG)

3.37 The IAG continues to meet on a six weekly basis . The group is made up of made up of individuals and community leaders representing the different ethnic groups within the area to provide operational advice and guidance on Policing issues and practises and serves as a key engagement tool. Since the disorder in August last year the meeting is now rotating around different venues such as The Sikh Temple, The Islamic Centre and West Indian Centre with our next meeting anticipated to meet at the Polish Centre . This has been welcomed by the group members and has improved cohesion , facilitated new relationships and key contacts. One constituted member of the group commented that although they had lived in Chapeltown over 20 years they had never entered into such premises . Comments from the community and the latest public confidence and satisfaction performance figures support that relationships with the police have greatly improved. Over the last 12 months we have seen an increase in community intelligence via questionnaires but more recently after the disorder , these have included anonymous phone calls or messages left on the Inspectors mobile phone identifying local individuals involved in crime , which is a result of the trust that has been built and placed with the neighbourhood policing team inspector

3.38 Challenge and Support

This meeting was set up as a sub group of the ward 'Crime and Grime' tasking to specifically target the ASB or criminal nominal's within the ward. It was originally developed to make sure there was a coordinated approach to tenancy management across all Registered social landlords and ALMO tenancies.

In 2010 the decision was taken to adopt a Challenge and Support model as this offered a greater opportunity to improve and manage behaviour. This involved a widening of the attendance at the meeting and the process changing to cover both the punitive enforcement action and also the supporting elements. The emphasis on this was both to put in place local support using existing resources where possible, balance the punitive and supporting roles and ensure agencies understand each other and don't work against each other. The overall aim is to place the correct intervention to each individual by the best placed agency however there are also referrals which can be made to other meetings (i.e. Children Leeds Panel) which have been made in certain circumstances.

The meeting has also served to identify and assist with information gathering in a number of Safeguarding cases and the links between agencies in the children's services and tasking arenas continues to improve and offers some significant improvements to at risk families.

There have recently been discussions between the local clusters and tasking partners to create a 'Challenge, Guidance and Support' which would merge the above meeting with the Intervention Panel for the CHESS and NETWORKS clusters. This has been agreed by the key partners and is in the process of being developed with an aim to have this fully integrated and operating by October 2012. The project works alongside the top 100 methodology

3.39 Ben Kinsella Funds

3.40 In October 2011 a bid was submitted to the Princes Trust on behalf of 'Free2bMe' girls group to develop an anti-gun /knife campaign in Chapeltown using poetry, music and dance . We have just been notified that we secured £3,000 for the project to go ahead. A project group has been put together to support the girls , it is anticipated to have key messages ready for publicity in July/August 2012 .

3.41 Chapeltown Youth Development Centre/ Mentoring

3.42 CYDC has commissioned Community Pathfinders to provide coaching and mentoring expertise to a number of volunteers to equip them with additional relevant skills. The overall programme is entitled "Each One Teach One".

3.43 Community Pathfinders is a social enterprise, not for profit organisation, whose members are self-employed coaches, mentors and trainers.

3.44 A task and finish group made up of statutory partners has been established to support the development and sustainability of the scheme.

3.45 There are a number of identified outcomes that will benefit CYDC, the local community and partner agencies:

- The establishment of a sustainable skill set in the local community, owned by the community, which will encourage the continuing development of individuals and organisations.
- The formation of a local network of trained coaches/mentors who provide an option when effective lines of communication are sought as a matter of priority.
- The creation of a model that offers alternatives to those who are at risk of offending or re-offending, or who are disengaged with society, when traditional methods appear to have failed.

3.46 The initial course for the "Each One Teach One" programme ran on 23rd – 25th January 2012 and included 13 delegates (at a total cost of £7800). The selection process required the submission of a written application and attendance at a subsequent interview for those meeting the criteria As expected, there was a varied mix of experience, knowledge and backgrounds among the delegates, this is essential if the key element of rapport with those referred is to be achieved. For some of the more challenging cases, the most effective mentors will be those who have experienced poor life choices themselves and have learnt lessons from them. Following successful attendance on the three day module of the course, delegates are required to submit written assignments and undertake a total of 36 hours practical coaching / mentoring activity (with referrals from CYDC) in order to meet the ILM criteria for accreditation. Expectations are that everyone will complete the course by September 2012.

3.47 Installation of CCTV

- 3.49 Funding has been identified for 3 CCTV units (as specified below) to be installed within Chapeltown to help improve the coverage, improve resident confidence, gather information and monitor the hot spots identified in the analysis above. Funding has been committed from Safer Leeds, East North East Homes, North East Police Division and ward councillors (well being budget)

1. Nassau Place on the junction with Grange View
2. Nassau Place on the junction with Hamilton Avenue
3. Saville Drive on the junction with Saville Avenue

Due to the August shooting incident , one of the community demands was additional CCTV coverage of Norma Hutchinson Park and the Saville Mount / Avenue area. From a community perspective this is the priority installation out of this project and was a key element of the plan emanating from the community discussions immediately following the disorder in August 2011. The scheme is currently in development

3.50 Bonfire Night Bonanza

- 3.51 A task and finish group was set up to plan for potential tensions/ criminal activities over the Bonfire period, this was a particular difficult time due to the funeral of Gavin Clarke . It was agreed that success would depend on voluntary/ community sector promoting the event with young people. An agreement was reached that the Free2bMe group with the assistance of statutory partners including Breeze would help with the planning of the event .This involved consultation with local young people to identify what activity they would like to be involved with while at the same time completing conflict and resolution training with over 200 young people and stressing to all the potential Police actions that would take place were there any repeats of previous years. This followed a consultation with the wider community in August 2011 asking about the major concerns over the bonfire night period evidencing that the majority of the community would support positive action. Funding was obtained from local school clusters for an event until midnight on this date and staffed by local volunteers and local authority officers. Over 250 young people attended the event and there was a significant reduction in disorder over this period in the locality which was seen by all concerned as a significant success and something of a breakthrough. A group will be set up in July for the Bonfire Night 2012

3.52 Chapeltown Youth Partnership

- 3.53 A new youth partnership has been re –launched in January 2012 for the Chapeltown area to bring together all voluntary organisations that work with young people alongside Leeds City Councils Youth services. The partnership will aim to build on existing good relationships, identify any gaps in provision , maximise funding opportunities by supporting third sector organisations and avoid duplication. The partnership will be chaired and facilitated by East North East area management Team.

3.54 Active Citizenship Project

3.55 Together for Peace ran a successful British Council (Active Citizens) project in 2011 and two individuals who are currently volunteers within voluntary youth groups in Chapeltown participated in the project. The two individuals work in CYDC and Deen Enterprise, working with young people from mainly BME backgrounds who are at risk of becoming involved in crime and anti social behaviour. Together for Peace secured a small amount of funding to enable the Active Citizens participants to develop a project to benefit their own community and to cement the working relationships between the two voluntary organisations. The project was agreed to facilitate young people of different backgrounds to work together on common themes in the community. There has also been an increase in vehicle crime and driving offences in Chapeltown brought to public attention of the wider community by a fatal accident in the locality. The project will bring together young people between ages 17 and 25 to learn about their community, interact with the emergency services giving them knowledge about their roles and also road safety, the highway code and driving legislation. The programme will include activities to develop transferable skills such as communication, problem solving and study skills and will involve the group identifying a project they can implement to benefit the community. A selected number of young people (up to 16) will be offered a residential opportunity and 10 of the participants will then go on to be provided with practical driving lessons., fair selection criteria has been used throughout the project to select the right individuals to benefit from each phase of the project.

3.56 The project commenced in February with an open day at The Prince Philips Centre and is now into Phase Two . Leeds city Council and West Yorkshire police have been involved in the planning of the project and supported the group to gain match funding from small grants , Proceeds of crime funding and East North East Homes Area Panel . An evaluation will take place on completion of the project and if proved successful and value for money we will be exploring funding opportunities for a possible project in the Harehills Area.

3.57 Ending Gang and Youth Violence - expression of interest: Home Office

3.58 The second tranche of the Home Office funding. Was launched 16 local authorities including Leeds were identified by the Home Office and asked to submit expressions of interest through problem profiles with up to 8 of these due to receive funding and support following the assessment. An expression of interest was submitted in Feb , unfortunately our bid was unsuccessful, the feedback suggested that the issues in Leeds are not on the same level as those in other areas and this was the reason the funding was not forthcoming. However the overall feedback on the quality of the submission was very positive, it was well laid out, informative and one of the higher quality profiles submitted. The selection was completed by representatives from the Association of Chief Police Officers , the Home Office, Communities and Local Government and the Department for Works and Pensions whom compared evidence from other authorities where there are specific gangs directly affiliated with geographic areas and organised criminality and are in constant conflict with each other. The fact that Leeds is not in this situation is something of a positive.

3.59 Off Road Bikes /West Yorkshire Police

- 3.60 The Inner North East area committee (June 2011) contributed towards the lease costs to retain 2 motorcycles within the division for a 12 months period, The North East Police Division continued to fund the running costs such as fuel , specialist uniform and staff resources . The information below outlines the performance and some examples of successes in the area committee area

August 2011 October 2011

Stop searches: 2

Calls attended: 6

Arrests/Summons:1

November 2011 January 2012

Stop searches: 1

Calls attended: 5

Section 59 warnings: 1

Vehicle seizures: 3

Arrests/Summons:7

Cannabis Warnings: 1

February 2012 April 2012

Stop searches: 3

Calls attended: 7

Arrests/Summons: 1

- 3.61 The police unit work alongside Leeds City Council Parks and Countryside Riders at events such as operation champions and days of action, working with agencies such as warrants officers, Vehicle operative service agency (VOSA), Drivers and Vehicle License Agency (DVLA) and housing. The Unit also attends youth clubs and schools to give inputs promoting the unit and preventative work. We are utilised to search for and locate high risk missing persons in open ground and woodland. The Unit often patrol Roundhay Park and attended the Redbull Flugtag Event in the summer. Below is one quote from the Neighbourhood policing website which advertises the good work undertaken and shows the vast reduction in complaints since the off road unit was reformed.

“The North East Leeds Off Road Unit, funded in partnership with your local councillors and working alongside Leeds Council Parks and Countryside Officers have reduced calls by a massive 45% compared to the same period in 2010. In 2010 we received 282 calls, this year we have received 157.”

Examples

- Following a complaint from a concerned resident that two motorcycles were racing around the Miles Hill Estate two motorcycles were stopped and both were seized. One of the motorcycles was revealed to have been cloned. Due to this officers re attended Miles Hill Street and seized a third motorcycle which was also displaying a false number plate.
- A call from residents in Chapeltown led to the arrest of a young man who failed to stop for the off road unit. His noisy, unregistered and unlicensed motorcycle was seized and destroyed and he received a final warning.
- In response to concerns of speeding in and around local schools enforcement has been stepped up and local neighbourhood officers trained in the use of the speed gun.
- Operation Bowfin, a multi agency operation in the Miles Hill/Potternewton area resulted in the arrest of a well known burglar and many tickets being issued to priority targets for defective tyres and speeding.

3.62 Hate Crime MARAC

3.63 Co-ordinated multi agency working is recognised as the most effective response to all issues of crime and disorder, including agency responses to the victims and perpetrators of hate crime. The hate Crime Multi-Agency Risk Assessment Conference (HC MARAC) continues to meet monthly . The overall objectives of the group is to:

- Support and assist victims of hate crime in order to protect them and ensure that they are not re-victimised.
- Ensure that effective co-ordinated multi agency enforcement action is taken against perpetrators of hate crime to prevent their re-offending and to ensure successful prosecution outcomes at Court.
- Contribute to the “Hate crime reduction agenda in Leeds”.

3.64 Overall the Inner North East area has shown a decrease of 18.75% of hate crimes reported, and this equates to a reduction of 12 crimes - a total of 52 crimes reported compared to 64 during 09/10.

3.65 Domestic Violence MARAC

3.66 The North East Divisional MARAC continues to meet monthly to develop multi-agency interventions to support victims of domestic violence. Overall a very successful year in relation to reduction of repeat victimisation of cases managed through the MARAC.

3.67 CCTV - Leedswatch

3.68 Leedswatch provides a monitoring service for public space surveillance cameras covering open spaces across Leeds. The CCTV control room is staffed, and cameras are recorded 24 hours per day, 365 days a year. The service also provides two mobile CCTV vehicles for deployment within communities across Leeds.

- 3.69 The main objective of the service is to reduce crime and the fear of crime through the use of CCTV technology, leading to improved crime prevention, and an increase in the detection and prosecution of offenders.
- 3.70 CCTV is one of a number of Service functions delegated to Area Committees. The Area Committee's role in relation to this function is to 'maintain an overview of the service in the Committee area and receive regular information about it.
- 3.71 The Leedswatch service works in partnership with a large number of internal and external partners such as; Urban Traffic Control (UTC), Emergency Planning, Leeds Anti-Social Behaviour Team (LASBT), West Yorkshire Police, WY METRO and other Local Authorities across the West Yorkshire sub-region
- 3.72 There are currently a total of 7 public space surveillance CCTV camera's monitoring the North East Inner Committee Area, via the Central CCTV Control Room at Middleton, they are located in the following street area as follows:
- 3.73 Newton Road, Harehills Ave, Cowper Street, Francis Street, Saville Mount, Nassau Place, Forde Green
- 3.74 Within the last 12 months the mobile vans have been deployed for a total of 4 months within the Killingbeck Policing Area and patrols have been deployed in specific areas highlighted by the police specifically in relation to identified crime 'hot spots'. The vehicles are evenly deployed throughout the year between the three policing divisional areas. The deployment of the mobile vans is co-ordinated by the police.
- 3.75 There are no current charges levied to the North East (Inner) Area Committee regarding public space surveillance camera(s) for 2011/12
- 3.76 The Leedswatch service this year has undertaken a critical role in the delivery of the Leeds Burglary Reduction programme, assisting with the identification and detection of offenders using the City wide Leedswatch network, mobile CCTV vans and the West Yorkshire Police Automatic Number Plate Recognition (APNR) system to detect cross boundary offenders and supporting city wide and locality based operations.
- 3.77 In total within the last 12 months there have been a total of 216 arrests recorded between 1st April 2011 and March 31st 2012 within the police North East Policing Area, covering a wide range of offences such as drugs, burglary, criminal damage, arson, assaults, robbery, theft including theft from motor vehicles, offensive weapon, public disorder and drink driving offences.
- 3.78 Within the North East (Inner) Committee Area there have been a total of 16 arrests recorded between 1st April 2011 and March 31st 2012 in relation to a wide ranging number of offences as listed above.
- 3.79 CCTV footage has been requested in relation to 1757 incidents within the North East Leeds Policing area for a various number of offences which provides evidence in relation to the criminal investigations relevant to identification of

suspect(s) and a total of 52 incidents relate to the North East (Inner) Committee Area.

3.80 Improving the Out of Hours Noise Nuisance Service

Noise nuisance is a major cause for concern across the city. This service was transferred from Environmental Services April last year. Work is still taking place to look at how closer working can be developed with the new anti social behaviour casework teams to deal with persistent offenders and to work in liaison with Customer Access and Performance in providing additional staff to assist in the logging of such Out of Hours Noise Nuisance Calls.

- 3.81 Supporting the city's most vulnerable residents is also a priority. The LeedsWatch service is now responsible for providing a first response to Care Ring alarms. On call 24 hours a day, 7 days per week, this service responds to alarms from mainly elderly clients who may have fallen or find themselves in need of support. Officers attend to the alarm call and contact emergency services, family members or other appropriate individuals, staying with the client to provide support and re-assurance until further help arrives. Improving the information and intelligence we provide to LeedsWatch customers is a key priority for the service. We are reviewing how this data is recorded, in the way in which we can provide accurate information to service users, to provide more detail and improve the services analytical and intelligence capacity.
- 3.82 LeedsWatch service is now responsible for the delivery of a number additional service responsibilities. In order to ensure that the service is making the best use of its resources, a full service restructure has now commenced with a view to offering best value for the department. In particular discussions are still taking place with the Anti-Social Behaviour Teams, Environmental services, West Yorkshire Police and the ALMOs to look at how the various services can better linked together to improve service delivery, collate accurate information for service users and to provide a more pro-active response to issues of public concern, through improved collating of data / information and intelligence sharing between agencies.

3.83 Leeds Anti Social Behaviour Team

- 3.84 Prior to implementation of the multi-agency Leeds Anti-social behaviour Team (LASBT) Anti Social Behaviour was responded to across a range of agencies each working to differing thresholds and service standards making direct comparison of city wide performance data difficult.
- 3.85 Customer satisfaction with the case outcome is influenced by many factors including the victims own expectations, and the complexity of the case. LASBT procedures are customer focused. For example, in supportively managing victim expectations, exploring potential solutions, and identifying and responding to individual needs. LASBT works to resolve cases at the earliest opportunity. Customer feedback suggests that the process is working. Comments include *'efficient and professional, response received'* from an *'invaluable service'*.

- 3.86 Customer satisfaction data is collated at case closure through customer (victim) surveys, which seek customer satisfaction levels in relation to various aspects of the service (please refer to chart below)

City Wide - Annual Figures	2008/9	2009/10	2010/11	2011/12
% Satisfaction with the case outcome.	61.6%	66.1%	60.3%	75.0%
% Satisfaction rating with overall service	72.2%	73.7%	70.4%	81.3%

- 3.87 LASBT data for 2011/12 has been drawn from on a total of 540 surveys from 1562 named victims (an overall response rate of 34.6%) giving a 95% confidence level with a 3.41% confidence interval.
- 3.88 When compared with former ASBU survey responses, there have been significant improvements as a result of this joined up approach to ASB service delivery. LASBT data collated during 2011/12 will form the baseline from which future performance targets can be set. It is anticipated that performance data with regards to satisfaction in relation to outcomes and overall service will be available at ward level shortly.
- 3.89 The charts below outline the number of enquiries received, new cases opened and a summary of the legal outcomes.

LASBT Enquiries Received 2011/12	
Ward	Grand Total
Chapel Allerton	117
Moortown	46
Roundhay	48

LASBT New Cases Opened	
Ward	Grand Total
Chapel Allerton	44
Moortown	21
Roundhay	14

LASBT Legal Outcomes 2011/12						
Ward	Application to discharge a juvenile ASB order	Emergency Injunction with powers of arrest	Injunction	Possession	Possession secure	Grand Total
Chapel Allerton			1	3	1	5
Moortown	1					1
Roundhay		1	1			2

3.90 Ward Performance

Ward	7) Overall, how satisfied were you with the service?						Grand Total	% 'Satisfied' or 'Very Satisfied'
	Very Satisfied	Satisfied	Neither Satisfied nor Dissatisfied	Dissatisfied	Very Dissatisfied			
Chapel Allerton	4	3	2		1	10	70.0%	
Moortown	3		1	1		5	60.0%	
Roundhay	2	2				4	100.0%	
Grand Total	9	5	3	1	1	19	60.9%	

3.91 Overall Performance of North East Divisional Community Safety Partnership and Ward crime statistics - MARCH 2012

Reduce Crime and its Impact					
Reduce the level of Total Recorded Crime	D/I	22,590	▼	24,693	Down 8.5% (2103 fewer crimes) compared with the same period last year
Reduce the level of Serious Acquisitive Crimes	7,169	5,745	▼	7,169	Down 20% (1424 fewer crimes) compared with the same period last year
Reduce the level of Domestic Burglary	3,434	2,946	▼	3,615	Down 19% (669 fewer crimes) compared with the same period last year
Reduce the level of Violent Crime	D/I	3,845	▼	4,305	Down 11% (460 fewer crimes) compared with the same period last year
Reduce the level of Assault with Injury	D/I	1,526	▼	1,741	Down 12% (215 fewer crimes) compared with the same period last year
Effectively Tackle ASB					
Reduce the proportion of residents who believe that ASB has increased in their local area	13.1%	12.0%	▼	12.4%	Variation from target Trajectory -1.14%
Reduce the proportion of repeat locations for ASB	D/I	11.0%	▼	11.0%	To Feb-2012, 20 fewer repeat locations when compared with the same period last year
Improve the percentage of customers/victims happy with the time taken to respond to their enquiry (LASBT 4 week survey)	B/Y		▲		Divisional breakdown from LASBT under development
Improve the percentage of customers/victims satisfied with the case officers investigation to date (LASBT Closed Case Survey)	B/Y		▲		
Improve the percentage of customers/victims that were satisfied with the case outcome (LASBT Closed Case Survey)	B/Y		▲		
Improve the percentage of customers/victims that were satisfied with the overall service (LASBT closed survey)	B/Y		▲		
Improve Safeguarding & Reduce Vulnerability					
Reduce the repeat victimisation rate for MARAC domestic violence cases	19%	11.0%	▼	11.0%	Rolling 12 months to Feb, 193 cases, 22 repeats

YTD = year to date

PYE = predicated year end

D/I = diagnostic indicator, no target set as contributes to a set indicator (proxy measure)

B/Y = baseline year

PY= Rolling 12 month previous year

Safer Leeds
tackling drugs and crime

3.92 Crime & ASB: 2011/12

3.93 Overall a really successful year in relation to recorded crime and Anti social behaviour. Across the Inner North East area committee there has been an overall reduction of 498 recorded crimes and 1046 less anti social behaviour calls .

3.94 The below statistics show crime and anti-social behaviour from 1st April 2011 until March 31st 2012 by ward areas compared to the same dates for previous year.

	ROUNDHAY			
CRIME	2010/11	2011/12	Difference	% Inc / Dec
AGGRAVATED TWOC	4	5	1	25.00
ARSON	20	13	-7	-35.00
BURGLARY DWELLING	279	223	-56	-20.07
BURGLARY OTHER	122	154	32	26.23
CRIMINAL DAMAGE - BUILDING NON DWELLING	19	13	-6	-31.58
CRIMINAL DAMAGE - DWELLING	62	55	-7	-11.29
CRIMINAL DAMAGE - MOTOR VEHICLE	97	69	-28	-28.87
CRIMINAL DAMAGE - NON SPECIFIC	19	15	-4	-21.05
INTERFERENCE WITH VEHICLE	20	39	19	95.00
ROBBERY	48	44	-4	-8.33
THEFT FROM PERSON	24	23	-1	-4.17
THEFT FROM VEHICLE	379	304	-75	-19.79
THEFT OF VEHICLE	18	12	-6	-33.33
TWOC	23	7	-16	-69.57
VIOLENT CRIME	180	160	-20	-11.11
Grand Total	1314	1136	-178	-13.55

ANTISOCIAL BEHAVIOUR CALLS	853	646	-207	-24.27
HATE CRIME	17	10	-7	-41.18

	MOORTOWN			
CRIME	2010/11	2011/12	Difference	% Inc / Dec
AGGRAVATED TWOC	2	1	-1	-50.00
ARSON	3	11	8	266.67
BURGLARY DWELLING	265	240	-25	-9.43
BURGLARY OTHER	68	88	20	29.41
CRIMINAL DAMAGE - BUILDING NON DWELLING	5	12	7	140.00
CRIMINAL DAMAGE - DWELLING	64	43	-21	-32.81
CRIMINAL DAMAGE - MOTOR VEHICLE	70	57	-13	-18.57
CRIMINAL DAMAGE - NON SPECIFIC	19	14	-5	-26.32
INTERFERENCE WITH VEHICLE	7	41	34	485.71
ROBBERY	39	34	-5	-12.82
THEFT FROM PERSON	9	10	1	11.11
THEFT FROM VEHICLE	195	199	4	2.05
THEFT OF VEHICLE	12	7	-5	-41.67
TWOC	10	5	-5	-50.00
VIOLENT CRIME	114	127	13	11.40
Grand Total	882	889	7	0.79

ANTISOCIAL BEHAVIOUR CALLS	772	558	-214	-27.72
HATE CRIME	10	7	-3	-30.00

CHAPEL ALLERTON				
CRIME	2010/11	2011/12	Difference	% Inc / Dec
AGGRAVATED TWOC	9	5	-4	-44.44
ARSON	22	21	-1	-4.55
BURGLARY DWELLING	432	309	-123	-28.47
BURGLARY OTHER	146	123	-23	-15.75
CRIMINAL DAMAGE - BUILDING NON DWELLING	29	37	8	27.59
CRIMINAL DAMAGE - DWELLING	240	176	-64	-26.67
CRIMINAL DAMAGE - MOTOR VEHICLE	197	224	27	13.71
CRIMINAL DAMAGE - NON SPECIFIC	45	44	-1	-2.22
INTERFERENCE WITH VEHICLE	15	50	35	233.33
ROBBERY	96	74	-22	-22.92
THEFT FROM PERSON	56	51	-5	-8.93
THEFT FROM VEHICLE	344	234	-110	-31.98
THEFT OF VEHICLE	23	24	1	4.35
TWOC	16	16	0	0.00
VIOLENT CRIME	411	366	-45	-10.95
Grand Total	2081	1754	-327	-15.71

ANTISOCIAL BEHAVIOUR CALLS	1682	1057	-625	-37.16
HATE CRIME	37	35	-2	-5.41

3.95 Public Confidence and User Satisfaction in the Police (Roundhay, Moortown and Alwoodley)

Public Confidence	March 2011	March 2012	
Confidence in local policing	69.3 %	70.3 %	+ 1.0
Overall Satisfaction	85.4 %	88.0 %	+ 2.6
Perceptions of ASB Increasing	6.9 %	7.3 %	+ 0.4

3.96 Public Confidence and User Satisfaction in the Police (Chapel Allerton)

Public Confidence	March 2011	March 2012	
Confidence in local policing	64.3 %	69.1 %	+ 4.8 %
Overall Satisfaction	81.4 %	83.6 %	+ 2.2 %
% of residents who think ASB has increased	11.5 %	8.9 %	- 2.6 %

4 Corporate Consideration

5 Consultation and Engagement

- 5.1 The North East Divisional Safety partnership works in partnership with the voluntary and community sector and when necessary carries out statutory consultation as appropriate

6 Equality and Diversity / Cohesion and Integration

- 6.1 Consideration is given to the equality impact of delivering the Safer Leeds strategy across North East Police Division . Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

7 Council policies and City Priorities

- 7.1 The North East Divisional community safety partnership delivers directly against The Safer and Stronger Communities Board Partnership plan 2011-2015.

8 Resources and value for money

- 8.1 The work undertaken by the DCSP is underpinned by maximisation of resources through effective partnership work.

9 Legal Implications, Access to Information and Call In

- 9.1 There are no exempt or confidential information contained in this report.
- 9.2 There are no legal implications associated with this report.
- 9.3 There are no key decisions associated with this report , so it is not subject to call in.

10 Risk Management

- 10.1 There are no major risks associated with the content of this report.

11 Conclusions

- 11.1 Overall a very successful year for North East in relation to overall crime reduction , public confidence and increased performance and perceptions in dealing with anti social behaviour . The DCSP will continue to prioritise burglary dwelling during 2012/13 to ensure reductions are sustained and further improvements are made.

12 Recommendations

- 12.1 Members are asked to continue supporting the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2011/12 through partnership work at neighbourhood level.

13 Background documents ¹

- 13.1 Safer Leeds OBA Burglary Year End Report
- 13.2 Divisional community safety quarterly highlight reports

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

North East Leeds

April 2012

Confidence & Satisfaction

Performance Indicator	Target
Improve Confidence in Local Policing	62.4%
Improve the overall satisfaction rate of service users	87.6%
Improve the overall satisfaction rate for BME Service Users	84.1%
Improve the overall satisfaction rate for White Service Users	89.8%
<i>Emergency Response incidents (15 minute standard)</i>	
<i>User Satisfaction with being kept informed</i>	
<i>Public Confidence for BME residents</i>	
<i>Public Confidence for White residents</i>	
<i>Average number of days taken to locally resolve complaints.</i>	

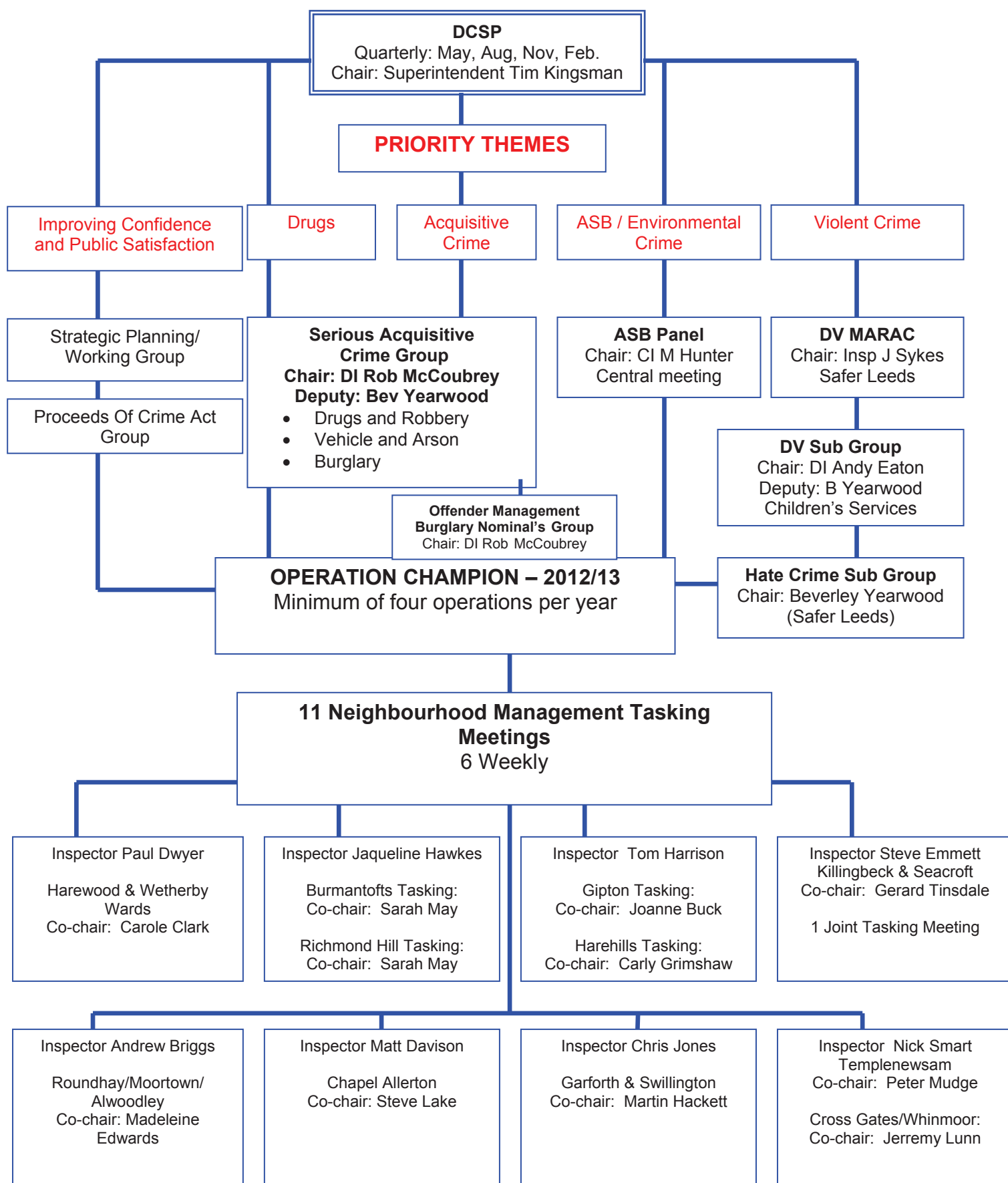
Local Policing

Performance Indicator	Target
Continue to tackle the level of acquisitive crime	5512
Reduce perceptions of ASB in local area	11.9%
Burglary Dwelling recorded	2713
<i>Assault with injury recorded</i>	
<i>Total Crime recorded</i>	
<i>ASB recorded</i>	
<i>Metal theft recorded</i>	

Protection of the Public from Serious Harm

Performance Indicator	Target
Continue to tackle the level of serious violent crime	83
Improve the repeat victimisation rate for domestic violence	39.9%
Stabilise the sanction detection rate for serious sexual offences	29.5%
<i>Domestic Violence Attrition</i>	
<i>Repeat offending rate for domestic violence</i>	

North East Division
Divisional Community Safety Partnership



Appendix C

Roundhay /Moortown				
POCA Ref	Date	Brief Description	Organisation	Amount Paid
308	08/04/2011	Holiday Club October 2011 - Running from 25th October 2011 until 28th October 2011, we will have a holiday club. We will tell the story of guy Fawkes in preparation for bonfire night.	St Andrews Roundhay Unite Reformed Church	£250
310	08/04/2011	Elmete Enterprise Club - Mask making using latex and clay to produce high quality products to sell at a comic convention. Pupils sell products to raise money for charity.	Elmete Cetral BESD SILC	£250
342	02/08/2011	Alderton Heights TRA - Alderton Heights TRA are a very active group and have successfully bid for funding (from the Outer NE Area Panel) to carry out external improvements to the blocks, including fencing, tarmac, improvements the drying areas and shrub beds etc. The group now take a lot of pride in the area and have 2 members who go out, around the blocks, litter picking, sweeping, and looking after shrubs. This request for funding would cover the cost for gardening equipment/tools, including a strimmer, which allows the group the tidy small areas where the grass cutters have missed. This will be stored in a lockable shed that the group have been given permission to use. In addition the group would also like to purchase a digital camera out of the grant, the group have 3 display cabinets in each of the foyers of the multi-storey blocks and would like to display/show residents what the community group have been doing.	Alderton Heights Tenants & Residents Association	£200
368	01/11/2011	Cold Calling Control Zone Signs - The main aim is to prevent incidents of door step crime, raise awareness of rogue traders who target vulnreable peops. To reduce crime.	West Yorkshire Joint Services	£236
369	03/11/2011	Lidgett Lane Allotment Association - to continue the replacement of the old southern perimeter chestnut paling with modern powder coated steel security fencing.	Lidgett Land Allotment Association	£250
372	04/11/2011	Junior Development - NLCC runs 10 junior teams and due to the increased numbers has had to hire other pitches on the Soldiers Field, we need to purchase a mobile scoreboard to accommodate this.	North Leeds Cricket Club	£250
378	15/11/2011	Moortown Historic Milestone Plaque - A plaque to give some history of Mooretown's historic milestone. The plaque would be fitted as soon as possible.	Moortown Community Group	£250
379	17/11/2011	Oakwood Lane Allotments - site structure - to add a metal security grill and anti-jemmy plates to our allotment store door as soon as possible. We expect this can be completed within 3-4 weeks of receiving any funding.	Allotment Committee/Gillian Walsh	£250
395	03/01/2012	Gledhow Cricket Club New Junior Section - setting up a junior cricket section for 2012, for 8 - 17yrs from Jan - April at Manor Carr high School and on Sat 7th Jan every wk until April.	Gledhow Sports and Social Club/Gledhow Cricket Club	£500
403	19/01/2012	Leeds Area Police Sports and Social Club - Leeds Area Police Sports and Social Club aims to provide quality facilities for both sport and social recreation for it's members and visitors.	Leeds Area Police Sports and Social Club	£500
404	19/01/2012	Community and Heritage Information Board for Gledhow Valley Conservation Area Group - Provide a focal point of information for local people to highlight the heritage and history of the consecration area and encourage pride in the rich environment and a sense of community awareness raising.	Gledhow Valley Conservative Area Group	£500
418	09/01/2012	Women's Group at PAFRAS - a day trip to London to attend a march and a poetry/cooking/story event on 8th March.	PAFRAS	£250

Chapel Allerton

POCA Ref	Date	Brief Description	Organisation	Amount Paid
314	11/04/2011	Chapeltown Youth Development Centre - Royal Wedding Street Party - April 29th 2011 Street Party for children under 10 & under, to celebrate Royal Wedding, to experience a traditional street party. Funding will be spent on food, deco, paper ware, cups, paper plates, plastic cutlery & refreshments.	C.F.Y.D.C (Chance)	£250
317	04/05/2011	Summer Play scheme - The Environmental play scheme will run from 26th July - 12th August and provides outdoor play opportunities and positive experiences for 50 children a day with an environmental theme. Activities include canoeing, barking mad tree day, dens and interaction with animals. This will be free for children below a certain age.	Meanwood Valley Urban Farm	£250
319	04/05/2011	Deen Enterprises Communitiy Forum - DECF provides three sessions per week since 2006, badminton, five side football, trips and holds weekly small group sessions from the ages of 6-16 on crime prevention.	Nelson Mandela Centre Leeds LS7 Ground Floor	£250
323	05/05/2011	Mandela Sports Hall Benches - The sports hall at Mandela is well used by local voluntary and community groups on a daily basis but there are no benches in the hall for the spectators or young people not involved in the current session to sit on.	Mandela Steering Group	£185
328	18/05/2011	Community outreach and Development Project - To purchase laptops for use in the community café (wifi)	Stainbeck Church	£250
332	19/05/2011	Chapeltown Cougars YRLFC - Chapeltown cougars is a new club in the community looking at developing rugby league. Our aims and long-term goals are to encourage children from the community to come along and take part in our fun training sessions leading up to entering local league (rfi) and play at a competitive level.	Chapeltown Cougars YRLFC	£250
340	02/08/2011	Free 2 B Me is a new Girls and Young women's group that runs sessions for Girls in the Chapeltown Area - We have consulted with the young girls around what activities they would like to be involved with - We intend to run nail art and beauty sessions from July onwards but require equipment and products to enable sustainability	Free2BMe	£250
352	02/08/2011	Carnival Costume Making 2011 - to engage with local young people in the designing of a carnival costume for entry into this years Leeds Children's carnival Show on the 21st August 2011	St. Kitts and Nevis Association Leeds	£250
374	07/11/11	Elderly Residents to go for Christmas Dinner - Money towards the local elderly residents in Northbrook Croft, Chapel Allerton area to go for Christmas Dinner.	Northbrook Croft Tenant's Association	£212.50
376	10/11/11	Christmas School Holiday Activity and Party -Christmas Crafts and a Christmas Party - in December School Holidays	Zest Health for Life	£250
398	12/01/12	Support to the Shamira Grant Celebration July 2012 - event will celebrate the life and commemorate the death of Shamirah Grant who was killed in a road traffic collision in Chapeltown. Community based event with approx 1500 people attending.	LCC ENE Area Management	£185
405	20/01/2012	Boxercise - to engage groups of people from all backgrounds for those known to staff from other agencies that are involved in ASB and racial tensions in Chapeltown. Ozbox teaches self discipline, channelling aggression and energy.	Deen Enterprise	£250
414	02/02/12	St mary's Community Garden - aim is to grow organic vegetables - money for soil, seeds/plants/seed trays/wood planking/garden fork/wood chippings	St Mary's Community Garden	£500
421	20/02/12	Each One Teach One - coaching and mentoring course to provide expertise to young people exposed to crime and illegal drugs activity.	CFYDC (chance)	£1000
425	24/02/2012	CYDC u13's - the team require waterproof tracksuits/kit.	CYDC u13's	£250
427	05/03/2012	ISWAC - Centre used by women and children to congregate is in need of a revamp-monies will assist in tidying up the décor and carpets.	ISWAC	£250



Report author: Steve Hunt
Tel: 2476009

Report of CHIEF EXECUTIVE EAST NORTH EAST HOMES LEEDS

Report to INNER NORTH EAST AREA COMMITTEE

Date: 18 JUNE 2012

Subject: ALMO TARGET HARDENING PROGRAMME

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay.	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> No

Summary of main issues

Domestic burglary continues to be a significant issue within Leeds with one of the highest rates nationally. Weaknesses within the original eurocylinder locks fitted to many replacement UPVC doors contribute to the problem within Leeds. Safer Leeds has developed a Burglary Reduction Strategy which sets out how the partnership will work to address the problem. This report details ALMO capital investment in 2012/13 which is contributing to the Crime Prevention and Standards of Security priority within the Strategy by target hardening of Council properties, particularly by upgrading eurocylinder locks.

Recommendations

Inner North East Area Committee is asked to note the investment programme across the Leeds ALMOs to target harden Council properties and consider a request for financial support to extend the programme to vulnerable and/or elderly owners in the three Wards making up the Inner North East Committee area.

1 Purpose of this report

- 1.1 To note the city wide ALMO and BITMO (Belle Isle Tenant Management Organisation) capital investment programme in 2012/13 to upgrade eurocylinder locks and target harden properties working initially with CASAC (Community Action and Support Against Crime) and consider whether the Inner North East Area Committee might want to support the programme by contributing to lock replacements for elderly and/or vulnerable owners in their area.

2 Background information

- 2.1 Domestic burglary levels in Leeds continue to be unacceptably high. A recent joint inspection by the Audit Commission and Her Majesty's Inspector of Constabulary highlighted a number of concerns particularly in relation to how Leeds compares with similar cities and towns. Whilst recognising progress that has been made recently the inspection report makes a number of high level recommendations on actions that need to be taken. Safer Leeds has produced a multi-agency Burglary Reduction Strategy which sets out key objectives to address burglary within the city. The Leeds ALMOs and BITMO contribute to the Strategy primarily through the Crime Prevention and Standards of Security priority.
- 2.2 One of the main issues for Leeds is the inherent weakness in the eurocylinder lock barrel fitted to many replacement UPVC doors over the last few years. These locks can easily be bumped, drilled or snapped and this is common knowledge amongst Leeds burglars and is contributing to increased burglary rates across the city. Whilst action has been taken to ensure that any replacement locks being fitted by ALMO Contractors meet the Sold Secure Diamond Level standard (anti bump, drill or snap) there are thousands of locks that have previously been fitted that remain susceptible to attack. However access through attacking the lock is only one method of entry by burglars and other target hardening measures are generally required to adequately protect homes from burglary.

3 Main issues

- 3.1 The Leeds ALMOs/BITMO contribute to the 'crime prevention and standards of security' priority through a number of joint working arrangements, notably with West Yorkshire Police, with increased target hardening generally across the housing stock having a beneficial impact. However recent media interest in the weaknesses in eurocylinder locks require those arrangements to be extended and expanded as a matter of urgency to both reduce burglary and fear of burglary within communities. A city wide capital scheme has been agreed for 2012/13 to undertake a programme of target hardening of Council properties, on a worst or highest risk first basis, initially through CASAC (Community Action and Support Against Crime) then through a Contractor selected through a competitive tendering exercise.

3.1.1 SOLD SECURE DIAMOND LEVEL LOCKS

The Eurolock cylinder which is fitted as standard to most UPVC doors is known to be a weak point and susceptible to attack as a point of entry for burglars. Thousands of these lock cylinders have been fitted as old wooden doors have been

replaced with UPVc doors through replacement programmes over the last few years. Whilst these doors are more thermally efficient the locking mechanism has an inherent weakness and entry can easily be gained within a matter of seconds by drilling out or snapping off the Eurolock cylinder to expose the mechanism. This contributes significantly to burglaries across all tenure types within the City.

New products have been developed which meet the national Sold Secure Diamond Level (SSDL) standard for locks which resist drilling and snapping to retain security. A procurement exercise has secured favourable terms for supply of the only currently approved SSDL lock cylinder – the ABS Avocet. This lock has been adopted as standard replacement for Eurolock cylinders within the Council's housing stock. However locks are only replaced when required due to damage, lost keys etc and there are thousands of vulnerable locks in place across the city that are not being replaced at present.

To tackle this issue a proactive programme of lock replacement and target hardening work is now being undertaken across the city through CASAC. CASAC are a third sector organisation who specialise in community safety work. The new city wide programme expands on a scheme already underway within ENEHL where a CASAC engineer visits properties within those areas deemed to be high risk (as determined through TASKING meetings) and arranges to upgrade locks, undertake other basic target hardening work (such as sash jammers) and give crime prevention advice at no cost to the tenant. Previously production of replacement keys was problematic as only two licensed Locksmiths in Leeds were able to cut them but CASAC now have the capability to cut extra or replacement keys at a significantly reduced rate.

At this stage it is difficult to estimate how many old style eurocylinder locks are in place but besides asking CASAC to target burglary hotspots we will be asking them to set up a hot line on which worried Tenants can report old style locks and have them programmed for change. ALMO staff undertaking annual tenancy checks will also be trained to identify old style eurocylinder locks and report them for change either through CASAC or existing repairs Contractors. CASAC can offer a lock change service to private sector tenants and owners at a fixed fee.

There will be additional costs if the crime prevention survey identifies that sash jammers are required but that would be relatively minor.

Locks on non UPVC doors are all be specified as five lever deadlock/sashlock which meets current BS3621.

3.1.2 BURGLAR ALARMS AND SECURITY LIGHTING

Over the last few years there has been some ad-hoc installation of burglar alarms and security lighting mainly linked with pre-Decent Homes improvement programmes or as target hardening in a limited number of areas. Some of these installations have attracted a Service Charge (£0.50 a week) whilst others are provided free of charge. Alarms are a known deterrent to Burglars and it is felt that a more rigorous approach to provision together with a consistent approach to charging will have beneficial effects in discouraging burglaries.

Funding has been made available by ALMOs and BITMO to install alarms and security lighting as part of target hardening initiatives in repeat victimisation cases and for vulnerable households in consultation with the Police and/or Safer Leeds. At this stage the Council has not taken a decision on whether to make a service charge for provision of alarms and so installations would be at no cost to the tenant until this issue is resolved. A requirement or request for burglar alarms and/or security lighting identified by CASAC or requested by the Tenant would be reported back for approval and then fitting by CASAC, the Council's Property Maintenance Team or other approved Contractor.

3.1.2 LAMINATED GLASS

Many domestic burglaries involve access through windows to the rear of a property by breaking the glass. Many Council properties now benefit from UPVC double glazing which comprises a sealed unit with toughened glass outer leaf and standard glass inner leaf. Although double glazing units are more difficult to break than standard single glazing the toughened outer leaf will completely shatter into small fragments if it is hit hard enough with a sharp object. Using laminated glass on the outer leaf makes the unit more difficult to break and even when broken the glass will stay in place rather than shatter and fall out. This makes it more difficult for the Burglar to gain access.

In future in all cases where a window has been broken due to a burglary or attempted burglary to the rear of a property then replacement glazing is specified with a laminated glass exterior pane rather than standard toughened glass. This type of glass is used on windows adjacent to doors that have to have an internal thumb turn lock for emergency egress (typically Sheltered units). Laminated glass is slightly more expensive than toughened glass but this is outweighed by the impact it can have on crime reduction.

3.1.3 AREA COMMITTEE CONTRIBUTION

In the last financial year ENEHL worked with CASAC on a pilot programme to target harden properties in Burmantofts and Richmond Hill (BRH) Ward which at that time had the highest rate of domestic burglaries in the city. The programme was coordinated through Tasking on a 'worst first' basis focussing on streets with the highest level of burglaries. Safer Leeds supported the pilot through a financial contribution of £7500 which enabled CASAC to change locks to private rented and owner occupiers properties whilst they were doing the work to Council owned properties. Advice and guidance on crime prevention was also provided when locks were being changed and notices affixed to properties to deter burglary attempts. Any additional work required by either the owner or landlord was funded directly by them. A similar pilot was undertaken in Chapel Allerton with a further £7500 being contributed by Safer Leeds and these programmes have helped to contribute to a substantial reduction in burglaries in the areas over the last twelve months.

Whilst some further funding is being made available by Safer Leeds in 2012/13 this is likely to be focussed on priority areas that are recording high burglary levels. Additional funding would enable the ALMO programme to undertake work in

medium and lower risk areas, particularly vulnerable households such as the disabled and elderly owners, to minimise displacement once high risk areas are tackled. Area Committee are asked to consider if they could make a contribution of £1500 for each of the three Wards in the Inner North East area from their 2012/13 Well Being Fund to extend the cross tenure programme to all areas to enable locks to be changed for vulnerable and/or elderly owners, with the programme coordinated through local Tasking.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 There has been extensive dialogue with Safer Leeds partners about the most effective approach to target hardening with lock replacement being seen as the most cost effective way to produce the biggest impact.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Equality monitoring will take place to ensure that benefits are applied equally and fairly across and within all communities although there will be a focus on vulnerable households who are less able to undertake their own lock replacements.

4.3 Council policies and City Priorities

- 4.3.1 Tackling crime and anti-social behaviour, particularly burglary, is one of the City's highest priorities.

4.4 Resources and value for money

- 4.4.1 Funding for the lock replacement programme has been earmarked from within the 2012/13 Housing Capital Programme utilising additional funding available from 'HRA Self Financing' reforms over and above the former Major Repairs Allowance (MRA) allocations. Locks are being purchased from the sole supplier at a negotiated price which is well below recommended retail price due to bulk purchase discounts.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 CASAC are a Council approved Contractor but their work value is capped at a level below the value of this programme. They will be allocated work up to the level of their cap whilst a competitive tendering exercise is undertaken to select a Contractor to deliver the remainder of the work (CASAC have indicated they will be submitting a tender).

4.6 Risk Management

- 4.6.1 There is a risk of challenge from other Contractors if we go direct to CASAC with all of the work hence the need to undertake a tendering exercise. However it will be a one year programme, is not something that would be undertaken by existing repairs or improvement Contractors and supports a local third sector organisation.

5 Conclusions

- 5.1 Undertaking target hardening work on Council owned properties will make a significant contribution to reducing burglary within that sector but consideration needs to be given to how support can be given to tackling the problem in the private rented and owner occupier sectors.

6 Recommendations

- 6.1 It is recommended that Inner North East Area Committee note action taken to tackle burglary in Council properties by target hardening of locks and associated work and to consider making a contribution of £4500 in 2012/13 to support the programme in providing replacement locks for vulnerable and/or elderly owners in the Chapel Allerton, Moortown and Roundhay Wards.

7 Background documents

- 7.1 None

Report of West Yorkshire Fire and Rescue Service

Report to Inner North East Area Committee

Date: 18th June 2012

Subject: West Yorkshire Fire and Rescue Service Annual report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton Moortown Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. Update on current performance.
2. Update on Prevention and Protection interventions carried out in the past year.
3. New Local Area Risk Reduction Teams(LARRT's) .Call for assistance from Inner North East Area committee members with identifying most vulnerable members of our community to ensure an improved, more targeted approach to reducing the risk from fire.

Recommendations

4. It is recommended that the Area Committee note this report

1 Purpose of this report

1.1 Purpose of this report is:

- To introduce Station Commander Nigel Kirk to the Area Committee
- To provide information on the emergency response activity in the Inner North East Area ,1/5/11 – 31/4/12
- To provide information on the Prevention and Protection interventions carried out in the Inner North East Area i.e. Home Fire Safety Check initiative in Chapeltown/Beckhills area, and the proposed Firefly project.
- To update the Inner North East Area Committee members on the Local Area Risk Reduction Team (LARRT) and its function.
- To provide an update on the proposed merge of Gipton and Stanks fire stations into a new build station at Killingbeck

2 Background information

2.1 West Yorkshire Fire and Rescue Service (WYFRS) continue to strive towards its ambition of 'Making West Yorkshire Safer,' coupled with its aim to 'provide an excellent fire and rescue service, working in partnership to reduce death, injury, economic loss and contribute to community wellbeing.

2.2 Incident data showing activity from 1/5/11 – 31/4/12 in Ward areas. Data broken down into four groups;

1. **Deliberate Primary fires** Any incident where fire has involved something of value i.e. Property, Vehicles etc.

2. **Deliberate Secondary fires** Any incident where fire has involved something of little or no value. i.e. refuse, derelict property, grass etc.

3. **Dwelling fires** Any incident where fire has involved a dwelling whether it is deliberate or accidental

4. **Road Traffic Collisions (RTC)** Any incident where WYFRS have given assistance to rescue injured persons from their vehicle following a collision

2.3 Break down showing number of incidents in a 12 month period

All Data May 2011- April 2012					
Deliberate Primary Fires			Dwelling Fires		
Row Labels	Count of Inc No		Row Labels	Count of Inc No	
Gipton and Harehills Ward	34		Alwoodley Ward	14	
Burmantofts and Richmond Hill Ward	25		Burmantofts and Richmond Hill Ward	22	
Killingbeck and Seacroft Ward	17		Chapel Allerton Ward	21	
Chapel Allerton Ward	15		Gipton and Harehills Ward	32	
Roundhay Ward	12		Killingbeck and Seacroft Ward	13	
Temple Newsam Ward	9		Moortown Ward	11	
Moortown Ward	7		Temple Newsam Ward	12	
Alwoodley Ward	5		Roundhay Ward	9	
Headingley Ward	2		Grand Total	134	
Harewood Ward	2				
Grand Total	128				
Deliberate Secondary Fires			RTC		
Row Labels	Count of Inc No		Row Labels	Count of Inc No	
Gipton and Harehills Ward	135		Gipton and Harehills Ward	11	
Killingbeck and Seacroft Ward	125		Burmantofts and Richmond Hill Ward	9	
Burmantofts and Richmond Hill Ward	120		Alwoodley Ward	8	
Temple Newsam Ward	89		Roundhay Ward	7	
Chapel Allerton Ward	59		Chapel Allerton Ward	7	
Alwoodley Ward	35		Moortown Ward	6	
Roundhay Ward	33		Killingbeck and Seacroft Ward	4	
Moortown Ward	25		Temple Newsam Ward	2	
Weetwood Ward	5		Weetwood Ward	1	
City and Hunslet Ward	1		Garforth and Swillington Ward	1	
Harewood Ward	1		Harewood Ward	1	
Grand Total	628		Grand Total	57	

Appendix A. Maps showing activity geographically for each Ward

Appendix B. Maps showing areas where Home Fire Safety Checks have been carried out in the 12 month period 1/5/11 – 31/4/12

3 Main issues

- 3.1 Continue to identify the most vulnerable members of the community within the Inner North East Area, and target our resources in those areas where the risk is greatest.
- 3.2 Over the last 10 years WYFRS have surpassed all expectations by exceeding targets for reducing malicious fires, arson and the number of deaths and injuries caused by fires in the home. Further reduction of risk is proving more challenging, and new, smarter ways of working are being developed. This new way of working relies on close partnership working with agencies that are assisting us by identifying and referring those most in need of assistance.
- 3.3 We will once again deliver Home fire safety education to more than 21,000 homes in the Leeds District in 2012/13. Local Area Risk Reduction Teams LARRT's will focus resources and further develop partnership working. An example of this is the collaboration with East North East Homes (ENEH) where a member of their staff is seconded to work within WYFRS Fire Prevention department. The member

of staff has received comprehensive Prevention training to the same standards of WYFRS staff and is now working in our uniform delivering Home Fire safety advice and fitting smoke alarms in tenancies of ENEH organisation.

- 3.4 We will continue to deliver the highly successful Schools education package to all year 5 students, which include fire and road safety, along with the one week Safety Rangers scheme at Moortown fire station.
- 3.5 Arson and Anti-social behaviour is a real concern to the community and the Leeds Arson Task Force Team have forged an excellent partnership with the ground breaking Leeds Anti-social Behaviour Team (LASBT). WYFRS staff now hot desk amongst the LASBT teams and provide crucial and timely information which supports LASBT case workers in their fight against ASB.
- 3.6 A recent successful application for a £500 grant will allow WYFRS to purchase 250 sets of the innovative Firefly Stickers. This scheme which is currently restricted to households deemed as being very high risk will now be available to more members of the Inner North East Community dependant on the following qualifying criteria;

Potentially vulnerable criteria;

- 1. Elderly
- 2. Children
- 3. Immobility
- 4. Disability compromising escape

- 3.7 The extension to the scheme will start 1st July 2012 and this committee will receive updates on progress.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 WYFRS consult regularly on proposals for improving fire cover. An extensive consultation was undertaken in 2011 which resulted in the approval of a merge of Gipton and Stanks fire stations into to a newly built Station in the Killingbeck area. Approval was also given to remove the 2nd fire appliance from Moortown and replace it with a smaller Fire Response Unit (FRU)

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 WYFRS perform at the excellent level of the Fire and rescue services Equality Framework, and were the first FRS to achieve this level.

4.3 Council policies and City Priorities

- 4.3.1 WYFRS are a member of the safer Leeds Partnership.

4.4 Resources and value for money

4.4.1 There are no resource implications.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications.

4.6 Risk Management

4.6.1 A Community risk management strategy is contained within the WYFRS 2011-2015 Service Plan.

5 Conclusions

5.1 WYFRS works closely with partners and the community it serves to improve its understanding of local needs and prioritise resources where they are most needed, WYFRS continues to deliver its services in the most cost effective way.

6 Recommendations

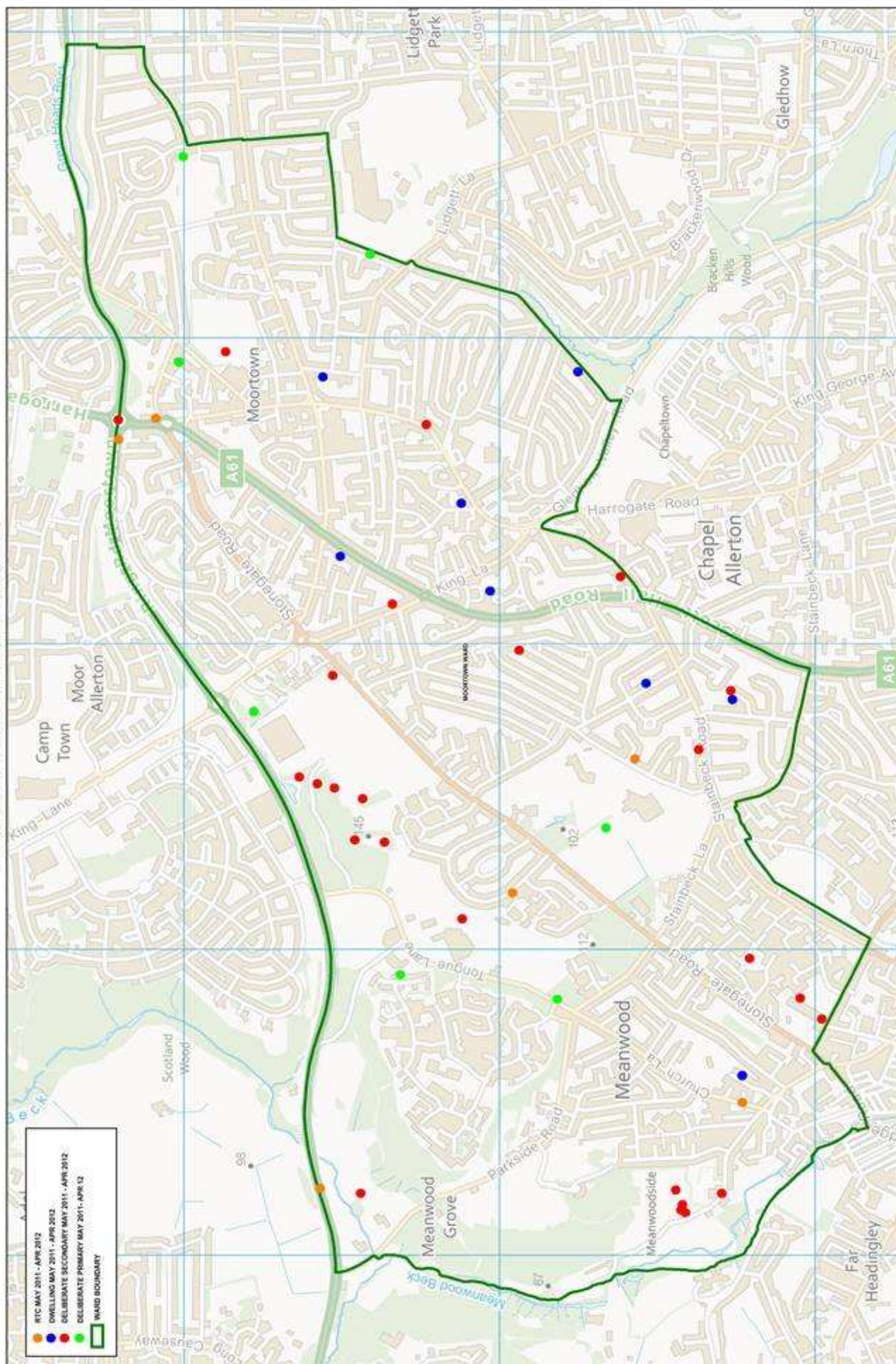
6.1 It is recommended that the Area Committee note this report.

7 Background documents

7.1 WYFRS Service Plan 2011-2015 (westyorkshire.gov.uk then follow the link for the Service Plan)



MOORTOWN WARD INCIDENTS MAY 2011 - APRIL 2012



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Ordnance Survey 100023450

Data Team, FSHQ 29/05/2012
Q: Work Requests 2012/Night Kiosk

Map of the Harrogate ward boundary for the 2011-2012 period. The map shows the ward boundary in green, with various residential areas and landmarks labeled. A legend in the bottom left corner identifies the ward boundary and the period of the map.

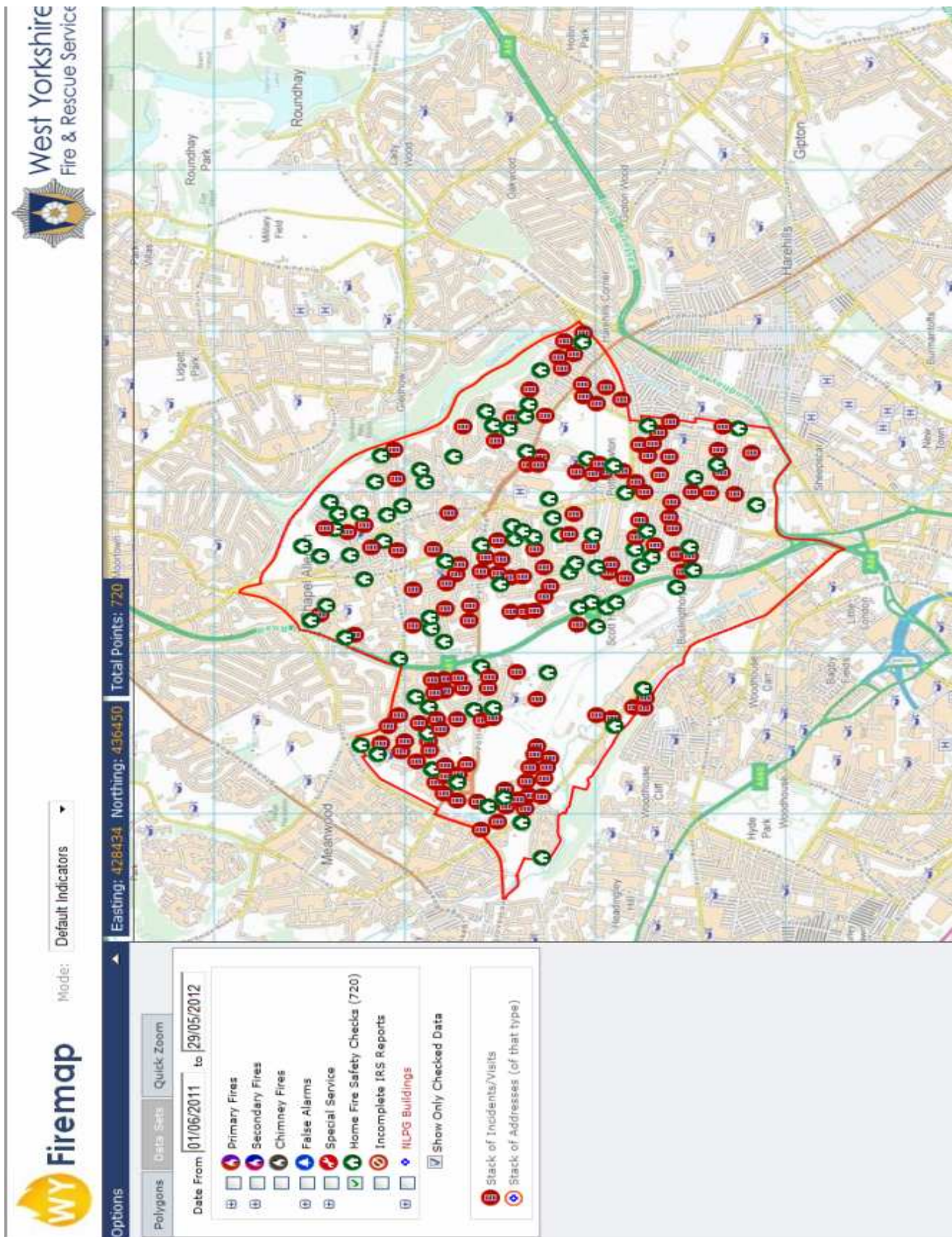
Legend:

- RTC MAY 2011 - APR 2012
- DWELLING MAY 2011 - APR 2012
- DELIBERATE PRIMARY MAY 2011 - APR 12
- WARD BOUNDARY

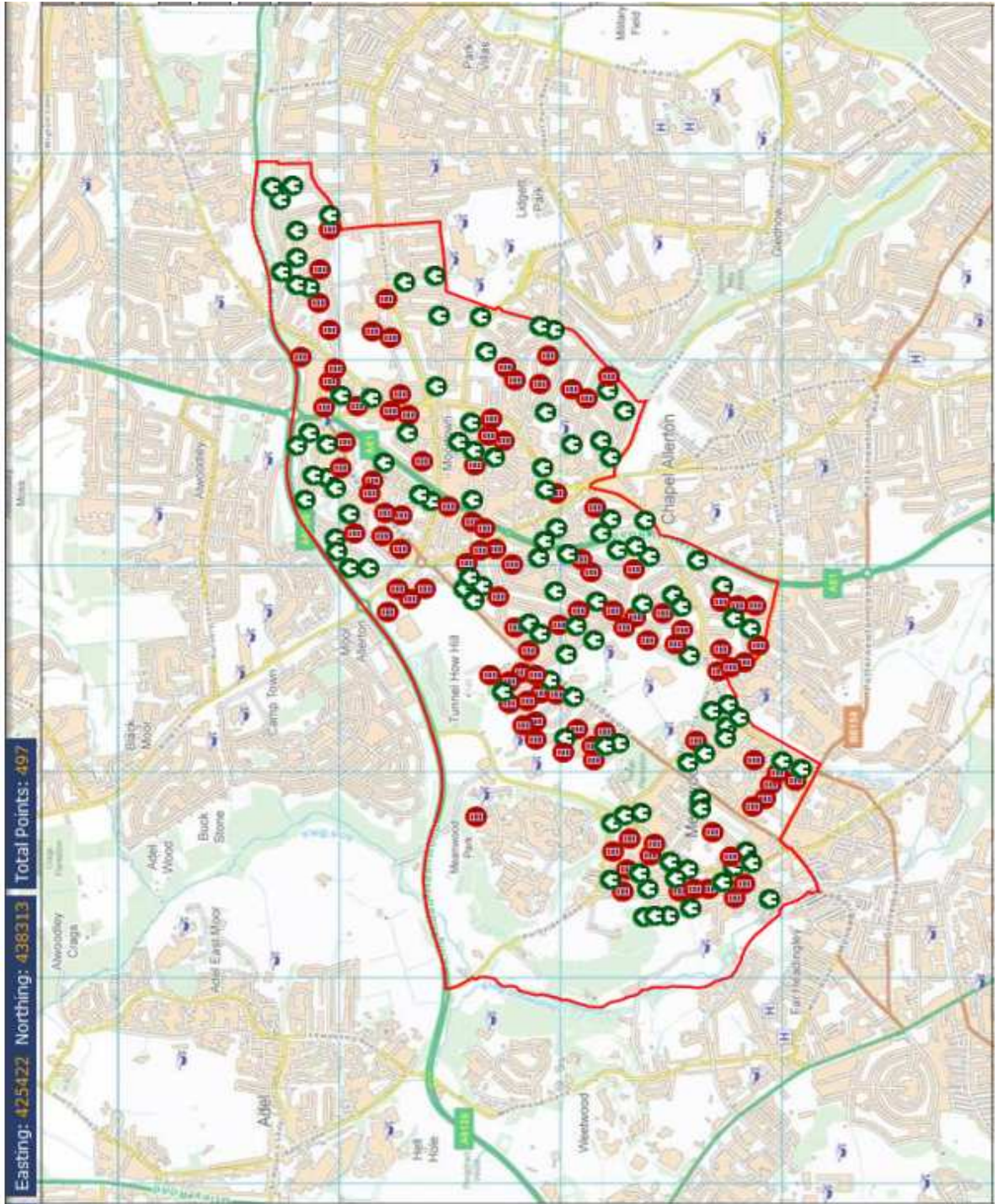
Data Team, FSHQ 29/05/2012
O:\Work Requests 2012\Nigel Kirk

Appendix B

Maps showing Home Fires safety Checks carried out in 12 month period 1/5/11 – 31/4/12



- ☐ Primary Fires
- ☐ Secondary Fires
- ☐ Chimney Fires
- ☐ False Alarms
- ☐ Special Service
- ☒ Home Fire Safety Checks (497)
- ☐ Incomplete IRS Reports
- ☐ NLPB Buildings





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Report of the ENE Locality Manager, Environment & Neighbourhoods Directorate

Report to the Inner North East Area Committee

Date: Monday 18th June, 2012

Subject: Delegation of Environmental Services – 2012/13 Service Level Agreement

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Following the successful introduction of the first ever Service Level Agreement (SLA) for a delegated service with Area Committees, a refreshed SLA has been drawn up for the delivery of environmental services in Inner North East during the 2012/13 municipal year.
2. This report provides details of the agreement, including new elements of service to be delivered through the locality team in 2012/13, and seeks approval of the document which will steer the work of the East North East Locality Team over the year ahead.

Recommendations

The Area Committee is asked to approve the attached Service Level Agreement for the delivery of delegated environmental services during the 2012/13 municipal year.

Purpose of this report

- 1 The purpose of this report is to present to the Area Committee, for approval, the Service Level Agreement (SLA) for 2012/13, through which the work of the Environmental Locality team will be directed and be accountable for over the year ahead.

Background information

- 2 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 4 Services included in the delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Gully cleaning
 - Graffiti removal
 - Needle removal
 - Ginnel clearance
 - Dog warden services;
 - Littering & flytipping regulation;
 - Domestic & commercial waste (storage & transportation issues);
 - Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
 - Graffiti enforcement; and
 - Overgrown vegetation controls.
- 5 To enable this to happen, a restructuring of the previous Streetscene service was undertaken and completed by September 2011. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and

created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.

- 6 The delegation of the specified environmental services to Area Committee mean that the majority of service resources, mainly staffing, are devolved to a locality level to a Locality Manager. These resources are organised into three wedge based teams for East North-East, South South-East and West North-West, aligned to Locality Teams. The Service Level Agreement sets out the how those resources will be used to meet the requirements of each Area Committees in order to achieve the outcome of clean streets.
- 7 However, it should be noted for 2011/12 a number of the services listed in section 4 remained centrally managed whilst work was undertaken to move them into the locality teams; for example the dog wardens, gully cleansing crews, graffiti removal team.

Main issues

- 8 The first SLA for 2011/ 12 went live in September 2011 - reports to the December and March Area Committees cycles outlined progress over the period of the first SLA. The Locality Team has developed its capacity and learnt lessons from its first half year of delivering services through a SLA with the Area Committee.
- 9 New for the 2012/13 SLA are more specific, locality commitments around such issues as:
 - Priority ginnels for programmed cleansing/maintenance,
 - Cleaning of arterial routes
 - Gully cleansing,
 - Use of locality managed dog warden resource,
 - De-leafing,
 - Litter bin replacements/new sites,
 - Targeting of zero tolerance enforcement (geographical and issue based),
 - Dedicated enforcement/education patrols resources to be prioritised and directed at a ward level,
 - Cleaning around recycling (e.g. bottle banks) facilities.
- 10 Members have also raised the issue of performance management and reporting in the service. The SLA outlines the commitment to performance reporting and management which will be significantly strengthened over this SLA cycle.
- 11 The SLA sets out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets. The SLA for the 2012/13 municipal year is attached at Appendix A.
- 12 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to the Executive Board. A breakdown of the ENE Locality Team budget for 2012/13 is shown at Appendix B.

13 The current structure for the ENE Locality Team is provided at Appendix C.

Progress under 2011/12 SLA and increased service commitments for 2012/13 SLA

14 2011/12 SLA - Successes:

- Established a good relationship with Members with increased confidence and trust that the service will deliver as promised and respond to issues as they arise,
- Successful delivery of a de-leafing programme across the area during the autumn/early winter months, with capacity to respond to Members' requests,
- New litter bins ordered/installed across the Area Committee,
- Ability to begin responding to long standing issues where there has previously been little or no service; such as cleaning of some ginnels, guided bus lanes, clearing of gullies on request etc.
- Capacity days built into the new mechanical sweeping schedules from September 2011 have reduced the impact of lost days to annual leave/sickness and increased the ability to respond to adhoc requests/ de-leafing etc
- Positive and speedy contribution to a partnership/community response to problems experienced in Chapeltown as a consequence of a local disturbance in 2011

15 2011/12 SLA - Lessons learnt:

- Quicker response to requests for new (and repairs to) litter bins needed,
- Still some occasions where litter bins are overflowing,
- More work required to better respond to problematic ginnels – with joint solutions required with highways in particular (for example installing drop down bollards to allow mechanical access).
- Greater recovery capacity needed in manual sweeping schedules to enable team to make up for days lost due to annual leave, sickness etc.
- Insufficient capacity in the team or partner services to complement enforcement activity with localised educational/preventive approaches

16 Environmental Improvement Zones for 2012/ 13

The locality team will focus attention on the following zones within the Area Committee's agree priority neighbourhoods as part of the 2012/13 SLA:

- Saviles and Mexboroughs,

- Hamiltons and Granges
- Beckhill Approach
- Miles Hills
- Scott Hall Avenue/Scott Hall Road

Progress made through the additional work undertaken in these zones will be reported and monitored through the Chapel Allerton ward member meeting and the Area Committee's Environmental Sub Group.

17 Ward based actions

The locality team will respond to requests made through ward members and agreed actions will be tracked the regular ward member meetings facilitated by Area Management. A senior member of the locality team will attend all ward member meetings as required by members.

This will include requests from ward members to amend/vary mechanical and manual sweeping routes and/or schedules.

If there are implications for other wards of shifting resources/changing schedules, the matter would normally be referred to the environmental sub group to agree the best way forward.

18 New commitments for the 2012/13 SLA

The Locality Team has developed its capacity and learnt lessons from its first half year of delivering services through a SLA with the Area Committee. The improved capacity through smarter working together with new elements of service now managed through the locality team allows the SLA for 2012/13 to make further commitments in such issues as:

- Priority ginnels for programmed cleansing/maintenance – to be identified at ward level
- Gully clearing – an annual ward based programme plus quicker response to local referrals/problems
- Cleaning around local council recycling (e.g. bottle banks) facilities – most problematic ones to be agreed at ward level
- Cleaning of guided bus lanes (e.g. Scott Hall Road)
- Cleaning of arterial routes (in conjunction with the new grounds maintenance contract with Continental Landscapes) – to be agreed at ward level where there are sites for concern that may require traffic management, such as the Moortown Ring Road roundabout stretch of road.
- De-leafing (programme to be agreed at ward level with capacity to respond to ad-hoc requests in leaf-fall season)

- Litter bin replacements/new sites
- Targeting of zero tolerance, intelligence led enforcement activity (mainly through the new EIZs but also as part of problem solving in wards)
- Working together with local communities in targeted zones (EIZs) to change behaviour, increase neighbourhood pride, problem solve causes of litter/detritus and turn around neighbourhoods experiencing long term environmental issues.

The team will work at ward level with elected members to identify their local priorities from the above list and agree specific sites that cause the greatest local concern with regards to cleanliness.

19 Executive Board expectations

In addition, a report presented to the Executive Board by the Assistant Chief Executive (Customer Access and Performance) on 10th February 2012 included the following summary of feedback from Elected Members across the city on issues they would like to see addressed in the new SLA for 2012/13:

- An account of what the service is doing to become more efficient and effective and how it will evidence productivity gains to Area Committees,
- Strengthening the education and enforcement strategy of the service,
- Improving the reporting of progress to area committees that minimises jargon, uses plain English, describes outcomes and includes resident satisfaction measures,
- Providing for a robust community engagement strategy that draws on intelligence gathering from and feedback to the community,
- Strengthening and providing consistency in the involvement of Police Community Safety Officers in enforcement action,
- Deepening the engagement of Parish and Town Councils in the delegation,
- Providing clarity on the resources and approach applied to bin-yards and how a range of local resources will be aligned to tackle the problem,
- Providing clarity on the resources and approach applied to ginnel and gulley cleansing and graffiti and how a range of local resources will be aligned to tackle the problem,
- Improving the levels of coordination for white bag collection,
- Providing clarity on the role of the Community Payback Team in environmental improvement programmes,
- Addressing the lack of litter bins e.g. near bus stops,
- Addressing the approach to orphan land and private estates.

- 20 The locality team will address the above through the 2012/13 SLA and will update the Area Committee on its progress throughout the year.

Corporate Considerations

21 Consultation and Engagement

- In addition to scheduled environmental sub-group meetings, discussions and agreements on priorities and emerging issues will continue at the monthly ward level meetings with Members. The Area Committee will also continue to receive six monthly updates on performance and be consulted, as it was in March 2012, on future SLAs/service developments. The locality team will also continue to engage with local forums such as the Impact Residents Network (presentation and questions session held at the March 2012 meeting) and support Community Leadership Team or Neighbourhood Board meetings as appropriate/relevant.

22 Equality and Diversity / Cohesion and Integration

- § A key principle of locality working and the Service Level Agreement is a focus on delivering the best outcome for residents across the area, so that the streets and neighbourhoods in which they live are of an acceptably clean standard. This principle underpins equality and community cohesion, seeking to bring neighbourhoods with poor environmental quality up to an acceptable standard, whilst improving all areas of Leeds.

23 Council Policies and City Priorities

- § The delegation of environmental services to Area Committees, via an approved Service Level Agreement, contributes significantly towards the Stronger Leeds section of the new Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *'ensure that local neighbourhoods are clean'* will be much more achievable.

24 Resources and Value for Money

- § The SLA is transparent about the level of resources available to deliver services within the ENE Locality area over the period. The level of revenue resources within ENE Locality remains as per the levels during the 2011/12 municipal year. It should be noted however that there is a financial expectation that £50k of savings will be achieved in 2012/13 through closer working with Parks and Countryside Services, together with a vacancy factor saving to contribute towards corporate targets. The amount of capital funds available to repair/replace litter bins is reduced for 2012/13 to £17k (from £22k in 2011/12).
- § A number of additional services such as the bush crew, needle removal, car parks and graffiti removal were added to the delegation during 2011/12. Whilst these services were delegated with a full service budget the management and supervision of these additional services is being met from existing resources and responsibility is currently shared across the three teams. Further discussions will take place across the year about resource allocation and deployment at Area Committee, locality team and citywide levels.

25 Legal Implications, Access to Information and Call In

- § Following revision to the Council's Constitution, the Area Committee has the legal powers to approve the attached Service Level Agreement and therefore formally undertake the delegation of services set out within it.
- § There are no further legal implications.
- § The report contains no information that is deemed exempt or confidential.
- § The Area Committee's decision to approve, or not, the attached Service Level Agreement is eligible for call-in, within the standard five working day period from the date the decision is published.

26 Risk Management

- § The Area Committee is being asked to approve the attached Service Level Agreement, which will formalise the partnership arrangements between the ENE Environmental Locality Team and the Committee. The Service Level Agreement ensures the significant input of the Area Committee and influence over the locality teams budget deployment at a local level.

Conclusions

- 27 A significant amount of collaborative work has been undertaken and real progress made during the first SLA which took effect from September 2011. This second SLA will be the first to cover a full year, during which time performance monitoring will be undertaken by the Area Committee's Environmental Sub group and highlight reports provided to the Area Committee at half year and full year. The 2012/13 SLA will also be underpinned by continued engagement and responsiveness at ward member level and tracking of progress/actions at ward meetings.
- 28 The 2012/13 SLA seeks to build on the foundations laid under the first SLA and seeks to continually improve and better align delegated services to local need through the revised SLA principles. The SLA demonstrates that the delegated service continues to progress, through the addition of new responsibilities and improved capacity to deliver more through more effective working. The locality team will strive to continue this progression in 2012/13 through to 2013/14.

Recommendations

- 29 The Inner North East Area Committee is asked to:
 - a) Note the contents of the report;
 - b) Approve the attached Service Level Agreement for 2012/13.

Background documents

- Leeds City Council Constitution.

- Report: Delegation of Environmental Services - Service Level Agreement, to Area Committee - September 2011.
- Report: ENE Locality Team Service Level Agreement Performance Update, to Area Committee - December 2011.
- Report: Environmental Services - Consultation on the 2012/13 Service Level Agreement to Area Committee – March 2012

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Services Level Agreement 2012/13 Delegation of Environmental Services

1 Parties

- 1.1 This Service Level Agreement is made between the ***Inner North East Area Committee*** and the ***East North East Environmental Locality Team***.

2 Period of the agreement

- 2.1 This Service Level Agreement will take effect from 18TH June 2012, until five working days after the first Area Committee meeting in the municipal year 2013, or an earlier date as agreed by both parties.

3 Purpose of the agreement

- 3.1 To achieve agreed standards of delivery for those services that fall within the scope of the environmental delegation to Area Committees.
- 3.2 To set out the outcomes expected of the environmental Locality Team within the Area Committee's area and how success will be measured.
- 3.3 To promote greater accountability in the provision of environmental services and to enable elected Members to be more involved in decisions concerning the prioritisation and level of service delivered within the scope of the delegation. As well as improved flexibilities around those services which are delivered on a routine/routes basis, this may include specific service requirements to tackle local issues and plan/respond to local events and seasonal issues.

4 Scope of services covered by the agreement

- 4.1 In delegating a range of environmental services to the Area Committee, Leeds City Council's Executive Board has taken account of the ability of services to be effectively delivered, and directed at a local level. The following are those services that are covered by 'the delegation':

- **Street cleansing -**
 - Manual litter picking
 - Litter bin emptying
 - Mechanical path & road sweeping

- Leaf clearing
- Flytipping removal
- Gully cleansing

- **Regulatory environmental services -**

- Flytipping enforcement
- Graffiti enforcement
- Dog controls (e.g. strays, fouling)
- Highways enforcement
- Domestic & commercial waste storage & transportation control
- Overhanging vegetation control
- Litter control (FPNs, flier controls etc)

4.2 The core services will continue to be delivered on an agreed citywide operational basis of:

(a) Street Cleansing - deliver a 7 days a week service across the city. Staff work 10 hours shifts per day based on a 4 by 3 shift pattern over a fortnight. Operations commence between 6am and 8am.

(b) Regulatory Environmental Services - operate on a Monday to Friday, normal working hours basis. Weekend and evening working is possible by prior arrangement, but usually at additional expense.

4.3 Local variations to the above basis for the delivery of the service can be negotiated as part of the SLA as an agreed additional, bespoke service, paid for from Wellbeing budget for example.

5 Roles & responsibilities

5.1 The specific responsibilities of parties involved in the delivery, management and oversight of the SLA are set out in appendix 1.

Elected Members

(a) Area Committee: responsibility delegated from Executive Board to develop and agree the SLA each year and to monitor the delivery of the service against the agreed specifications and outcomes. To negotiate changes to the SLA to address unforeseen issues/events and address service failure/inefficiencies.

(b) Area Committee Chair: To liaise with the Locality Manager to ensure that decisions on service delivery are being made in accordance with the SLA and that timely and accurate reports/information are provided for Area Committee and relevant sub/ward meetings in order for the Area Committee to meet its responsibilities. To work in partnership with other Chairs across the relevant 'wedge' and the city as a whole as required (for example at the Area Chairs' meeting).

(c) Environment Champion: To work collegiately with the other Environmental Champions and the Executive Board Member to help change

attitudes and behaviours across the city that will improve the environment at a local level. To increase the understanding of the barriers and issues faced at locality level to improving local environmental quality and promote the delivery of solutions through partnership working.

(d) Environment Sub-group: To receive quarterly reports on the delegated services and closely monitor the performance and outcomes of the SLA. To consider in-year variations to the SLA, where necessary making recommendations to the Area Committee for the Locality Manager to implement. To undertake an annual review of the SLA and the development of a new SLA for 2013/14. To consider equality, diversity, community cohesion and community safety matters in relation to the delegation of environmental services.

Environmental Locality Manager

- To deliver services under the delegation in line with the preferences and guidance set out by Members within this SLA;
- To maintain records of service activity as necessary to monitor performance against the SLA outcomes.
- To report on service activity against the requirements of this SLA, in line with the review and performance monitoring framework;
- To establish and maintain productive relationship with Members to achieve the best outcomes from the available resources;
- To lead the SLA's annual review process, including the development of a new agreement for the following municipal year.
- To work in partnership with other organisations/agencies delivering environmental services, e.g. ALMOs, Parks & Countryside, to ensure a holistic approach to environmental cleansing and regulation regardless of land ownership;

6 Service principles and priorities

6.1 Under the terms of the agreement the Locality Manager will ensure that the following principles will be applied and priorities addressed in how the Locality Team plans and delivers its services across the Inner North East area:

(a) Outcome focused:

The ENE Locality Team will focus on delivering the best outcome for residents across the Inner NE area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard. It is this equality of standard that every resident will be entitled to, not necessarily the same quantity of service. For example, not everyone will get their street swept every x weeks, but everyone will be entitled to get their street swept as and when needed if it is the best solution to making sure it doesn't fall to an unacceptable standard of cleanliness.

(b) Responsive to local needs:

The service will be more responsive to local needs. There will be greater capacity built in to react to current hotspots, plan for known local events that

may effect the cleanliness of neighbourhoods and go where the problem is at that time.

(c) Common sense approach:

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

(d) Working as a team in our priority neighbourhoods:

The service will work as part of the “team neighbourhood” approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of Beckhills/Meanwood, Brackenwoods, Chapeltown and Moor Allerton.

(e) Supporting community action:

We will work better with community based organisations that add value to what we do and contribute towards making our streets and neighbourhood cleaner.

(f) Education and Enforcement:

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example we will develop a better relationship with schools to work together to prevent litter on school routes and have a clearer policy around the cleaning of shop frontages that works in partnership with local businesses to make local shopping centres/main streets clean and pleasant places to visit. We will take a lead on the environmental improvement of agreed zones within the priority neighbourhoods.

(g) Working with ENE Homes to deliver more effectively:

We will work in partnership with ENE Homes to make more effective and efficient use of our combined resource; focusing initially on joint approaches to cleaning open land/spaces and developing a maintenance programme for ginnels.

(h) Planning for seasonal and annual events:

We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn and help clean up after significant community events planned during the year.

7 Service activity

7.1 The Environmental Locality Team, via this SLA, undertakes to provide the following service provision to the Inner North East wards of Chapel Allerton, Moortown and Roundhay, determined by the Committee and statutory obligations placed upon the Council. Activity type is split between programmed and reactive service provision, with activity detailed separately below for each service.

7.2 Street Cleansing Functions

(a) Mechanical Path & Road Sweeping

Sweeping is largely undertaken by pre-determined routes (blocks) which are scheduled to be completed on a cycle set on a weekly, 3 weekly, 6 weekly or 12 weekly basis.

Each block represents approximately 20km of road/paths (ie 10km x 2 sides of the road) and is now split into 2 halves – and sweeping alternates between the two halves each time the block is scheduled to be cleaned. Those streets/roads that have been identified as requiring a sweep/clean at every visit are indicated on the route maps. The service will work with ward members to review the new routes/blocks and agree where changes to which streets are done on which cycle/or on both can be made.

A mechanical path sweeper can complete one route per working day, whilst a road sweeper can complete two routes per day. Routes are scheduled to be completed for both path and road sweeping on the same day and frequency, therefore on the same day two path sweepers will complete the same two routes that one road sweeper completes.

Detailed schedules and maps of the routes of the mechanical sweeping function are available from the team and can be amended through agreement at ward member meetings providing there is no affect on neighbouring wards or extra resource requirement.

Work cycles are based on an 8-day “week”. This enables an extra day of “spare” capacity to be programmed in, which allows the service to recover days lost for planned and unplanned leave. Any remaining capacity will be used to respond to local problems, support community clean ups, tackle seasonal issues and take part in joint-operations agreed through tasking meetings.

(b) Manual Litter Picking

Manual litter picking is undertaken on pre-set routes which are scheduled to be completed over a 7 day period, with each route completed by a team of two streetscene attendants who alternate duty through the 4 by 3 shift pattern. Daily coverage per attendant is expected to be approximately 11km.

The routes and frequencies covered by the Inner NE SLA are available from the team.

Where possible, variations to the routes will be negotiated at ward member meetings. This will be limited to instances where the total daily distance covered is not increased.

There is no direct capacity built into this element of the service to cover for sickness and annual leave although call can be made on the limited cover budget.

(c) Litter Bins

Litter bins will be emptied and the immediate vicinity checked for cleanliness by one of the two crews on duty in the ENE Locality Team. The SLA is for all

bins to be emptied without any overflowing and the frequencies of visits to bins will be adjusted to ensure this commitment is met.

However, where a litter bin is full, for example because of a local event/exceptional busy period, the service will empty the bin within 24 hours of it being reported.

(d) Flytipping

The team will aim to respond to reported instances of flytipping on public land within 24 hours. This will usually involve an initial visit by enforcement staff to assess whether sufficient evidence can be gathered to enable a legal notice to be issued or fine/prosecution to be made. If the flytip is then clear to be removed by LCC then our flytip crew will do this as soon as possible, usually within 48 hours.

(d) Gully cleansing

New to the 2012/13 SLA is the addition of the management of the gully cleansing operations for ENE. There are approx 44,000 gullies to clean across the 9 wards in ENE. The one vehicle allocated to ENE will operate on a 7 day/wk shift pattern. It will spend about a month in each ward throughout the year, working 6 days in that ward and using the other day to respond to referrals from other parts of the locality. In periods of heavy rain etc, the crew may be stood down from ward based programmed work to concentrate on referrals only. The team will respond as quickly as they can to ward member referrals of blocked drains/gullies.

7.3 Environmental Enforcement and Regulation

The enforcement element of the service operates on a Monday – Friday basis, although weekends and evening working is possible by prior arrangement, but usually at additional expense.

Historically, the majority of work undertaken by the regulatory team involves responding to requests for service made by members of the public, via the Council's contact centre, or ward Members. Responding to these issues in this manner takes up approximately 80% of the time available within the team.

For 2012/13 the work of this element of the team will be split into two parts – those focusing on agreed improvement zones in the Area Committees' priority neighbourhoods, and the rest responding to issues throughout the remainder of the ENE locality.

The Environmental Improvement Zones (EIZs) to be tackled in 2012/13 in Inner North East area are:

- Saviles and Mexboroughs,
- Hamiltons and Granges
- Beckhill Approach
- Miles Hills
- Scott Hall Avenue/Scott Hall Road

At a ward level, local tasking arrangements will be used by the service to lead discussion and ensure the securing of partner resources in problem solving and addressing the priority “grime” issues through joint enforcement.

New to the SLA for 2012/13 is the management of dog warden resource in the locality team. This small resource (1.5 staff), will be used to problem solve and utilise the intelligence/resource of other locality team staff and partner organisations to tackle hotspot streets/open spaces/parks where dog fouling, nuisance and flouting of dog control orders is worst. They will also continue to respond to reports of stray dogs.

7.4 Responding to urgent issues

Urgent, unforeseen issues within the Area Committee area, wedge or elsewhere in the City may arise which require a service response outside of the capacity of the locality team. In such an event, resources may have to be temporarily diverted from scheduled work. If this occurs the Environmental Locality Manager will inform the Committee Chair and Environment Champion as soon as possible. The scale and impact of the diversion of resources will be fully detailed within subsequent performance reports to the Area Committee.

8 Service outcomes

8.1 Local Authority performance on local environmental cleanliness has in the past been measured at a city-wide level using the National Indicator 195 (NI 195). Whilst this indicator is no longer in use nationally, it is proposed to continue its use locally, but to amend the methodology to measure cleanliness at an Area Committee level. The indicator measures the number of sites surveyed to be satisfactory in terms of the presence of:

- (i) litter
- (ii) detritus (eg leaf mould, dirt accumulations etc).
- (iii) graffiti
- (iv) flyposting.

8.2 In order to set an achievable service improvement target, the Area Committee baseline performance on NI195 will be compared against the citywide average and a % improvement allocated based on variance from the city average.

8.3 In addition, the effectiveness of the interventions and actions carried out in the new EIZs will be measured by six monthly resident satisfaction/perception surveys in the agreed zones. These will be reported through the sub group to Area Committee.

9 Accountability

9.1 The Environmental Locality Manager will be accountable to the Area Committee for the delivery of services as laid out in the SLA.

- 9.2 The Area Committee will be accountable to Executive Board for the achievement of service outcomes and the local execution of Executive Board policies on environmental quality.
- 9.3 As concurrent delegated authority exists with the Director of Environment & Neighbourhoods and Chief Environmental Services Officer, these positions will remain accountable to the Executive Board for the effective and efficient delivery of environmental services and related decisions.
- 9.4 Ultimately, however as an Executive Function, the Executive Board of Leeds City Council will remain accountable for delivery of environmental services to the residents of Leeds.

10 Reporting & performance monitoring

10.1 Environment Sub-group

Quarterly service activity reports will be submitted by the Environmental Locality Manager to the Environment Sub-group for consideration. Through the sub-group, the report will be used to identify changes in issues and priorities, and therefore help guide service delivery over the following quarter(s).

10.2 Area Committee

Twice yearly performance monitoring reports will be submitted by the Environmental Locality Manager to the Area Committee for consideration. The report will detail the performance against service outcomes and the execution of Executive Board policy locally.

10.3 Executive Board

An annual report will be submitted by the Area Committee to Executive Board, detailing the performance against service outcomes and the execution of Executive Board policy locally.

11 Review process

- 11.1 The Agreement will be reviewed on an annual basis, to inform the production and approval of subsequent Agreements. The review will be undertaken in line with the corporate budget cycle and review process, to ensure that consideration is given to changes in budget allocation and corporate priorities.
- 11.2 The review process will be undertaken jointly with officers of the service and all, or nominated Members from the Area Committee.
- 11.3 The review process will commence in Oct – Dec quarter and completed in the Jan – March quarter. A revised agreement, in draft format, will be approved at the last Area Committee meeting of the municipal year (March/April), along with the second service monitoring report outlining performance against the current year's agreement.
- 11.4 The new SLA for the incoming municipal year will be formally approved by the Area Committee at its first meeting of the next municipal year (June/July).

- 11.5 Both parties can request re-negotiation of the contents of the agreement in the event of changes to local need or preferences, service demand or citywide policy in respect of environmental cleanliness/services. Any requests will need to be formalised through either an Area Committee meeting or the Environment Sub-group, whichever is deemed most appropriate. Should urgent changes to service delivery be required, then under the Council's scheme of delegated authority, the Environmental Locality Manager will have the power to approve and implement such changes.

12 Resolving Disagreements

- 12.1 The Area Committee Procedure Rules in the Council's constitution set out the ultimate procedure to follow in the event of a fundamental disagreement between the Area Committee, and the service.
- 12.2 In general, it is expected that all parties will try to resolve a dispute locally in the first instance. Where a mutually acceptable resolution cannot be reached, the matter will be referred to the Director of Environment & Neighbourhoods and/or the Executive Member for Environmental Services. Both have the right to refer the matter to the Executive Board for consideration. In instances where the dispute has an impact on service delivery, the Director of Environment & Neighbourhoods shall have the right to implement a temporary solution, pending Executive Board consideration of the disputed issue.
- 12.3 Where disagreements arise over decisions made by the Area Committee or the Director of Environment & Neighbourhoods, then the Area Committee Procedure Rules of the Constitution will be followed.

13 Confidentiality & Legal Requirements

- 13.1 Where information is supplied by either party deemed of a confidential nature, all individuals acting on behalf of the parties will treat information as confidential and not disclose it to any groups/individuals outside the Agreement.
- 13.2 The legal requirements placed upon the Council through various pieces of legislation such as the Environmental Protection Act 1990 and the Control of Pollution (Amendment) Act 1989, are laid out in appendix ? to this agreement. It is the duty of the Environmental Locality Manager to ensure that the Area Committee fully understands any impact that their priorities or service direction may have on the ability to meet these legal requirements.

Signed:.....
Date:

Signed:.....
Date:

Appendix 1: Roles and Responsibilities of Parties

The Area Committee

- To develop and approve an annual Service Level Agreement (SLA) to achieve as a minimum the Council's statutory obligations and the execution of Executive Board policies;
- To determine, via the SLA, the principles of deployment of the available resources by:
 - identifying priorities for service delivery (both geographical and in terms of types of service to be delivered)
 - Agreeing the most appropriate approaches to be taken to achieve local environmental cleanliness and quality;
- To be responsible for monitoring and reviewing the delegated activities in relation to the service outcome specified in the SLA; and
- To be responsible for negotiating amendments to the SLA with the Service to accommodate unforeseen events or address patterns of service failure during the course of the agreement period. Inevitably

Area Chair

- To lead the Area Committee in its consideration and decision making processes in regard to the delegated environmental services;
- To represent the Area Committees' view point on environmental services and related issues outside of Committee meetings, e.g. Area Chairs' meeting;
- To liaise with the Locality Team Manager to ensure that decisions on service delivery are being made in accordance with the Agreement;
- To work in partnership with other Chairs across the relevant 'wedge' and the city as a whole as required; and
- To establish and maintain productive relationship with Officers to achieve the best outcomes from the available resources.

Environment Champion

- Through an environment sub-group (where one exists), to act on behalf of the Area Committee in overseeing the implementation of those parts of environmental services delegated to the Area Committee;
- To promote commitment to the wider local environmental agenda through the active engagement of elected Members, local authority environmental services and local partners;
- To increase the understanding of the barriers and issues faced at locality level to improving local environmental quality;
- To help change attitudes and behaviours to improve the environment at a local level; and
- To establish and maintain productive relationship with Officers to achieve the best outcomes from the available resources.

Environment Sub-group

- To oversee and give support to the implementation of the SLA, including securing community involvement in the design, deployment and monitoring of the delegated services;
- To receive quarterly reports on the delegated services and closely monitor the performance and outcomes of the SLA;

- With relevant officers, to undertake, an annual review of the SLA.
- To assist in the annual development of a new SLA, setting priorities for service delivery;
- To consider in-year variations to the SLA, making agreed recommendations to the Area Committee and Locality Manager to implement; and
- To consider equality, diversity, community cohesion and community safety matters in relation to the delegation of environmental services.

The Environmental Locality Manager

- To deliver services under the delegation in line with the preferences and guidance set out by Members within this SLA;
- To work in partnership with other organisations/agencies delivering environmental services, e.g. ALMOs, Parks & Countryside, to ensure a holistic approach to environmental cleansing and regulation regardless of land ownership;
- To maintain records of service activity as necessary to monitor performance against the SLA outcomes.
- To report on service activity against the requirements of this SLA, in line with the review and performance monitoring framework;
- To establish and maintain productive relationship with Members to achieve the best outcomes from the available resources;
- To lead the SLA's annual review process, including the development of a new agreement for the following municipal year.

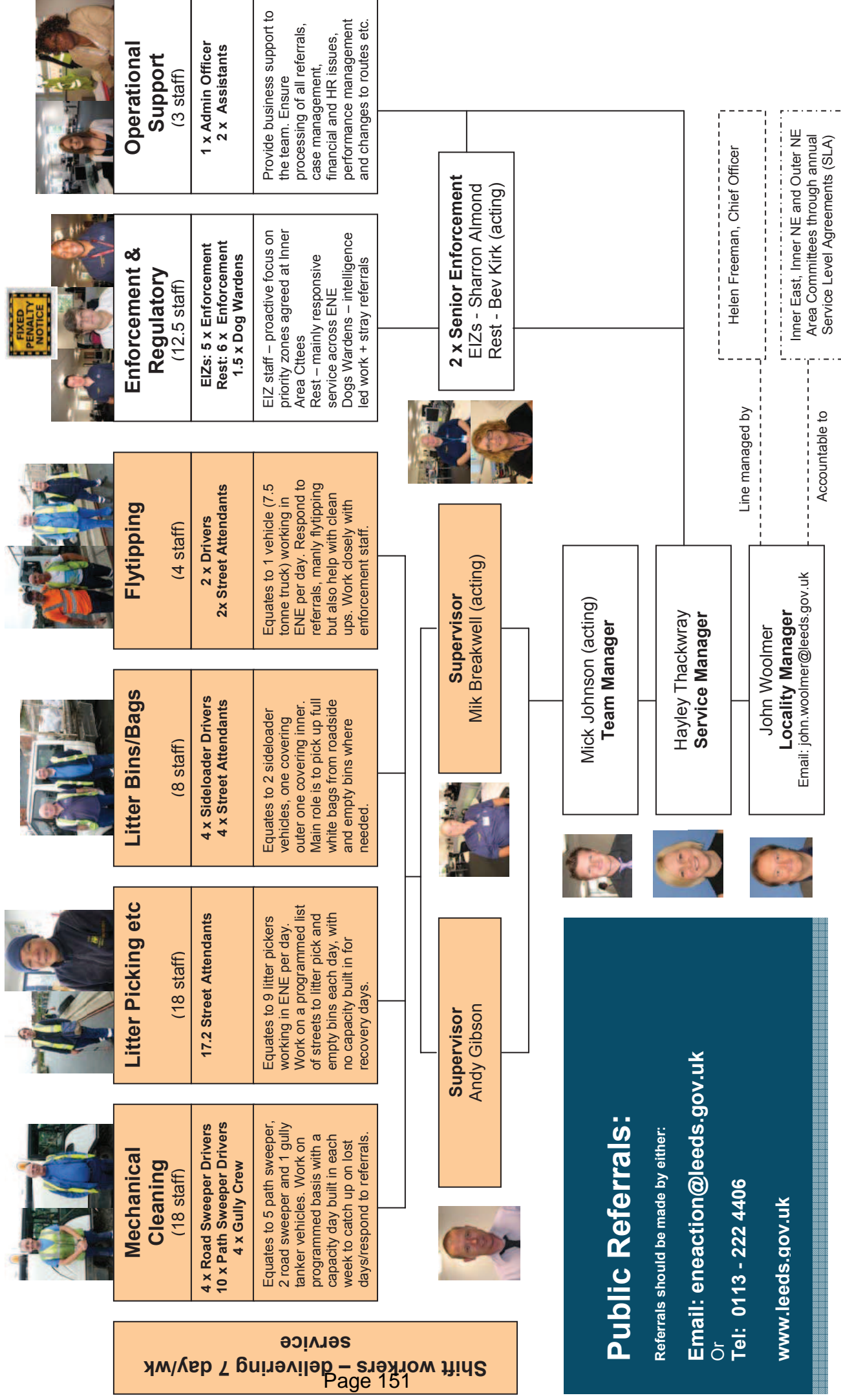
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ENE Locality Team - Budget for 2012/13

Appendix B

Budget Heading	£	What this pays for	What is NOT included:
Staff Functions			
Management & Support	219,240	Locality Manager, Service and Team Managers and Admin Support	There are a number of elements of delegation that will continue to be budgeted for at a city level although begin to be managed in localities. These include:
Supervisors	67,720	2 Supervisors working shifts to cover the 7 day/wk service	Dog Warden Service
Bulk/Fly tipping team	83,730	2 drivers and 2 street attendants working shifts to deliver a 7 day/wk service	Graffiti team
Path sweepers	216,130	10 drivers working shifts to deliver a 7 day/wk service	Weedspraying
Road sweepers	84,700	4 drivers working shifts to deliver a 7 day/wk service	Disposal cost of street waste
Litter bins emptying	163,550	4 drivers and 4 street attendants working shifts to deliver a 7 day/wk service	Past pension costs
Street Litter	338,930	17.4 street attendants working shifts to deliver a 7 day/wk service	Gullies
Environmental Health & Technical	104,080	2.6 environmental health and technical staff	
Community Enforcement Staff	322,830	12 community enforcement staff	
Overtime	93,110	} operational cover	
Supply (Agency)	25,420		
Insurance, training & travel	4,700		
	1,724,140		
Premises Costs	85,000	Incl. £75k rent/service costs for Reginald Centre offices, £10k Works in Default	
Supplies and Services	45,910	Operational materials/equipment	Planned to be delegation
			Master Key Fuel (further work) £137k
			FPN income (£84k) (change in current system / ICT)
Fleet & Transport Costs			Supervisors vans £28k
Fleet Hire	170,060	Contract hire of 5 x pathsweepers	Water (Standpipe charges) £70k
Leasing costs	17,050	} Running costs for 2x Road Sweepers, 2x Caged tipper, 1x Tipper, 1x operational van	
Maintenance/repairs	112,080		
Fuel	97,230		
Vehicle insurance	3,360		
Staff travel	6,840		
	406,620		
Legal Costs	22,770	Cost of prosecutions and advice	
Prudential Borrowing costs	4,500	Financing costs of Bin replacement	Fuel - ongoing inflation pressures
			Attendance management
TOTAL EXPENDITURE	2,288,940		TOIL
INCOME	- 29,890	Ad hoc cleansing, Court Costs and recovery of 'Works in Default'	Agency usage
SUB TOTAL	2,259,050		Fleet - replacement costs
Targeted efficiency	- 50,000	Closer working with Parks & Countryside	
NET BUDGET	2,209,050		

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Public Referrals:

Referrals should be made by either:

Email: eneaction@leeds.gov.uk
Or
Tel: 0113 - 222 4406

www.leeds.gov.uk

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Report of The Assistant Chief Executive (Planning, Policy and Improvement)

Report to Outer North East Area Committee

Date: 18th June 2012

Subject: Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report formally notifies members of the decision made by full council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at future Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

Recommendations

3. The Outer North East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

1 Purpose of this report

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

2 Background information

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Housing and Regeneration.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Planning, Policy & Improvement), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

3 Main issues

- 3.1 Following recommendations by the General Purposes Committee, full council approved on 26th May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 The scheduled Area Chairs Forum meeting dates for 2011 / 12 were:
 - Friday 17th June 2011, 10:00am – 12:00pm
 - Monday 5th September 2011, 10:00am – 12:00pm
 - Friday 11th November 2011, 9:00am – 11:00am
 - Friday 13th January 2012, 10:00am – 12:00pm
 - Friday 2nd March 2012, 10:00am – 12:00pm
- 3.4 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee Agendas, however the matter has been discussed by the General Purposes Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council Policies and City Priorities

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26th May 2011.

4.4 Resources and Value for Money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

6 Recommendations

6.1 The Outer North East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

7 Background documents

7.1 Minutes of the Full Council Meeting held on 26th May 2011

7.2 Council Constitution

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**Area Chairs Forum
Monday 13th January 2012
Committee Room 4, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, K. Parker, R. Finnigan, G. Latty, T. Hanley, D. Blackburn

Officers: J. Rogers, R. Barke, S. Mahmood,

Minutes: S. Warbis

Officers attending for specific items: J. Harwood, C. Dickinson, M. Lund, H. Freeman

Item	Description	Action
1.0	Apologies	
1.1	Cllr A. Gabriel, J. Maxwell, B. Logan	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 11 th November 2011 were agreed as an accurate record.	
2.2	<u>3.0 of previous minutes – Implications of the Welfare Reform Bill</u> An update paper was provided by Steve Carey, Chief Officer Revenues and Benefits. It was noted that elected members will be kept informed through monthly welfare reform briefing bulletins commencing in February.	
2.3	<u>6.0 of previous minutes – Community First Programme</u> It was noted that the Executive Board had been critical of the way that the funding had been calculated and allocated. It was raised that the funding was not aligned and provided little additionality and that the executive board were looking at ways of mitigating this.	
3.0	Localism Act – Feedback from Area Committee Meetings	
3.1	Jane Harwood, Corporate Policy and Performance Officer, attended to discuss feedback from Area Chairs regarding the discussions around the Localism Act at the previous round of Area Committees.	
3.2	The act received royal assent on 15 th November 2011. A number of Area Committees had indicated that they felt it was too early to discuss the implications of the act and were looking to set up working groups to monitor and discuss its implications.	
3.3	A paper will be going to Corporate Leadership Team, hopefully in February, which will incorporate views and comments from the Area Committee meetings.	
3.4	It was stated that some aspects of the act will come into effect in April, with other aspects likely to be delayed, and that there is need for clarity on the Authority's response and approach to the act.	
3.5	There was a view expressed that the Area Committee structure did not allow them to react quickly and may not be best placed to lead on the response to the localism act. Area Committees were however able to be facilitators and may be able to help local people take a lead.	
3.6	It was pointed out that various initiatives and structures were in place in neighbourhoods which had potential links to the localism agenda but that these	

	needed to be linked in more closely to the authority's thinking.	
3.7	It was pointed out that the Outer North East area has funded a Localism Officer who is working at a parish level, particularly on neighbourhood planning issues. It was mentioned that costs for neighbourhood plans were prohibitive and that the Community Infrastructure Levy is not yet accessible at a local level and would not cover the costs for neighbourhood plans.	
3.8	It was mentioned that details of the regulations in the localism act are not explicit and that this makes it difficult to plan and determine how the authority will operate. There are uncertainties around how groups will react to the Community Right to Challenge and how central planning regulations will affect local regulations. The council will need to be in a position to respond when these issues become clearer.	
3.9	It was mentioned that the length of time between Area Committee meetings sometimes made it difficult for Area Committees to respond as issues such as new regulations were developing. It was suggested that the political parties needed to be developing their own response to the localism act.	
3.10	The question was raised as to how prepared Leeds City Council was in comparison to other local authorities. The view was that all authorities were having to wait for the detail to come out, but in fact Leeds has been looking at the localism agenda for over 10 years and is in some ways ahead of the game, although there was still work to be done to embed this across all services. It was suggested that the authority could have bid earlier for the Neighbourhood Planning pilots, but actually had not had a response to the 4 bids that it did submit in December, which was frustrating.	
3.11	Officers need to be looking at how existing processes can cope with the proposed changes without adding in more bureaucracy. Area Committees are well placed to deal with neighbourhood related issues and need to facilitate cohesion and participation in neighbourhoods.	
3.12	Neighbourhood Forums and Parish Councils will have more influence / power as a result of the localism act and the local authority should take the opportunity to steer and guide this process of change and Area Committees could be the channel and link to these groups. Area Committees do not have a formal role in Neighbourhood Planning but could potentially have a scrutiny role in the process.	
3.13	Local planning has caught the imagination of local people and groups and it was suggested that councillors should in some sense be distanced from this and that it should be people that are the driving force. It was mentioned that Leeds is not totally parished and in some areas there will be a reliance on driven individuals to take a lead, but in some areas these individuals may not be there. Elected Members have a key role in stimulating and encouraging local activity.	
3.14	It was mentioned that the Inner East area has a community leadership team that links local groups together and that the Area Committee has a key role in tying things together in an area through Neighbourhood and Area Action Plans. There is also a role in ensuring that communities take the lead and are not manipulated by developers or other groups with conflicting interests.	
3.15	Morley has an active Town Council and has parishes but these do not cover all areas. The Area Committee has a vital role in providing structure where no parishes exist and in building community capacity where there are no other options in place.	
3.16	It was important that members and officers consider the opportunities to change the way they operate and how council business is carried out. Debates	

	need to happen in the appropriate places to bring about real change. It was stated that elected members need to be aware of plans as they are being developed and implemented.	
3.17	It was mentioned that a power point presentation has been produced which details the work going on within the council to anticipate the localism act and it was agreed that this would be circulated to Area Chairs.	JR
3.18	It was suggested that Area Chairs should liaise with the Area Leaders to be kept up to date with developing structures in their areas.	
4.0	Citizen's Panel – Feedback from Area Committee Meetings and Next Steps	
4.1	Chris Dickinson, Area Management Officer, and Matt Lund, Corporate Consultation Manager attended to discuss feedback from Area Chairs regarding the discussions around the Citizen's Panel at the previous round of Area Committees, and provided a paper detailing feedback already received.	
4.2	There was a discussion around representation on the Citizen's Panel and reference was made to the report and appendices detailing the current recruitment profile and where significant gaps were emerging as the panel was being recruited to.	
4.3	The question was raised as to why people under the age of 18 were not included on the panel. It was explained that the views of 16-18 year olds were gathered through other focused work, including Breeze, and that their views would not be ignored.	
4.4	The question was asked as to when we were likely to have a full membership on the Citizen's panel. Currently 35% of the panel has been filled through a variety of methods with a focused mailing initiative about to start which is hoping to recruit up to 6,000 members. The profile of the panel membership is being tracked at an Area Committee level and officers are able to react where there is a projected under representation of specific groups of people.	
4.5	It was pointed out that the three Area Committees with the lowest percentage of their membership level at present were all inner areas with Inner East having the lowest percentage. It was acknowledged that consultation can be more problematic in the inner areas and that attempts were being made to avoid drawing panel members from residents who were already actively involved in engagement.	
4.6	It was suggested that the Citizen's Panel could be used to influence the priorities for targeting wellbeing spending. There were mixed views over the suitability of this with some Area Chairs seeing the value of an annual report to inform priority setting and others not convinced that the panel would be capable of delivering this for some time. It was generally agreed that the Citizen's Panel could be used to influence the business plan.	
4.7	A short consultation on events relating to the Olympic Games is taking place with the current Citizen's Panel members numbering approximately 2,000 people. It was pointed out that any results should have a health warning as the panel is not representative of the Leeds population at the moment. The resident's survey will also feed into opinions and results should be available in the next couple of months. The next consultation is likely to take place in the spring.	
4.8	The question was raised as to how under representation in terms of faith and ethnicity was being addressed. It was pointed out that much of the recruitment to date has been carried out through the media and that direct contact through local representative groups would become a greater part of the recruitment	

	process moving forward.	
4.9	It was also mentioned that the use of advocates in the third sector to represent people with learning difficulties or language barriers was being looked into to ensure that these groups were effectively represented. The question was raised as to how the views of smaller groups of the population, such as those with learning difficulties, would not become lost. It was explained that statistical work can be carried out to weight responses and that the percentage of the population in each Area Committee is taken into account and is addressed in the target numbers for panel members in each area.	
4.10	It was agreed that the Citizen's panel would be a welcome addition to the toolbox for engagement. There has been significant progress in recruitment and that the Area Leaders could help to address shortfalls in certain groups within their areas. A range of organisations are carrying out engagement in the areas. A pilot is being developed for a patient's panel for example and there are risks that this could be a counter process if it is not linked up. It was pointed out that the Citizen's Panel is a partnership exercise, for example the ALMOs are included, so that issues such as tenure and employment status are known which would mean that engagement with specific sub groups such as council tenants would be possible.	
5.0	Area Management Restructure Update	
5.1	A paper was provided by the Area Leaders showing the current picture of staff locations in the Area Teams and vacancies following the restructuring process.	
5.2	The process of exploring the talent pool had taken place and discussions were taking place with Human resources to release remaining vacancies to the city wide council staff.	
5.3	Area chairs noted the progress made.	
6.0	Environmental Delegation – Current Progress and Future Options	
6.1	Helen Freeman attended to provide an update on the Environmental Services delegation and to explore views on the future options for the delegation.	
6.2	The delegation came into operation in September and a report on progress was taken to all Area Committees in the December cycle of meetings. Meetings have also taken place with Area Committee Environmental Champions. There have been no major criticisms of the delegation, although some snagging has been necessary, and there is an appetite within the Area Committees to discuss what comes next. A report was provided which gave a summary of the feedback from the Area Committees.	
6.3	Services such as ginnel and gully cleansing, graffiti removal, needle picking and public convenience cleaning have been referenced as potential services to include in the delegation. These services have been moved from city wide teams to locality teams with effect from 3 rd January 2012 and are therefore in a position to be included in the next delegation. Further member input is required to agree the way forward.	
6.4	A report is going to the Executive Board in February which will give a client side perspective of how the delegation has performed so far, incorporating views from services and councillors.	
6.5	It was pointed out that the delegation was a change in the way services are delivered but largely the public are not aware of the changes. It was suggested that the need for a communication strategy should be included in the report that was going to executive board.	

6.6	Helen Freeman mentioned that as well as the need to inform the public of how the service has changed, locality teams were focusing on developing civic pride in an area and increasing peer pressure within communities to look after their areas.	
6.7	It was suggested that there needs to be a balance between education and enforcement and that the balance needs to be appropriate for particular areas. Targeted enforcement may be necessary for certain areas such as around parades of shops and it needs to be demonstrated that action will be taken where it is needed.	
6.8	<p>Area Chairs were asked to provide feedback from their Area Committees on how the delegation had been received and how they felt the new arrangements were working. There was a common view that the delegation was going well with the following additional comments:</p> <ul style="list-style-type: none"> ○ The committees have an ability to influence the delegation but would like further input into the type of machinery used and where it is deployed ○ Doubts had been expressed over the efficacy of having spare days in scheduled work but these were seen to be working well in picking up issues as they arise ○ Early signs were good but there needed to be efforts to maintain the current performance ○ There were still concerns over the amount of down time and the most effective use of appropriate depots ○ The reaction to de-leafing and other seasonal problems had been good 	
6.9	Praise was given to the efforts of the three Locality Managers in Environmental Services and in particular their creativity in addressing local issues.	
6.10	The Area Leaders commented that they were also pleased with the progress of the delegation and that comments from Area Chairs and other ward members will be incorporated into the report that is going to the Executive Board.	
6.11	It was agreed that the draft report to Executive Board on the Environmental Delegation would be circulated to Area Chairs for comment and amendments.	SM
7.0	Any Other Business	
7.1	<p><u>Area Committee Budgets</u></p> <p>Cllr Gruen mentioned that the budget setting process is ongoing and that during the process they will be looking at the current levels of spending for each Area Committee. The question was raised as to whether there would be capital funding for 2012/13 but it was stated that it was too early in the process to give a definite answer to this.</p>	
7.2	<p><u>Luncheon Clubs</u></p> <p>A query was made on the progress made relating to luncheon club funding arrangements with the new financial year approaching. Shadowing of the budget arrangements by Area Team staff had taken place and, as agreed at the previous Area Chairs Forum, work will take place during the year to explore the feasibility of changing arrangements for the 2013/14 funding applications.</p>	
8.0	Date of Next Meeting	
8.1	Friday 24 th February 2012, 10am, Committee Room 4, Civic Hall.	

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Report of East North East Area Leader

Report to Inner North East Area Committee

Date: 18th June 2012

Subject: East North East Welfare Reform Project Team

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): All		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. Progress is being made by the East North East Welfare Reform Project Team to respond to the changes within the Welfare Reform Act and to mitigate the impact for residents within east north east Leeds.
2. This report provides members with an update on progress made since the last update in March 2012 and highlights areas for concern.

Recommendations

3. Members are asked to note the progress made since the last update in March 2012.
4. Highlight any community groups and local representatives who can support the work going forward.

1 Purpose of this report

- 1.1 This reports provides members with an update of the work undertaken in the east north east to support the work of the citywide welfare reform strategy.
- 1.2 The report sets out the actions developed focussing on the east north east ensuring that customers, service providers and stakeholders are prepared for, and are able to respond to, the issues and requirements arising from the welfare reform programme.

2 Background information

- 2.1 A report was presented to Area Committee in December 2011 which set out the details of the Government proposals for welfare reform and the likely impact on residents in Leeds. Reports have also been presented to the Executive Board in October 2011 and February 2012 outlining a city wide strategy in response to the proposed changes.
- 2.2 At the November 2011 meeting of the East North East Area Leadership Team a discussion was held around the impact for east north east and it was requested that the Area Leader establish a project team to focus on developing actions to mitigate the impact across the area. A report was presented to the Area Committee in March 2012 to highlight action taken within east north east in response to the request made at the area leadership team.
- 2.3 The report highlighted the main changes coming in to force along with the proposed dates of the changes. Attention must be drawn to the fact that the statutory instruments and guidance in relation to all of the changes has not yet been by central government.
- 2.4 Whilst the final details of the welfare reform are still not finalised it is recognised by the area leadership team that there is a need for early preparation and a communications strategy developed.

3 Main issues

- 3.5 A summary sheet produced by Advice Leeds is provided at **appendix 1** showing the changes and timescales for each.
- 3.6 Strategic Board Progress/National Developments
- 3.7 The DWP issued letters to households effected by the new benefits cap from 4th May 2012. Nationally more that 90,000 adults (over 67,000 households) are in danger of losing benefits when the overall benefit cap is introduced in April 2013. The letters will be the first time households discover they could be at risk. With 44% of those set to be hit living in social housing, many are already struggling to make ends meet.
- 3.8 *National Housing Federation chief executive David Orr said:*

- 3.9 *"The letters will come as a shock to many vulnerable families. The overall benefit cap is a crude measure that fails to reflect the stark differences in housing costs across the country, caused by the desperate shortage of affordable housing.*
- 3.10 *"Housing associations want to do everything to help minimise the brutal effects of the cap. But they can only do this when they know who will be affected. We're calling on councils to share their information soon so housing associations can identify who will need support. With under a year to go before many people start losing their homes, there's no time to lose."*
- 3.11 *The National Housing Federation, which represents housing associations in England, is calling for local authorities – who will know which families may be affected – to share the data sooner rather than later, as social landlords like housing associations have less than a year to prepare tenants for the changes by helping them find work, get financial advice or a new affordable home on their new benefits.*
- 3.12 *Councils are being urged to share crucial data on which families may face benefit cuts as warning letters hit doormats from today.*
- (Source: National Housing Federation website May 2012).
- 3.13 Guidance on size criteria (bedroom tax) has now been issued and provides clarification on the Welfare Reform Act received Royal Assent on 8th March 2012. The Act introduces a new Universal Credit which will replace most existing benefits and limits the total amount of benefit a person can claim. It also introduces a new size criteria or 'bedroom tax' in the social rented sector. The welfare reforms impact on the way tenants receive benefit, in many cases, removing the option of having benefits paid direct to landlords.
- 3.14 The next strategic board meeting is due to be held on 31st May 2012.

ENE Progress to date

- 3.15 Regular project team meetings are being held and progress being made against the action plan. There is now representation on the project team from Private Sector Housing and Gipsil (representing the voluntary sector).
- 3.16 The action plan is now aligned with the cross ALMO and Strategic Board action plans and work is ongoing on the communications plan for ENE.
- 3.17 Meetings have been held with the Libraries Development Officer to ensure that access to IT and adult learning is built in and available for residents. Mapping of IT availability across the area is ongoing so that gaps in availability are highlighted and action taken to plug gaps. Information on the mobile library provision is also being included within this.
- 3.18 Leeds Credit Union have joined discussions on the banking needs for people moving forward and targeted marketing of the budget account that they have available is now ongoing. Measures are being put in place to monitor the uptake from the targeted marketing. Some of this work is being undertaken by the Credit Union officer that ENEHL are funding, but information replicated for private

tenants within the area. The Credit Union are also considering alternative bank account option which may simply be used to pay rent.

- 3.19 There has been a delay in the VCSF event due to venue and staffing availability but planning is ongoing for this to take place in June 2012.
- 3.20 An information pack for residents is being developed by the ALMO with input from the project team for ENEHL tenants. This pack will be replicated for private sector tenants.
- 3.21 The Harehills Opportunities Fayre held on 29th March 2012 met with a very positive response from VCSF group representatives wanting to support disseminating information to their clients and look at how the digital access for vulnerable residents may be increased.
- 3.22 Discussions to engage with housing associations across the area now needs to progress to ensure that consistent information is being given to tenants.
- 3.23 Information shared with colleagues in other parts of the City on the work of the ENE Welfare Reform Project Team so that elements may be replicated in other parts of the City.

Concerns to highlight

- 3.24 Detailed mapping information to the LSOA and street level is still not available making targeted engagement with vulnerable residents difficult and doing this in a coordinated way. This has been raised with David Jackman (Leeds Revenue and Benefits Service) and requested as a matter of urgency. The information will be used to ensure that front line workers are not duplicating effort in supporting and engaging residents.
- 3.25 The legal aid changes are further likely to impact upon residents seeking help to appeal decisions that have been made in relation to benefits going forward.

Next steps

- 3.26 Officers are to attend neighbourhood forums, community leadership teams and ward member meetings to update on the welfare reform changes as well as action being taken on a local level to mitigate the impact.
- 3.27 Develop information pack for residents (both ALMO and private sector tenants) and plan distribution to raise awareness of changes, advice, support and options available to prepare for changes.
- 3.28 Targeted marketing of Credit Union budget account (and other budget bank accounts available) to better prepare residents for universal credit.
- 3.29 Review digital access and IT availability across ENE. This will be followed up with options for where there are gaps and work alongside adult learner providers to support the implementation of digital by default.

4 Corporate Considerations

4.30 Consultation and Engagement

- 4.30.1 The strategy sets out proposals for preparing customers for the welfare reform and understanding the impacts at a local level. Delivery of the proposed actions will involve consultation with Area Committees, ward members and tenants groups.
- 4.30.2 Through the communications strategy for east north east residents will be provided with information through a variety of means at the most appropriate (and earliest) opportunity.

4.31 Equality and Diversity / Cohesion and Integration

- 4.31.1 The strategy is aimed at identifying and supporting vulnerable groups and targeting help and support to ensure all groups can access Universal Credit and manage their personal responsibilities. Where policies are reviewed and revised, equality impact assessments may be required to ensure that the equality implications of any revisions are properly considered.
- 4.31.2 The communications plan for east north east will ensure that marginalised groups and language needs are met with advice and support. This will be met through links with groups and representatives in the local area.

4.32 Council policies and City Priorities

- 4.32.1 The strategy is aimed at supporting the Council's Priorities and will provide data and information relevant to the Priority Boards activities.
- 4.32.2 The ENE action Plan aims to deliver priorities highlighted with then Area Committee Business Plans.

4.33 Resources and value for money

- 4.33.1 City wide the delivery of the strategy will need to be supported by financial investment. The strategy will need to be supported by a programme manager and it is intended to meet this cost, and admin support costs, from within existing budgets. Elements of the strategy will carry cost implications. Where these cannot be met from existing budgets, it is intended to explore funding from DWP and DCLG under the new burdens arrangement.
- 4.33.2 Within the east north east wherever possible actions will be delivered through existing staffing resources and structures.

4.34 Legal Implications, Access to Information and Call In

- 4.34.1 There are no legal implications arising directly from this report.

4.35 Risk Management

- 4.35.1 Welfare Reform is a corporate risk and the strategy is an important element in addressing the risks arising from the Welfare Reform programme

5 Conclusions

- 5.1 The Welfare Reform programme changes the type of support provided to customers and the way that the support is provided. There are implications for both service providers and customers and a great deal of preparation is required to meet the challenges arising from the reform.
- 5.2 The strategy sets out an approach to ensuring that the extent of the impacts of the reform is understood and for ensuring that the appropriate support is put in place to enable customers to make the transition to a reformed welfare system. The strategy also sets out to ensure that the financial implications for the council and partners are understood and that appropriate plans are put in place to deal with these.
- 5.3 The ENE Project Team will provide a partnership approach to delivering actions to mitigate the impact for residents in the east north east of the Welfare Reform programme.

6 Recommendations

- 6.4 Members are asked to note the progress made since the last update in March 2012.
- 6.5 Highlight any community groups and local representatives who can support the work going forward.

7 Background documents¹

- 7.1 The following documents are background documents
- Welfare Reform Bill
 - Local Government Finance Bill
 - Welfare Reform Impact Assessments
 - Welfare Reform Strategy

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

	Timetable for welfare reform and cuts to benefits
	March 2011 - 2014
IB, IS, SDA	Migration to ESA - claimants will have to undergo new Work Capability Assessment
	April 2011
Child Benefit	Child Benefit rates frozen for three years
DLA	Higher rate mobility component of Disability Living Allowance to cover those with a severe visual impairment
Housing Benefit	Non-dependant deductions (NDD) to be increased (up-rated) on the basis of prices using the Consumer Prices Index
	Baby element of family premium will no longer be available
	Local Housing Allowance (LHA) restricted to four-bedroom rate regardless of household size
	£15 excess rule will be removed
	An extra room will be allowed for a non-resident carer
	New maximum LHA rate based upon property size
	LHA rates will be at a value of 30% of the average rents in an area
JSA	Some Jobseeker's Allowance claimants may have to do unpaid work, or work-related activity
Pension Credit	Maximum Pension Credit Savings Credit award to be frozen for four years (this has actually been reduced for 2012/13)
Sure Start Maternity Grant	Sure Start Maternity Grant will only be available for the first child
Tax Credits	Increase in the rate at which Tax Credits are withdrawn from 39% to 41% reducing entitlement to tax credits
	Annual income disregard reduced from £25,000 to £10,000 - likely to lead to more Tax Credit overpayments
	The baby element will be removed from Child Tax Credit (CTC)
	Family element income threshold reduced from £50,000 to £40,000
	Eligible childcare costs will reduce from 80% to 70%
	The basic and 30 hour elements of WTC will be frozen for three years
	People aged 60 or over will be eligible for Working Tax Credit by working 16 hours, the rule had previously been 30 hours
Up-rating	Consumer Price Index (CPI) will replace Rossi and Retail Price Index (RPI) as the tool used to decide benefits increases in April each year (also known as up-rating)
	October 2011
Income Support	Lone parents with a child aged 5 and over not longer eligible for IS This change did not come in to place, a date remains unconfirmed
	Winter 2011
Winter Fuel Payment	Winter fuel payments will be reduced for the winter of 2011/2012
	January 2012
Housing Benefit	the age threshold for the shared accommodation rate of Local Housing Allowance (LHA) will be increased from 25 to 35
	LHA cap for existing claimants
	LHA rates fixed at lower rate for existing claimants
Support for Mortgage Interest	Support for Mortgage Interest Scheme which were due to come to an end in January 2012 will be extended until January 2013

	April 2012
ESA	People in the Work Related Activity Group of contribution based ESA will have their claims limited to one year
	Contributory ESA in youth to be abolished
Tax Credits	50+ element removed from Working Tax Credits (WTC)
	Couples with children must work at least 24 hours a week between them, with one working at least 16 hours to qualify for WTC
	If your income falls by up to £2,500 during the Tax Credit award year, the amount you get will not be revised to see if you are entitled to a higher Tax Credit payment
	Second income threshold removed
	backdate new applications and changes of circumstances for up to one month instead of three
	Couple and lone parent rates of Working Tax Credit will be frozen
Housing Benefit	A further £40million per year will be added to the Discretionary Housing Payment budget
Income Support	Lone parents with a child aged 5 and over not longer eligible for IS This change did not come in to place, a date remains unconfirmed
	Tougher sanctions for failure to meet conditionality requirements
DLA	DLA mobility Component withdrawn for those in residential care (now postponed)
All benefits	Fraud and Error changes
	Sometime 2012
All benefits	New payment system will replace benefits cheques
	January 2013
Child Benefit	Abolished for higher rate tax payers
	April 2013
Council Tax Benefit	Council Tax Benefit is to be replaced by localised support for Council Tax
DLA	DLA to be replaced with a new benefit called Personal independent payment
Housing Benefit	Size criteria will apply in the social rented sector
	LHA rates will be increased in line with the Consumer Price Index instead of the market rents in each area
Tax Credits	Any rise in income of £5,000 or more during the award year will be taken into account when finalising your Tax Credit award
All benefits	Total household welfare benefit cap to be introduced
	October 2013
All means tested benefits	Universal Credit – a new benefit that will replace tax credits, IS, JSA ESA and HB
	2015
State Retirement Pension	Means-tested pensioner benefits will be replaced by a new flat rate 'Citizen's Pension' which is not linked to National Insurance contributions
	April 2016
State Pension Age	Equalisation of women's pension age with men's will be sped up from April 2016 so that women's pension age reaches 65 in November 2018
	Pension age for men and women will then increase to 66 by Oct 2020
	Further increases to the State Pension age are being considered to raise it from 66 to 68